

Assessors Meeting Minutes
August 20, 2012

Meeting was held on Monday August 20, 2012 and called to order at 6:35 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Wayne Gardner (WG), Peter Wiitanen (PW)
Absent: Jennifer Morse (JM)
Audience: No one

Minutes –

A motion was made by WG and seconded by SL to accept the minutes from August 6, 2012 -
Unanimous

Signatures – Documents signed by **ALL BOARD MEMEBERS** unless otherwise noted

- Motor Vehicle Commitment #201.

Old Business

Religious Exemptions - JM left a note that a letter was sent to the First Congo Church regarding the LUC from 910 (Church) to 132 (Undeveloped) for the property owned on Bear Swamp Road. JM to send a ltter to St. John's requesting square footage of rental spaces.

Status of Cartographic/MASS Gis Conversion- talked about presentation at special town meeting
Special town meeting, Article 1 for all conversion & web (benefits total town dept), Article 2 for just text conversion (benefits assessors only), Article 3 for annual expense for Article 2 expense, Article 4 for annual expense of total conversion). Continue discussion at the next meeting regarding how to present at Special town Meeting.

MDM-1 and Veterans Exemptions - The MDM -1 and Veterans Exemption forms were signed by JM (Assessors Clerk), WG (Assessor) and SL (Assessor) and submitted. Approval of the documents was received from the DOR. (Appendix A & B)

New Business

FY 2014 Chapter Applications - JM left a note reporting that four applications have been turned in to date. JM is working on a second homeowner/out of town taxpayer mailing and will put the information in the Ashfield News, Shelburne Falls Independent and Recorder for the beginning of September.

FY 2013 Exemption Applications - tabled to next meeting

Request for Public Documents – Read Suzanne Corbett letter, reviewed file . Discussion ensued on what documents could be distributed because of the ongoing litigation. JM to follow up with Town Counsel.

Other Business

Mail – Fourth Annual Regionalization Conference Email, read by SL

Discussion on Mayflower re visiting property – we need to contact property owner about visit by Mayflower

Discussion of office hours and procedure for posting changes.

Assessor's log – continue to use

Next Meeting

September 10 at 6:30 p.m. – Assessors Office

A motion was made by WG and seconded by PW to adjourn the meeting at 7:55 p.m. *Unanimous*

Submitted by
Sandy Lilly, Chairperson
Jennifer Morse, Assessors Clerk
August 21, 2012

Approved: September 10, 2012