

**Town of Ashfield**  
**Select Board Minutes**

**December 01, 2014**

The Ashfield Select Board meeting was held on Monday December 01, 2014 at the Ashfield Town Hall at 7:00 P.M. There were approximately 6 audience members in attendance. There were 5 audio recorders and 1 video recorder in use.

**Previous Select Board meeting was November 17, 2014.**

**Select Board:** Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk

**Executive Administrator:** Mary Fitz-Gibbon

**Assistant Municipal Clerk/Scribe:** Lynn Taylor

**Meeting called to order by the Chair @ 7:00 P.M.**

**Agenda for 12/01/2014 (document 1)**

**Payroll Warrant WP15-12 dated December 01, 2014 (document 2)**

**Vendor Warrant W15-12 dated December 01, 2014 (document 3)**

**Minutes:**

SB Minutes of 11/17/2014 (document 4): **MOTION:** Olanyk makes a motion to accept the minutes of 11/17/2014 as amended, seconded by Coler. **VOTE: 3-0-0**

**Appointments:**

Just prior to the meeting Fitz-Gibbon received an email from MJ Adams advising that neither herself nor Bruce Hunter have the paper work done for the meeting, therefore would not be attending.

Fitz-Gibbon has disbursement #4 to Tighe and Bond for Smith Branch Rd. in the amount of \$6,150.00 for design & permitting that needs to be signed. (**document 5**)

**Old Business:**

- a. Winter sidewalks: Carter had planned to meet with a few of the local contractors over breakfast but due to a personal matter he had to cancel. Carter will reschedule and report back to the Board. Carter mentions that from what he could see the sidewalks had been taken care of during the recent storm. Mike Skalski has purchased a 4 ½ Ft. snow blower for the sidewalks.
- b. Review priority list of accomplishments, new items: Fitz-Gibbon has put together a handout outlining Projects and Priorities for the SB including ongoing projects, accomplished projects, and those not looked at yet. (**document 6**) The Board discusses and makes additions and changes as needed to the list. After their discussion the Board decided the top five items they wanted to work on aggressively are Broadband, Budget, Personnel Manual, Lake Dam, and retention wall at the Field.
  - Coler informs the Board of the Long Range Planning meeting taking place at Mohawk on Jan 21, 2014 and the continuation of the Conservation Commission hearing regarding the Smith Branch Rd. reconstruction project. Lester Garvin would like the SB to attend on Jan 14, 2014
  - The Board feels it needs to be more aggressive on getting the Personnel Manual reviewed and approved. Board members are very busy in December attending many meetings making it impossible to meet in December. After some discussion the Board sets 2 dates to meet with the Personnel Board Jan. 12<sup>th</sup>, Jan 26<sup>th</sup>. Fitz-Gibbon will reach out to Priscilla Phelps with those dates and see if they will work.
  - Starting Feb. 2, 2014 the Board will start budget meetings with the Finance Committee. At the last meeting Murray agreed with having a joint budget meeting with the SB every other Monday

- Coler would like the Board to take the draft of the Appointed Committee Handbook that he had brought to the Board off the list for now as Coler feels there are more important things to be working on.
- Discussion of Broadband will be put on the agenda for December 15, 2015.

## **New Business:**

### **a. Liquor license renewals:**

Lakeside Venture, Inc d/b/a Nolan's Neighbors: **MOTION:** Coler makes a motion to approve and sign Liquor License Renewal for 2015 for Lake Side Ventures, Inc. d/b/a Nolan's neighbors, seconded by Carter. **VOTE: 3-0-0 (document 7)**

Lydian Enterprises, Inc. d/b/a Ashfield Lake House: **MOTION:** Olanyk makes a motion to approve and sign Liquor License Renewal for 2015 for Lydian Enterprises, Inc. d/b/a Ashfield Lake House, seconded by Carter. **VOTE: 3-0-0 (document 8)**

Mark D. Graves, June Heideman, Suzanne Connell d/b/a Edge Hill Golf Course: **MOTION:** Carter makes a motion to approve and sign Liquor License Renewal for 2015 for Mark D. Graves, June Heideman, Suzanne Connell d/b/a Edge Hill golf Course, seconded by Coler. **VOTE: 3-0-0 (document 9)**

Elmer's Store, LLC: **MOTION:** Coler makes a motion to approve and sign Liquor License Renewal for 2015 for Elmer's Store, LLC, seconded by Carter. **VOTE: 3-0-0 (document 10)**

Board also signs two documents for the Alcoholic Beverages Control Commission regarding population (**document 11**) and renewal certification (**document 12**)

- b. Franklin Land Trust/Town Common boundaries issue.** Board received a letter from the Franklin Land Trust regarding a boundary issue with Gloria Pacosa. The Land Trust believes that part of the newly built stone wall is on Town property. Coler volunteered his time to reach out to Gloria and report

back to the SB. **MOTION:** Olanyk makes a motion to allow Coler to look into the dispute and if there is an issue try to come up with an agreement with Gloria, seconded by Carter. **VOTE: 3-0-0**

