

Assessors Meeting Minutes
August 6, 2012

Meeting was held on Monday August 6, 2012 and called to order at 6:44 p.m. by Sandy Lilly
Present: Sandy Lilly (SL), Wayne Gardner (WG), Peter Wiitanen (PW), Jennifer Morse (JM)
Audience: Roger Howes

Appointment –

Mr. Roger Howes approached the Board regarding possible removal of Chapter 61A lands from Map 7 Lot 53A. Mr. Howes has been approached by a Telecommunications company to put up a tower on the property. S.L. instructed Mr. Howes how the procedure for removing Chapter Land works. Mr. Howes will come to the BOA at a later date with acreage information.

Minutes –

A motion was made by W.G. and seconded by S.L. to accept the minutes from July 23, 2012 -
Unanimous

Signatures – Documents signed by **ALL BOARD MEMEBERS** unless otherwise noted

- Payment Voucher - MAAO Clerk's Conference \$40 – *Signed by SL*
- Payment Voucher – Innovative Business Systems \$1070 – *Signed by SL*
- Monthly List – Motor Vehicle July 2012
- Monthly List – RE July 2012
- MDM 1 and Vet Exemption – Need to be signed in DLS/Gateway must be signed by August 15, 2012 so JM can submit.

Old Business

Changes to Database and Maps – J.M. asked P.W. for information regarding survey's so double work on possible data/map changes doesn't have to be done.

Religious Exemption Information - J.M. gave SL information from the DOR regarding Religious Exemptions. The DOR stated that if a portion of the property is leased or used on a regular basis by a business or private entity that space would not qualify for a religious exemption unless the renter was a nonprofit organization. The DOR also stated that a separate vacant lot is not a part of the house of religious worship or parsonage.

A motion was made by S.L. and seconded by W.G. to transfer Map 6 Lot 61 from LUC 960 to LUC 132. *Unanimous*. JM to send letter to the Property Owner to make them aware of the change to the property.

Status of Cartographic/MASS Gis Conversion - Tabled to August 20, 2012 meeting

New Business

Boat Excise 2012 - A motion was made by W.G. and seconded by P.W. to not charge Boat Excise for calendar year 2012. W.G. – Aye, P.W. – Aye, S.L. - Abstained

1429 West Road - Taxpayer called J.M. with questions regarding depreciation on her house and the rate she was being charged. Taxpayer was confused as to why her tax bill was jumping substantially each year. The property card was printed and the BOA reviewed all of the numbers, all numbers appeared to be correct and the valuation of the property has decreased. J.M. to contact the taxpayer to explain the tax rate and the budget process.

Other Business

Mail – DLS workshop regarding FY13 tax rates will be held in Greenfield on September 6, 2012. JM to watch for sign up information and will pass the information to the BOA.

P.W. is attending the Assessing 101 classes this week at UMASS.

No Executive Session was needed. Executive Session Minutes from July 23, 2012 will be tabled to next Executive Session meeting.

Next Meeting

August 20, 2012 at 6:30 p.m. – Assessors Office

A motion was made by S.L. and seconded by W.G. to adjourn the meeting at 7:30 p.m. *Unanimous*

Submitted by
Jennifer Morse
Assessors Clerk
Date: August 9, 2012

Minutes approved on August 20, 2012