

Assessors Meeting Minutes  
July 23, 2012

Meeting was held on Monday July 23, 2012 and called to order at 6:35 p.m. by Sandy Lilly  
Present: Sandy Lilly (SL), Wayne Gardner (WG), Peter Wiitanen (PW), Jennifer Morse (JM)  
Audience:

**Minutes** –

July 2, 2012 Regular Session Minutes- A motion was made by *W.G.* and seconded by *P.W.* to accept the minutes from July 2, 2012. ***Unanimous***

July 12, 2012 Cartographic Meeting Minutes- A motion was made by *S.L.* and seconded by *P.W.* to accept the minutes from July 12, 2012. ***SL – AYE, P.W. – AYE, W.G. - Abstained***

**Signatures** – Documents signed by **ALL BOARD MEMEBERS** unless otherwise noted

- Payment Voucher – Franklin County Assessors Association – Not Joining
- Payment Voucher – Franklin County Registry of Deeds - \$1 ***Signed by Sandy Lilly***
- Payment Voucher – Innovative Business Systems (Computer) - \$2824 ***Signed by Sandy Lilly***
- Payment Voucher – JPS Computer Services - \$584.20 ***Signed by Sandy Lilly***
- Revised Warrant to Collect Motor Vehicle Commitment # 500 (Farm Plates)
- Warrant to Collect Motor Vehicle Commitment #4 (Bill August 6, 2012)
- Motor Vehicle Monthly List – June 2012

**Old Business**

Deeds - *P.W.* to make a list of all surveyed properties that have not been separated into different parcels. *S.L.* stated that she would like to approach the taxpayer before changes are made to acreage. *J.M.* research found that on January 7, 2008 the BOA had a “one deed, one parcel” policy. After a discussion they adopted “that as long as the deed reflects two tracts that list out parcels and their size individually, then the two parcels would not be combined” *J.M.* contacted Rowe, Heath, Colrain and Buckland all of which has the same policy.

Chapter Land Applications - Chapter Land Applications are now available in the Town Hall and online. The reminder will be published in the August and Sept. Ashfield News and in the Recorder in September. *P.W.* suggested posting in the Post Office as well. *S.L.* to find out who does not received the Ashfield News. A motion was made by *W.G.* and seconded by *S.L.* to not mail the FY 2014 Chapter Land Applications but to follow the steps mentioned above to distribute Chapter Land Applications this year. ***Unanimous***

Acreage Changes to Database/Maps – Tabled to next meeting. *S.L.* and *J.M.* to meet to look over differences provided by *P.W.* between the data base and map

Worth Property – Chapter 61B – Mr. Worth claims that he had turned in a FY 2013 Chapter 61B application prior to June of last year. *J.M.* will send Mr. Worth a letter stating that the BOA have no record of receipt.

## **New Business**

Tax Collector – Class 9 Properties - Two Properties have been brought to the BOA by the Tax Collector as being exempt taxpayers yet they have rental income from the properties. JM to contact the DOR regarding the laws of tax and will report back at the next meeting.

Cartographic Letter re. Data Conversion and Online Services – (Appendix A) - Discussion... P.W. feels to push for the conversion first and then schedule a meeting with other Town boards regarding the online services/costs. SL to talk to Mary Fitzgibbon regarding the cost associated with the Conversion and the Online Services.

## **Other Business**

Mail – Cherry Sheet (Appendix B)

Mail – IAAO Membership Info (Appendix C)

## **Next Meeting**

August 6 @ 6:30 p.m.

A motion was made by SL to adjourn the regular meeting at 7:45 p.m. to go into Executive Session (to discuss strategy with respect to litigation) and to not return to the regular meeting. The motion was seconded by WG. SL-Aye, WG- Aye, PW- Aye

Submitted by  
Jennifer Morse  
Assessors Clerk  
Date: July 26, 2012