

## **Town of Ashfield Select Board**

### **Meeting Minutes**

**June 24, 2013**

The Select Board meeting was held on Monday June 24, 2013 at the Ashfield Town Hall. The meeting was called to order by Tom Carter-Chair at 7:03 P.M. There were 5 audio recorders and 1 video recorder in use. Approximately 11 audience members were in attendance.

**Select Board:** Tom Carter-Chair, Paullette Leukhardt, Ron Coler-Vice Chair

**Executive Administrator:** Mary Fitz-Gibbon

**Scribe:** Assistant Municipal Clerk Lynn Taylor

Minutes:

8/1/2012 was already approved on 9/12/2012 VOTE was 2-0-0.

7/25/2012 Tabled until July 1, 2013 meeting.

2/8/2012 MOTION: Leukhardt makes the motion to approve the minutes of 2/8/2012 as amended, seconded by Coler. VOTE: Carter-aye, Coler-aye, Leukhardt-aye. Passes 3-0-0

6/17/2013 MOTION: Coler makes the motion to accept the minutes as amended, seconded by Carter. VOTE: Carter-aye, Coler-aye, Leukhardt-no. Passes 2-1-0

Leukhardt expresses to the Board that the minutes that are being drafted are still lacking in specificity.

At 7:30 PM David Newell opens the Finance Committee Meeting with Members Ricki Carroll, Thomas Schreiber present.

#### **APPOINTMENTS:**

Stuart Harris, Building Committee: Town Hall Steeple Repairs: Coler distributes a handout he put together containing pictures of the Town Hall Steeple damage on his recent tour of the Steeple with Stuart. (document 1) Stuart and the Board have an in-depth discussion regarding each issue that needs repair on the Steeple. See List of individual repairs (document2) Stuart will be taking this up with the Town Hall Building Committee at their next meeting. Carter questions Stuart regarding two issues one being the project of digging the cellar out and the other the painting of both Town Hall and the Fire House. Stuart has been in contact with the Sheriff's department and the Town is still on the list for this summer to paint both buildings, Stuart explains the Town will have to rent a lift in order for the bell tower to be painted. The project of digging out of the Town Hall cellar is still something that needs to be done.

Robin Sherman, Executive Director, Franklin County Regional Housing and Redevelopment Authority: Ashfield House, LLC refinancing and Town of Ashfield lien: Sherman starts by giving the Board an overview of the liens on the Ashfield House property one is for \$287,518.00 and the other is for \$13,565.00. Sherman goes on to explain how much money the building has been losing every year since it was purchased and now there are many things that need to be done to the property in order for the property to operate more efficiently. The Building needs to be painted on the outside, boilers need replacing, lighting needs replacing, washers need replacing. She states clearly that she is not asking the Town for any money rather looking for the Town to subordinate their loan so they may acquire further funding to reduce operating expenses and have the property operate more efficiently. Dave Newell of the Finance Committee asks a few questions of Sherman as do the Board members Sherman answers questions asked. As the discussion with Sherman goes on it becomes very heated with audience members R. Dave DeHerdt and Ricki Carroll and Select Board member Paullette Leukhardt discussing various Ashfield House issues and history. The meeting with Robin Sherman ended without the Board being able to finish addressing the subordination issue. The suggestion was made that Robin Sherman would submit the subordination request in writing for the Board to act upon.

Judith Hamilton owner of the Ashfield Lake House: Request to extend liquor license operating hours from 1AM to 2AM on June 29 2013 for a Private Wedding Party. Discussion relating to neighbors sensitivity issues took place.

**MOTION:** Coler makes a motion allowing the Select Board Chair to sign a one-time extension of liquor license hours for Lydian Enterprises, Inc. d/b/a Ashfield Lake House to extend hours from 1AM to 2AM on June 29, 2013 for a private event only, seconded by Leukhardt. **VOTE** Carter-aye, Coler-aye, Leukhardt-aye. Passes 3-0-0 (Document 5)

Alan Rice for the Ad Hoc Open Space Committee is not present

#### **OLD BUSINESS:**

Coler distributes to the Board "Suggested Notice Wording" (document 3) for the June 29, 2013 on site meeting at the Ashfield dam and retaining wall at the Field. Coler contacted the Nawrocki's and Andrew Martin landowners of the property South of the retaining wall so they were aware of the on-site meeting .

