

Town of Ashfield - Select Board

Meeting Minutes

March 13, 2013

The Select Board meeting was held on Wednesday March 13, 2013 at the Ashfield Town Hall. The meeting was called to order at 8:55 p.m. by Tom Carter. There were 3 audio recorders in use. There were six audience members in attendance. This was a joint meeting with the Finance Committee.

Select Board – Tom Carter – Chair, Poullette Leukhardt, Ron Coler

Executive Administrator – Mary Fitz-Gibbon

Finance Committee Members: Ted Murray – Chair, David Newell, Janet Rogers

Park Commission- Nina Coler and Mary Ellen Abbatiello presented the Park Commission budget (Document 1) Discussion included 14% increase on wage line due to longer season, revolving account for swimming lessons, spring cleanup done by volunteers, sand replacement, total budget is only up \$216 after some adjustments to line items, restoration of Park project, dock expenses, tennis courts and resurfacing, building trust money. Carter requested an estimate on what it would cost for the tennis courts to be replaced.

Personnel Board - Poullette Leukhardt presented the Personnel Board Budget (Document 2) Discussion included the personnel policies and printing of a updated manual, job descriptions a work in progress, job performance evaluations.

Discussion on Master Sheet numbers and layout of document, police department budget and training requirements of staff, Police Chief email and conversation with Carter regarding gas budget line, Leukhardt deferred to Carter approaching the Police Chief to discuss the FY14 budget and to bring recommendations back to boards on how to get the budget request down to a total of \$110,000. Reimbursements from FEMA and MEMA.

MOTION - A motion was made by Coler and seconded by Carter to adjourn the meeting at 10:35 p.m.

VOTE: Unanimous

Submitted By Jenn Morse

Document List

1. Park Commission Budget
2. Personnel Board Budget
3. Amended minutes 3/13/13