

# Town of Ashfield • Town Clerk's Office

Town Clerk – Alexis Fedorjaczenko: (413) 628-4441 x5

Town Collector / Assistant Clerk – Lynn Benson: (413) 628-4441 x3

E-Mail: [townclerk@ashfield.org](mailto:townclerk@ashfield.org) • Fax: (413) 628-0228

## Annual Dog Licensing

Massachusetts General Laws require all dogs over six months of age to be licensed annually and to have a current rabies vaccine. The deadline is **March 31**. Unlicensed dogs are subject to penalties.

## RABIES VACCINATION & SPAYING/NEUTERING DOCUMENTATION

- **Veterinarian's proof of current rabies vaccination is required for all dogs.**
- For spayed/neutered dogs, documentation is also required (usually this is on the rabies cert).
- We most likely have documentation for dogs previously licensed in Ashfield. If in doubt, contact us.

## PAYMENT

**Fee Per Spayed/Neutered Dog\*** - 1 Year: \$5; 2 Years: \$10, 3 Years: \$15

**Fee Per Intact Dog\*** - 1 Year: \$10; 2 Years: \$20, 3 Years: \$30

**ADD \$1.00 for shipping and handling if you are requesting your license & tags be mailed to you\***

*Additional fees will apply for late licenses. No late fee for new residents or puppies during the first year.*

- **PAY ONLINE:** Visit [www.ashfield.org/dogs](http://www.ashfield.org/dogs) and click **PAY ONLINE** then complete the transaction. You can pay with Electronic Check, Credit Card, Pay Pal, or Venmo. Fees apply.
- **PAY BY MAIL:** Send check payable to **Town of Ashfield** to: PO BOX 560, Ashfield, MA 01330, Attn: Dog Licensing. The check should cover the licensing fee and a \$1.00 shipping and handling fee.
- **PAY BY DROPBOX:** Leave check payable to **Town of Ashfield** in the drop box located by the flagpole outside of Town Hall. The check should cover the licensing fee and a \$1.00 shipping and handling fee.
- **PAY IN PERSON:** Town Clerk Alexis Fedorjaczenko hours are Mondays 10am-8pm, Wednesdays & Thursdays 10am-4pm. Collector/Assistant Clerk hours are 8:00 am to 4:00 pm Monday to Thursday; Friday by appointment.

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## OWNER & DOG INFORMATION

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_  Check if an Unlisted Number

Email: \_\_\_\_\_

**Dog's Name:** 1. \_\_\_\_\_ 2. \_\_\_\_\_

Breed: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Color: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Birth Date: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Gender: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Check if Spayed/Neutered

Check if Spayed/Neutered

**\* Ashfield has accepted Chapter 193 of the Acts of 2012- An Act Further Regulating Animal Control, §11c. No fee shall be charged for a license for a dog owned by a person aged 70 years or over in a city or town that accepts this provision.**