

**Ashfield Planning Board
Minutes of December 2, 2009**

Members Present: Chris Farley (CF)
 Judy Haupt (JH)
 Sarah Holbrook (SH)

Others Present:

The meeting is called to order at 7:30 pm.

1. Board review and accepts the Nov. 18, 2009 meeting minutes as amended.
2. Review of mail.
3. Board discusses whether special permit hearings must be advertised in the Independent, as well as the Greenfield Recorder. JH moves to require that special permit hearings be advertised in the Greenfield Recorder only. It is seconded by CF. All vote in favor.
4. Board reviews the packet of materials given to assist applicants in the special permit process. CF suggests including the vote sheet the board uses to further inform the applicant of the process. It is discussed that this sheet could be given to the applicant in the general application.
5. JH informs that Board that the Agricultural Commission has sent the Select Board a formal letter requesting that the town revisit the CPA. The Park and Recreation Commission will probably do the same.
6. Discussion regarding the Tavern and an opportunity for senior housing. CF makes a motion that the Board contact a representative from HRA; SH seconds it, and all vote in favor. CF offers to contact A. Perkins from RDI for general information and to ask how best to proceed with this inquiry.
7. The Board discusses the need to revisit the Senior Housing Bylaw. They would like this topic placed on the agenda for the first meeting of January. SH offers to find the legal definition of a senior citizen.
8. SH offers to speak with M. Cranston about which Planning Board member is next for re-election.
9. CF mentions that his wife Juliet is helping to design the town's website and is seeking information from each town group by Jan. 8, 2010. CF will create a draft and present it at the next Planning Board meeting.

The meeting ends at 8:30 pm.

Respectfully submitted,
Barb Sussbauer

2/9/2010