

OPENING MEETING MINUTES OF ASHFIELD PERSONNEL BOARD

JULY 12, 2012

Members Present: Beverly Chow; Ricki Carroll (finance committee liaison); Paullette Leukhardt (select board liaison); Dave DeHerdt, Chair

The meeting was called to order at approximately 5:45 PM.

1. Members of the board made final review of the questions outline that would be utilized for the preliminary interviews of candidates for the executive administrator position.
2. Dave moved that the board convene into executive session for the purpose of conducting preliminary interviews of candidates for the executive administrator position.

The motion was seconded and a roll call vote was taken:

Beverly-yes;
Ricki-yes;
Paullette-yes; and
Dave-yes.

Dave then announced that the board would not reconvene in open session afterwards.

The open meeting was adjourned at approximately 5:55 PM.

Submitted by,

Dave DeHerdt