**MOTION:** Leukhardt makes the motion to use the wording drafted by Coler in the official posting of the two on site meetings scheduled for June 29, 2013 at 9:00AM at the Ashfield dam and June 29, 2013 at 9:45 AM at the retaining wall at the field, seconded by Carter. **VOTE** Carter-aye, Coler-aye, Leukhardt-aye. Passes 3-0-0

Review Town Counsel's mark-up of the Net-Metering Host Community Energy Purchase Contract: Fitz-Gibbon spoke with Town Counsel regarding the contract. Town Counsel would like the contract sent back and ask Nexamp to rewrite the Contract she feels there are too many issues at this point with the contract for her to do a mark-up of the present contract. Town Counsel expresses that she is not very familiar with this type of contract, however she feels that there is just not enough protection for the

Town throughout the entire contract. A discussion takes place as how to proceed with this contract before Nexamp moves on to find another host Community.

**MOTION:** Carter makes the motion to have Town Counsel contact Nexamp directly regarding the Net-Metering Contract if they have any questions they may contact Tom Carter, seconded by Coler. **VOTE:** Carter-aye, Coler-aye, Leukhardt-aye. Passes 3-0-0

Discussion regarding June 26, 2013 Special Town Meeting: Carter and Leukhardt attended the Finance Committee meeting as citizens. Carter said the Finance unanimously voted to recommend spending \$5, 000.00 on the speed trailer or the Police Department. There are no other issues with the other articles at this point. Special Town Meeting will be June 26, 2013@ 7:00 PM.

**NEW BUSSINESS:**

Town appointments, list from the Town Clerk (document 4)

## **July 01, 2013 Appointment List**

### **Conservation Commission (3 years) 2016**

Brian Clark,

Janet Clark

**Lester Garvin**

Leukhardt makes a motion to appoint Brian Clark& Janet Clark to Conservation Comm. for 3 YR term, seconded by Coler. Passes 3-0-0

### **Open Space ad hoc Committee – 1 year 2014 (or when project is completed)**

Alan Rice

Lester Garvin

Nina Coler

Duncan Colter

Mollie Babize

### **Ag commission (3 years) 2016**

Robyn Crowningshield

One Vacancy

Leukhardt makes motion a motion to appoint Robyn Crowningshield to Ag Commission for 3 YR term, seconded by Carter. Passes 3-0-0

### **Cultural Council (3 Years) 2016**

Jane Willis

One Vacancy

Leukhardt makes a motion to appoint Jane Willis to the Cultural Council for a 3 YR term, seconded by Carter. Passes 3-0-0

### **Historical Commission (3 Years) staggered this year to fix**

Steve Gougeon – 2016  
Mollie Babize – 2015  
Gerard McGovern – 2015  
Nancy Garvin – 2014

Leukhardt makes a motion to appoint Steve Gougeon, Mollie Babize, Gerard McGovern, Nancy Garvin to the Historical Commission for 3 YR terms, seconded by Coler. Passes 3-0-0

**Green Communities (1 Year) 2014**

Mary Quigley, Jen Williams, Brian Clark

Leukhardt makes a motion to appoint Mary Quigley, Brian Clark, Jen Williams to Green Communities, seconded by Carter 3-0-0

**Executive Administrator (1 Year) 2014**

Mary Fitz-Gibbon

Leukhardt makes a motion to appoint Mary Fitz-Gibbon as Executive Administrator for a 1YR term, seconded by Carter. Passes 3-0-0

**Assistant Municipal Clerk (1 Year) 2014**

Lynn Taylor

Leukhardt makes a motion to appoint Lynn Taylor as Assistant Municipal Clerk for a 1YR term, seconded by Carter. Passes 3-0-0

