

TOWN OF ASHFIELD

OFFICE OF THE
TOWN CLERK

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March 14, 2024

File Memo:

I hereby certify that the following General Bylaw Amendment approved at the December 5, 2024 Special Town Meeting was posted at the locations below on March 14, 2024.

December 5, 2024 - SPECIAL TOWN MEETING:

General Bylaw:

Article 3 to amend the REVOLVING FUND BYLAW (to add lines for "Fire Department Fees" and "Town Hall")

Alexis Fedorjaczenko
Town Clerk

LOCATIONS:

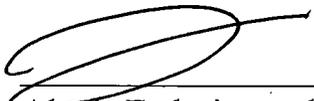
- Location 1: Ashfield Post Office – 258 Main Street, Ashfield, MA 01330
- Location 2: Ashfield Town Hall – 412 Main Street, Ashfield, MA 01330
- Location 3: Country Pie – 343 Main Street, Ashfield, MA 01330
- Location 4: Neighbors – 244 Main Street, Ashfield, MA 01330
- Location 5: Belding Memorial Library – 344 Main Street, Ashfield, MA 01330

PUBLIC NOTICE

DATE OF POSTING: March 14, 2024

The attached General Bylaw approved at the December 5, 2023, Ashfield Special Town Meeting has been approved by the Office of the Attorney General and is now in effect in the Town of Ashfield.

Claims of invalidity by reason of any defect in the procedure of adoption or amendment may only be made within 90 days of the above posting date. Copies of the attached bylaw may be obtained from the Town Clerk's office at Town Hall or by visiting Ashfield.org (Documents / Select Board / Ashfield Bylaws).



Alexis Fedorjaczenko
Town Clerk

December 5, 2023 - SPECIAL TOWN MEETING:

General Bylaw:

Article 3 to amend the REVOLVING FUND BYLAW (to add lines for "Fire Department Fees" and "Town Hall")

REVOLVING FUNDS

05/06/2017 Voted to establish department revolving funds bylaw as presented below:

Article 34 DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by town departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44 § 53E1/2;
2. Expenditure Limitations. An authorized department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund (except for those employed as school bus drivers),
 - B. No liability shall be incurred in excess of the available balance of the fund, and
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by this by-law, or town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Select Board and Finance Committee;
3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund;
4. Procedures and reports. Except as provided in General Laws Chapter 44 §53E½ and this by-law, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use;
5. Authorized Revolving Funds. The Table establishes:
 - A. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
 - B. The department or agency head, board, committee or officer authorized to spend from each fund,
 - C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
 - D. The expenses of the program or activity for which each fund may be used,
 - E. Any restrictions or conditions on expenditures from each fund,
 - F. Any reporting or other requirements that apply to each fund; and
 - G. The fiscal years each fund shall operate under this by-law.

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Revolving Fund	Authorized to Spend	Revenue Source	Use of funds	Spending Limit
Dog License and Control	Town Clerk	Licenses, fines, and donations	Supplies, animal care, bylaw permitted expenses	\$5,000
Park	Park Commission	Program fees, donations	Park Expenses	\$3,000
Library	Library Board of Trustees	Fees, rental	Library Expenses	\$2,500
Police Cruiser Revolving fund	Police Chief or Designated Officer	Detail fees	Cruiser repair, Maintenance, and Fuel	\$3,000
Conservation Commission	Conservation Commission	Fees	Legal Advertisements	\$3,000
Fire Department Fees	Fire Chief, Select Board	Fire Department Fees	Fire Education and Prevention Services	\$3,000
Town Hall	Select Board, Town Administrator, Town Hall Steward	Rental Fees	Building Repairs, Maintenance, Upgrades, Utility Bills, Employee Wages	\$5,000

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*Passed by a Declared Unanimous Vote / Approved by Attorney General on August 10, 2017
 Amendment approved at Annual Town Meeting on May 7, 2022 by unanimous vote
 Amendment approved by Attorney General on September 1, 2022
 Amendment approved at Annual Town Meeting on May 6, 2023 by unanimous vote
 Amendment approved by Attorney General on August 7, 2023
 Amendment approved at Special Town Meeting on December 5, 2023 by unanimous vote
 Amendment approved by Attorney General on March 13, 2024*

SOLICITATION BYLAW:

05.04.2019 Vote to establish a Solicitation Bylaw, as presented below:

Article 10

SOLICITATION BYLAW

1. Purpose

This bylaw establishes registration requirements and specific operational requirements for persons intending to engage in door-to-door canvassing or solicitation in the Town of Ashfield in order to protect its citizens from disruption of the peaceful enjoyment of their residences and from the perpetration of fraud or other crimes; and to allow for reasonable access to residents in their homes by persons or organizations who wish to communicate either commercial or non-commercial messages.

2. Definitions

For the purpose of this Bylaw, the following definitions shall apply: