

## **SELECT BOARD MINUTES February 10, 2010**

Present: Ted Murray (TM), Chair, Tom Ulrich (TU), David DeHerdt (DD)

Meeting called to order at 7:02 pm

### **Minutes**

Motion was made, and seconded, to approve the executive session minutes of February 3, 2010. Vote was unanimous. Motion was made, and seconded, to approve the executive session minutes of February 5, 2010. Vote was unanimous.

### **Liaison Reports**

Police Department – Motion was made, and seconded, to accept the resignation of Steven Wood. Vote was unanimous.

Emergency Management – Doug Field gave a letter to the Board stating that the Emergency Action Plan for the dam has been completed.

Town Hall – Resident Doug Cranson spent most of the afternoon with Sandri going thru the building's heating system to identify problems and mark valves and pipes for the future. Ted discussed potential changes to improve the system.

### **Special Town Meeting**

The warrant was posted for the special town meeting on February 24. More information will be provided to make it clear to the voters as to where the funding is coming from.

### **Email Policy**

A draft email policy was discussed. There was one typo. Additionally, the Board wanted to add the list of exemptions for the disclosure of public records. Motion was made, and seconded, to approve the email policy with the modifications discussed. Vote was unanimous.

### **Regional Police Services**

Ted discussed the meeting he had with selectmen from Buckland and Shelburne as well as their respective police chiefs. Everyone in attendance at that meeting agreed that it was a good idea to study this further. Ted had a letter to send to the FRCOG asking them to include this project as priority for their regional services funding. The Board agreed that the letter should be signed.

### **Interim Police Chief Search**

The Board discussed the procedures for making a decision between the final two candidates that will be brought before the public. The first interview will be with John Cotton at 7:30 pm on February 17. The second interview will be with Ed Cronin at 7 pm on February 23. The Board will have a draft contract ready by the 23<sup>rd</sup> subject to funding at special town meeting the following night. The Board hopes to have a final decision on a candidate the night of the 23<sup>rd</sup>.

## **Broadband Presentations**

A broadband power point presentation that was made on February 3 will be put in the town hall binder at the library. Dave discussed a separate private initiative that was presented on February 6.

## **Plan Update**

The FRCOG has requested that a local committee be formed to assist in the updating of the Regional Natural Hazard Mitigation Plan. Ted asked that Doug and Del come back to the Board with a proposal for members on this committee.

## **Mail**

Clark Orchards was cited by the building inspector for small violations.

The school has requested that the town have representation prior to the public presentation of the school budget on February 17. Prior to that meeting, elections will be held for a town representative on the contract negotiations committee.

The Board reviewed a power point presentation on upcoming changes to open meeting law. They will need to consider changes to their procedures for items like posting. Under the new law, the 48 hours is business days. The weekends are no longer included.

## **Ethics Compliance**

Dave indicated that the delay in appointing someone to take responsibility for ensuring everyone is informed about the new ethics training was that we had not been given a password. The Board decided that Maryellen will inform other board and committee members of the training.

## **Committee Appointments**

The Board discussed potential members for a town hall building committee as well as a police chief search committee. Potential candidates will be contacted to gauge their interest.

## **Town Hall Use Application**

Motion was made, and seconded, to approve the application for the use of town hall by the Ashfield Community Theatre at a rate of \$20/day for the rehearsal days (12 days) plus the \$25 floor fee and \$60/day for the performance days (5 days) plus the \$25 floor fee. Vote was unanimous.

Motion was made, and seconded, to go into executive session for the purpose of conducting contract negotiations with non-union personnel and to discuss an on-going criminal investigation. The board will not reconvene in open meeting. Roll call vote: Tom, yes; Dave, yes; Ted, yes.

Meeting adjourned.

Respectfully submitted,

Town Administrator