**Town Collector/Treasurer (2years) 2015**

Laura Blaksley

*Discussion:Leukhardt feels this position should go back to a 1YR term the way it always had been until the time the issues were going on with Mary Ellen Cranston. Carter feels the positions not Laura should be separate positions. Coler does not agree with Leukhardt he feels Blaksley should be appointed as stated a 2YR term it just sends the wrong message.*

Leukhardt makes a motion to appoint Laura Blaksley as Town Collector/Treasurer for a 1YR term, seconded by Carter. Passes 2-0-1 Coler

**Municipal Town Clerk (2 years) 2015**

Ann Dunne

*Discussion:Leukhardt feels this position should go back to a 1YR term the way it always had been until the time the issues were going on with Mary Ellen Cranston. Coler again feels this sends the wrong message and would like it left as a 2 yr term.*

Leukhardt makes a motion to appoint Ann Dunne as Municipal Town Clerk for a 1YR term, seconded by Carter. Passes 2-0-1 Coler

**Town Hall Steward (1 Year) 2014**

Wayne Gardner

Leukhardt makes a motion to appoint Wayne Gardner as Town Hall Steward for a 1YR term, seconded by Carter. Passes 3-0-0

**Council on Aging (3 yrs) 2016**

Wayne Wickland

Leukhardt makes a motion to appoint Wayne Gardner to the Council on Aging for a 3YR term, seconded by Coler. Passes 3-0-0

**Personnel Board ( 3 years)-2016**

Paulette Leukhardt, Ricki Carroll, Priscilla Phelps (waiting confirmation)

Discussion: to see whether Finance Committee should have a say in who the representative should be. Decision is to contact the Personnel Board first

Leukhardt makes a motion to appoint Paulette Leukhardt, to the Personnel Board for a 3YR term, seconded by Carter. Passes 3-0-0

**Assistant to the Boards (1 year) 2014(? SB Meeting 6/24/2013)**

Brittney Martin to Con comm. and Planning Board

Discussion as to why Brittney needs to be appointed she is hired by the Boards.

Leukhardt makes a motion to appoint Brittney Martin as Assistant to the Boards for a 1YR term, hearing no second moving on.

**Highway Superintendent (1 Year) 2014**

Thomas Poissant

Leukhardt makes a motion to appoint Thomas Poissant a Highway Superintendent for a 1YR term, seconded by Carter. Passes 3-0-0

**Emergency Manager (1 year) 2014**

Douglas Field

Kyle Taylor (Assistant EM)

Leukhardt makes a motion to appoint Kyle Taylor and Doug Field as Emergency Managers, seconded by Carter. Passes 3-0-0

**Police Officers (1 Year) 2014**

Patrick Droney Chief, Diane Wilder, Corporal

Officers Jarek Konopko, Charles Wilder, Justin Roy

Aux. officers Walter Zalenski, Betty Lesure, Kyle Walker

**Appointed but still some questions**

Discussion: Coler expresses concerns regarding strong/ weak Chief Colers opinion is the Chief should be in charge of the officers.

Leukhardt makes a motion to appoint Patrick Droney, Chief, Diane Wilder, Corporal, Jarek Konopko, Charles Wilder, Justin Roy, Aux. officers, .....Walter Zalenski, Betty Lesure, Kyle Walker as Police Officers for a 1YR term, seconded by Carter. Passes 2-0-1 Coler

**Inspector of Animals (1 Year) 2014**

Kim Reardon

Leukhardt makes a motion to appoint Kim Reardon as Inspector of Animals for a 1YR term, seconded by Carter. Passes 3-0-0

**Animal Control Officer (1 Year) 2014**

Warren Kirkpatrick

Leukhardt makes a motion to appoint Warren Kirkpatrick as Animal Control Officer for a 1YR term, seconded by Coler. Passes 3-0-0

**Fence Viewers 2014**

Alden Gray

Leukhardt makes a motion to appoint Alden Gray as Fence Viewer for a term of 1YR, seconded by Carter. Passes 3-0-0