- c. Local Technical Assistance requests form: (document 13)** The FRCOG as done in previous years has asked the SB members to rate the projects on the list as which are the most important to pursue. The SB members discuss the items on the list and the importance and how each member rated the projects. **MOTION:** Coler makes a motion to authorize the Chair to prepare request form on behalf of the SB, seconded by Olaynk. **VOTE: 3-0-0**

There was a very brief discussion regarding the Open Space Plan that was being worked on by Alan Rice. The Board expresses its importance, the Board asked Fitz-Gibbon to contact Rice and try to see how close to done the plan is. Fitz-Gibbon will report back to the Board with information.

**d. Discussion Grants, funds and upcoming projects:** The Board has a discussion pertaining to Town Projects and ability to acquire grants. Carter feels he would like Coler to have more ability to pursue grants and report his findings to the Board. Coler advises that a lot of the grants out there are for shovel ready projects. **MOTION:** Carter makes a motion to authorize Coler to research and pursue grants pertaining to the Lake Dam but not limited to and report information back to the SB, seconded by Olanyk. **VOTE: 3-0-0**

**e. Town Common Use Application (document 14):** Heather Gray has applied to hold The Winter Solstice Celebration on the Town Common on Dec. 21, 2014 from 5:30 PM- 9:30 PM. **MOTION:** Carter makes a motion to allow the Winter Solstice Committee to use the Town Common on Dec. 21, 2014 from 5:30-9:30 PM, seconded by Coler **VOTE: 3-0-0**

### **Liaison Reports:**

Coler reported that during the recent heavy rains the dam at the lake showed significant “spouting”. The Highway came down and cleaned some leaves away from the dam which in return lowered the level by about 6”.

### **Mail:**

- Letter from Doug Field EMD regarding emergency response of the snow storm 11/26/2014 (**document 15**)
- Letter drafted by Jim Cutler to Governor-elect Baker regarding solar energy for Massachusetts future (**document 16**) **MOTION:** Olanyk makes a motion to support the letter to Governor-elect Baker regarding Solar Energy for Massachusetts future(Coler suggests a friendly amendment having Fitz-Gibbon use the hot link to respond rather than mail), seconded by Coler. Carter signs the letter. **VOTE: 3-0-0**
- Letter from MBI advising of 2 upcoming meetings pertaining to Broadband.(document 17)
- Packet from Ashfield Planning Board outlining their decision to allow a cell to be built at 1542 Spruce Corner Rd the Leonard Roberts property. (**document 18**)Carter reads into the record.
- Welcome letter from Department of Veterans Services. (**document 19**)

**Public Comment:** none

**Next Select Board meetings will be December 15, 2014 @ 7:00 PM, December 29, 2014 @7:00 PM.**

**MOTION:** Olanyk makes a motion to adjourn, seconded by Coler. **VOTE: 3-0-0**

**Meeting adjourned @9:10 PM.**

#### **Document List**

1. Agenda for 12/01/2014
2. Payroll Warrant WP15-12 dated December 01, 2014
3. Vendor Warrant W15-12 dated December 01, 2014
4. SB Minutes of 11/17/2014
5. Disbursement to Tighe and Bond for Smith Branch Rd. in the amount of \$6,150.00
6. Priority list of accomplishments, new items

- 7.** Liquor License Renewal for 2015 for Lake Side Ventures, Inc. d/b/a Nolan's neighbors
- 8.** Liquor License Renewal for 2015 for Lydian Enterprises, Inc. d/b/a Ashfield Lake House
- 9.** Liquor License Renewal for 2015 for Mark D. Graves, June Heideman, Suzanne Connell d/b/a Edge Hill golf Course
- 10.** Liquor License Renewal for 2015 for Elmer's Store, LLC
- 11.** Alcoholic Beverages Control Commission regarding population
- 12.** Alcoholic Beverages Control Commission regarding renewal certification
- 13.** Local Technical Assistance requests form
- 14.** Town Common Use Application
- 15.** Letter from Doug Field EMD regarding emergency response of the snow storm 11/26/2014
- 16.** Letter drafted by Jim Cutler to Governor-elect Baker regarding solar energy for Massachusetts future
- 17.** Letter from MBI advising of 2 upcoming meetings pertaining to Broadband.
- 18.** Packet from Ashfield Planning Board outlining their decision to allow a cell to be built at 1542 Spruce Corner Rd the Leonard Roberts property
- 19.** Welcome letter from Department of Veterans Services

Note: These minutes were discussed, amended, and approved at the Select Board meeting dated 12/15/2014 and filed in the folder of the actual date of the said minutes

Approved as submitted 3-0-0