

Approved
8-22-12

ASHFIELD SELECT BOARD MEETING

August 8, 2012

Present: Select Board members – Doug Field, chair & Paullette Leukhardt

Asst. Municipal Clerk: Lynn Taylor

Meeting called to order at 7:02 P.M.

Doug Field stated no minutes available for approval at this time however he would like to discuss minutes later in the meeting.

OLD BUSINESS:

Senior Center user Policy: Doug read aloud the policy voted on by the Senior Center. **VOTE:** Paullette makes a motion to accept the policy, 2nd by Doug no discussion passes unanimously.

Senior Center Agreement: Doug brought forth an email and a copy of the agreement from Joe Judd recommending a wording change within the agreement. The agreement now reads a. The Board of Directors shall be an advisory board comprised of no more than 3 COA members from the Member Towns. With the amendment the following wording will be added. "Each Member Towns COA shall determine its Board of Director representatives and may designate board members who may vote in the absence of a designated Board Member." **VOTE:** Paullette makes a motion to accept the change in the agreement, Doug 2nd no discussion, passes unanimously.

Response letter to an Open Meeting Law Complaint filed 7/25/12: Paullette stated that she had asked Doug's permission to contact an attorney in regards to this. She contacted Joel Bard, Esq. at Kopelman and Paige, P.C. E-mails were done back and forth. Paullette reads aloud one of the e-mail responses from Joel Bard, Esq. regarding Public Records law (e-mail done on 8/8/12 @1:51 p.m.) which Paullette presented along with a new letter that was drafted by Attorney Joel Bard at Kopelman & Paige, P.C. which if agreed upon will be sent to the Attorney General and Suzanne Corbett on 8/9/2012. Paullette reads letter aloud. **VOTE:** Paullette makes a motion to accept and sign the letter, Doug 2nd no discussion Passes unanimously. The letter is then signed. Lynn will be mailing letters via Express mail to the Attorney Generals Office and Certified mail to Ms. Corbett on Thursday August 9, 2012

EMD Block Grant: Doug discusses the EMD Block Grant the Town was awarded which was a 100% grant match. Doug passed around the flyer of the Shelter kit in which he has purchased and will be delivered to the Highway Garage.

Chapter 90 Payment Voucher: Doug and Paulette look over material presented. Doug was going to have Tom help him better understand how to read them for next time.

School fire protection pond report: Doug reads the report aloud discussing how the pond was dug out then refilled with water from Ashfield Lake. A Total of 152,400 gallons of water were pumped by 7 Surrounding Towns, only dropping the level of the lake by 1/4 in. Paulette spoke with Del Haskins in regards to sending Thank You letters to the Towns who helped out with filling the fire pond he agreed it would be nice. Paulette drafted a letter to be sent to the surrounding Town Select Boards and the Surrounding Towns Fire Depts. Doug reads letter aloud. Letter was signed. Lynn will try to send letters out during open office hours 8/9/2012.

NEW BUSINESS:

Warrant for State Primary September 6, 2012: Warrant is read aloud. Three copies are signed by Board.

LIAISON REPORTS: Police: Paulette and Doug share that they both went to National Night Out on the Town Common thought it was a great success for the first year.

Highway: Doug had spoken with Tom all FEMA & MEMA paperwork is signed and approved just waiting for the money to come in.

MAIL:

Massachusetts Municipal Association invites 6th grade students to participate in a statewide essay contest. MMA is asking the Board to permission to invite the Towns 6th graders to participate. Paulette makes a motion to sign letter Doug 2nd, No discussion letter is signed by Doug.

Open Meeting Law Violation was handed to Doug and Paulette by Deb Nicholson. The OML violation dated and presented 8/8/2012 from Sherrill Jourdan of 311 Cummington Rd. Ashfield. Paulette reads the complaint aloud. Doug and Paulette agreed to schedule a Select Board meeting to discuss violation for August 15, 2012 at 7:00 P.M. Paulette asks Doug permission to contact Donna McNicol via e-mail asking her to draft a letter for the latest OML violation including Doug in the e-mails using selectboard@ashfield.org for informational purposes only no responding should be done.

Doug opens discussion in regards to Select Board minutes being way behind and approved minutes not being in the vault binder. Paulette suggests putting her recorded minutes from June 6,20,25 July 11,25 and August 1 on a flash drive and hire Priscilla Phelps to transcribe the minutes, Doug agrees. Paulette will see that they get to Priscilla and ask her to e-mail them to each Board member in draft form as she gets them done.

Next Select Board Meetings: August 15, 2012 @ 7:00P.M. And August 22, 2012 @ 7:00 P.M.

Meeting adjourned at 8:59 P.M.

DOCUMENT LIST FOR SELECT BOARD MEETING

AUGUST 8, 2012

1. Senior Center user Policy
2. Revised response letter to Suzanne Corbett
3. Kopelman and Paige, P.C. revised letter *to the Attorney General and original signed copy to Ms. Corbett*
4. EMD Block Grant Contract Form
5. Mass DOT Chapter 90 Payment Voucher
6. School fire pond protection report
7. Senior Center Agreement amendment
8. Select Board letter to Select Board members and Fire Departments to the Towns of Cummington, Hawley, Buckland, Williamsburg, Conway, Plainfield.
9. Complete e-mail documentation between Poullette Leukhardt and Joel B. Bard, Esq. Kopelman and Paige, P.C.
10. Open Meeting Law Complaint received and discussed at SB meeting on 8/8/12.