**Field Drivers 2014**

Roland Townsley, David King

Leukhardt makes a motion to appoint Roland Townsley and David King as Field Drivers for a 1YR term, seconded by Carter. Passes 3-0-0

**Surveyor of wood and lumber 2014**

Vacancy

**Carl Nilman Scholarship Committee (1 Year) 2014**

Sheila Graves

Leukhardt makes a motion to appoint Sheila Graves to the Carl Nilman Scholarship Committee for a 1YR term, seconded by Carter. Passes 3-0-0

**Frederick W. Wells Trustee (1 Year) 2014**

Molly Robinson (need to think of a replacement in the near future)

Leukhardt makes a motion to appoint Molly Robinson as Frederick W. Wells Trustee for a 1Yr term, seconded by Carter. Passes 3-0-0

**Town History Editorial Board (1 Year) 2014**

Phyllis Kirkpatrick, Donald Robinson, Tom Carter, Dave Fessenden,  
Stuart Harris, Harry Keramidas, Martha Tirk

Leukhardt makes a motion to appoint Phyllis Kirkpatrick, Donald Robinson, Tom Carter, Dave Fessenden, Stuart Harris, Harry Keramidas, Martha Tirk to Town History Editorial Board for a 1YR term, seconded by Carter. Passes 3-0-0

**Town Hall Building Committee (1 Year) 2014**

Chair, Stuart Harris, Doug Cranson, Nancy Garvin  
Mary Quigley, Donna Scott, Wayne Gardner

Leukhardt makes a motion to appoint Stuart Harris, Doug Cranson, Nancy Garvin, Mary Quigley, Donna Scott, Wayne Gardner to the Town Hall Building Committee for a 1YR term, seconded by Carter. Passes 3-0-0

**Street Light Committee 2014 ( set aside - SB meeting 6/24/2013)**

Ricki Carroll, Nancy Hoff, Anne Yuryan

Discussion: concerns if still an active Committee

**Board of Registrars 2014**

Muriel Cranson, Susan Gambino, Nancy Intres, Ann Dunne

Leukhardt makes a motion to appoint Muriel Cranson, Susan Gambino, Nancy Intres, Ann Dunne to the Board of Registrars, seconded by Coler. Passes 3-0-0

**Tree Committee (1 Year) 2014**

Susan Todd, Harry Dodson, Doug Cranson, Laura Bessette, David Kulp  
Tom McCrumm, Johanna Pratt, (waiting confirmation)

Leukhardt makes a motion to appoint Susan Todd, Harry Dodson, Doug Cranson, Laura Bessette, David Kulp, Tom McCrumm to the Tree Committee for a 1YR term, seconded by Coler. Passes 3-0-0

**IT Committee 2014**

David Kulp, Brian Clark, Juliette Jacobson  
Andrew Smith, Christopher Gray

Leukhardt makes a motion to appoint David Kulp, Brian Clark, Juliette Jacobson, Andrew Smith, Christopher Gray to the IT Committee for a 1YR term, seconded by Coler. Passes 3-0-0

**Poll Workers (1 Year) 2014**

Terri Cassidy, Nancy Garvin, Sally Yates, Duncan Colter  
Wayne Farrell, Sally Rice, Anne Yuryan  
Doug Cranson, Helen Boyden, Lynn Taylor  
Helen (Poppy) Doyle, Barbara Maloney

Beverly Chow, Kyle Taylor, Louise Poissant, Diane Field

Leukhardt makes a motion to appoint Terri Cassidy, Nancy Garvin, Sally Yates, Duncan Colter, Wayne Farrell, Sally Rice, Anne Yuryan, Doug Cranson, Helen Boyden, Lynn Taylor, Helen(Poppy) Doyle, Barbara Maloney, Beverly Chow, Kyle Taylor, Louise Poissant, Diane Field as Poll Works for a 1 YR term, seconded by Coler. Passes 3-0-0

