

June 11, 2013

Minutes of meeting of the Ashfield Technology Committee

Attendees: David Kulp (chair), Andy Smith, Juliet Jacobson, Brian Clark, Chris Gray, Laura Blakesley (tax collector)

The meeting was called to order at 3:35pm

The minutes from April 4, 2013 were unanimously accepted.

We discussed the remaining approximately \$5500 for information technology expenses. Laura identified three priorities for the town hall staff: a PC for Joyce, a replacement PC and database for the Police Chief, and a laptop for minutes and conferences. She also said that the telephone system needed to be upgraded.

The committee recommended that a new PC be purchased for the PD and one or more laptops be purchased. The committee recommended that Joyce receive Anne's old PC. David Kulp will contact IBS for a quote and help get a purchase order.

The committee will include a new telephone system in discussions with potential broadband providers.

Juliet will set up meetings with Crocker and Cornerstone.

We discussed the website and document management. Juliet will coordinate over email about who will contact committee chairs.

The meeting adjourned at 4:30pm.