

Technology Committee Meeting

Minutes

February 21, 2013

Attendees: David Kulp (chair), Juliet Jacobson, Chris Gray, Tony Jilson, Andy Smith, Paul Swem (via Skype)

Meeting was called to order at 11:00 AM by DK.

Introductions were given.

The Clerk swore in the members except for Tony.

We will plan on meeting about once a month or less frequently.

Discussions:

Finance. Website budget and Technology Committee budget to be reviewed by the Select Board March 20, 2013. We will make recommendations at that time. Juliet will notify the SB that we would like to present on 3/20 for both budgets. We will probably meet one more time before that SB meeting.

Data compliance. We need an IT program in compliance with state laws and we are not there yet. All emails must be part of an information retention program. We will be working toward compliance.

Town Hall IT. Discussion with Paul Swem about our current equipment situation and our potential future needs. New multi-port switch? More wiring needed in the basement. A centralized location for all documents and emails could be an onsite server or a cloud storage situation. We may be well served by upgrading the wiring and deal with a new (faster) switch later.

Thursdays seem to be a good meeting day. Next meeting was planned for 2/28 at 11:00AM.

DK moved that we adjourn at 12:25PM. AS seconded. All approved. The meeting adjourned.