**Tellers/Counters at Town Meetings & Elections**

Nina Coler, Betty Stewart

Sandy Lilly

Tamara Sloan, Brenda McGovern

Laura Bessette,

Virginia Wiswell

Harry Keramidas, Muriel Kinsey

Claire Cournand, Faye Whitney, Phil Lussier

Leukhardt makes a motion to appoint Nina Coler, Betty Stewart, Sandy Lilly, Tamara Sloan, Brenda McGovern, Laura Bessette, Virginia Wiswell, Harry Keramidas, Muriel Kinsey, Claire Cournand, Faye Whitney, Phil Lussier as Teller/Counters at Town Meetings and Elections, seconded by Coler. Passes 3-0-0

**Liaison Reports:** none

**MAIL:**

- Notification of reimbursement for Hurricane Irene Relief in the amount of \$184,833.00 dated 05/08/2013(document 6)
- Copy of letter from Attorney General to Suzanne Corbett dated June 21, 2013 regarding alleged violation on or about May 14, 2013.(document 7)
- Copy of letter from Attorney General to Deb Nicholson dated June 18, 2013 regarding alleged Violation on or about January 22, 2013.(document 8)
- Copy of letter from Attorney General to Deb Nicholson dated June 21, 2013 regarding alleged Violation on or about May 15, 2013.(document 9)
- Ashfield Emergency Siren Signals list of changes.(document 10)

**ASHFIELD EMERGENCY SIREN SIGNALS**

- #1: **One Long Ring** : Tornado Warning take cover

- #2: **Two Rings**: Saturday noon test
- #3: **Three Rings**; Ashfield Dam Emergency, Problem at Ashfield Lake, People on Bronson Ave should evacuate to Sanderson Academy. Residents on Main St, BuckLand Rd and Conway Rd should get ready to evacuate.
- #4: **Four Rings**: Hazardous Material Spill: Residents should call Fire Station for more information.
- #5: **Five Rings**: Forest fire , Fire department will need help come come to fire station.
- #6: **Six Rings**: Structure Fire, Fire Department may need help come to fire station.

Public Comment :

Betty Stewart of Bronson Avenue expressed her disgust with the way Robin Sherman was treated earlier in the evening by a Select Board member and audience members. She said that behavior like that does not show "Ashfield" in a very good light.

--Next Select Board meetings Monday July 1, 2013, Wednesday July 17, 2013, Wednesday July 31, 2013 and Special Town meeting Wednesday June 26, 2013 7:00 PM.

--Carter confronts Leukhardt stating he takes great offense to her accusation of Carter keeping mail from the rest of the Board Members. Leukhardt said she was not accusing him, however mail items are not getting to the Board. Fitz-Gibbon said she also was not keeping mail from the Board and if that's what you are insinuating I also take great offense to that. Leukhardt said she did not accuse Fitz\_Gibbon of anything.

Carter makes a motion to adjourn, seconded by Coler

Adjourned @ 11:10 PM

Document List

1. Handout containing photos of the Town Hall Steeple regarding repairs to be done.
2. List of Town Hall Steeple repairs drafted by Stuart Harris.
3. Suggested notice wording for SB meeting June 29, 2013.
4. List of Appointments for 2014 from the Town Clerk.
5. Liquor license hours for Lydian Enterprises, Inc. d/b/a Ashfield Lake House to extend hours from 1AM to 2AM on June 29, 2013 for a private event only,



6. Notification of reimbursement for Hurricane Irene
7. Copy of letter from Attorney General to Suzanne Corbett dated June 21, 2013 regarding alleged violation on or about May 14, 2013.
8. Copy of letter from Attorney General to Deb Nicholson dated June 18, 2013 regarding alleged Violation on or about January 22, 2013.
9. Copy of letter from Attorney General to Deb Nicholson dated June 21, 2013 regarding alleged Violation on or about May 15, 2013.
10. Ashfield Emergency Siren Signals
11. Amended minutes of June 24, 2013

**NOTE: These draft minutes were discussed, amended, and approved at the Select Board meeting dated 7/01/2013 and filed in the folder of actual date of said minutes**