

Town of Ashfield • Town Clerk's Office

Web Site: [www.ashfield.org](http://www.ashfield.org) • E-Mail: [townclerk@ashfield.org](mailto:townclerk@ashfield.org) and [assistantclerk@ashfield.org](mailto:assistantclerk@ashfield.org)

Town Clerk: (413) 628-4441 x5 • Assistant Clerk: (413) 628-4441 x3 • Fax: (413) 628-0228

For Dog Owners: Annual Dog Licensing

State Law requires all dogs in the Commonwealth over six months of age to be licensed annually. The 2022 calendar year licensing deadline is **April 30<sup>th</sup>**. Unlicensed dogs are subject to penalties.

**VACCINATION/NEUTERING:** State law requires a higher license fee for dogs that are not spayed or neutered (intact). In Ashfield, the fee is \$5.00 more for intact dogs. In order to obtain the discounted rate, **veterinarian's verification that dogs have been neutered or spayed is required. Proof of current rabies vaccination is also required for all dogs.** We most likely have this information for dogs previously licensed in Ashfield. Usually, spaying/neutering information can be found on the rabies certificate. If in doubt, contact us to verify that we have up-to-date rabies and spaying/neutering verification on file. Our contact information is at the top of this page.

**RENEW ONLINE:** After confirming current documentation listed above, you may order and pay for your dog license online with payment from your checking account or credit card (Discover, American Express, MasterCard, or Visa). Visit [www.ashfield.org](http://www.ashfield.org) and click on **ONLINE BILL PAY** to be directed to the payment page. The license and tag will then be mailed to you.

**BY MAIL/DROPBOX:** After confirming current documentation listed above, complete the form below and mail (or deliver to the Town Hall drop box) with the following: self-addressed stamped envelope (71¢ postage for one dog; 92¢ postage for two or more dogs), any updated Veterinarian's documentation, and a check (payable to the Town of Ashfield) for the appropriate fee to: PO BOX 560, Ashfield, MA 01330, Attn: Dog Licensing. The drop box is located by the flagpole outside of Town Hall.

**IN PERSON:** Town Hall once again **CLOSED** to the public. We appreciate you completing **your 2022 license by mail or online.**

Dog License Request Form

**Fee: \$10 per dog for intact dogs; \$5 per dog if spayed/neutered (documentation required)**

**Kennel up to 9 dogs = \$30; Kennel 10+ dogs = \$50.00**

**Additional \$35.00 for one dog late fee or \$50 for multiple dogs after April 30.**

**No late fee for new residents or puppies during the first year.**

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  Check if an Unlisted Number

Dog's Name: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Breed: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Color: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Birth Date: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Gender: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Check if Spayed/Neutered

Check if Spayed/Neutered

**Ashfield has accepted Chapter 193 of the Acts of 2012- An Act Further Regulating Animal Control, §11c. No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision.**