

Town of Ashfield
Select Board Meeting Minutes

June 15, 2015

The Ashfield Select Board meeting was held on Monday June 15, 2015 at the Ashfield Town Hall at 7:00 P.M. There were approximately 1 audience member in attendance. There were 2 audio recorders in use.

Previous Select Board meeting was June 1, 2015

Select Board: Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk (absent)

Executive Administrator: Mary Fitz-Gibbon

Assistant Municipal Clerk/Scribe: Lynn Taylor, Scribe

Meeting called to order by the Chair @ 7:08 P.M.

Carter called for a moment of silence for the passing of Janet Swem.

Agenda for 06/15/2015 (document 1)

Payroll Warrant WP15-26 dated June 15, 2015 (document 2)

Vendor Warrant W15-26 dated June 15, 2015 (document 3)

Minutes:

06/01/2015 Select Board Minutes: Motion: Coler makes a motion to accept the minutes of 06/01/2015 as amended, seconded by Carter. **VOTE: 2-0-0 (document 4)**

Appointments:

- a. **Christina Gabriel, Town Hall use application:** Requesting upper and lower hall for 9/27/2015 from 4-6 PM for dance concert, rehearsal dates 9/20/2015, 09/25/2015. **MOTION:** Coler makes a motion to have the Chair sign the Town Hall use application as submitted on behalf of the SB, seconded by Carter. **VOTE 2-0-0 (document 5)**
- b. **Ashfield Town Common request by Jody Hall for 250th celebration potluck supper for 6/19/2015-6/21/2015: MOTION:** Coler makes a

motion to have the Chair sign the Town common use application as submitted on behalf of the SB, seconded by Carter. **VOTE: 2-0-0 (document 6)**

- c. **Jody Hall Town Hall use application: requesting the use of upper hall on 6/20/2015 for a contra dance from 2-4 PM. MOTION:** Coler makes a motion to have the Chair sign the Town Hall use application submitted by Jody Hall for a Contra dance on 6/20/2015, seconded by Carter. **VOTE: 2-0-0 (document 7)**

- d. **Marcine Appel, Belding Library, Library roof:** Carter acknowledges what may be a conflict of interest as his wife Sandy Carter is on the Library Board. Marcine gives an overview of the leaky roof on the new part of the Library and also of the main roof on the building. The roof was looked at by Tim Luce who advises the rubber membrane that connects the two roofs has rotted therefore causing leaks, and that the rest of the roof also needs to be replaced as well. The cornices have also been compromised by water and are apt to fall at any time. There is discussion of different ways to proceed, Marcine has been in contact with Arms Library in Shelburne who had a roof replaced recently. The Library Board will be having Wooliver roofing consultants to go up on the roof and steer them in the right direction on how to move forward. The Select Board would also like to get an alternative fix to get by for a while and allow the Town to put aside monies for such a project as they have with the steeple project. Amy Shapiro is in the audience and advises Shelburne received a lot of grant money towards their project so she feels there is money available, and is willing to help out.

New Business:

- a. **VFIS Contract renewal for the police and Fire Dept.:** very brief discussion as to increasing the coverage or staying with the coverage we already have. **MOTION:** Carter makes a motion to authorize Mary Fitz-Gibbon to renew the existing contract with VFIS, seconded by Coler. **VOTE: 2-0-0 (document 8)**
- b. **FY15 requests for Transfer:**
1. Poissant is requesting to transfer \$7500.00 be transferred from Highway Fuel to General Highway. **MOTION:** Carter makes a motion to transfer \$7500.00 from Highway Fuel to General Highway. **VOTE: 2-0-0 (document 9)**

2. Fitz-Gibbon is requesting to transfer \$3000.00 from Town Hall Utilities to Town Hall Maintenance. **MOTION:** Coler makes a motion to transfer \$3000.00 from Town Hall Utilities to Town Hall Maintenance, seconded by Carter. **VOTE: 2-0-0 (document 10)**
3. Fitz-Gibbon is requesting to transfer \$300.00 from Information Officer to Planning Board Expense. **MOTION:** Carter makes a motion to transfer \$300.00 from Information Officer to Planning Board Expense, seconded by Coler. **VOTE: 2-0-0 (document 11)**
4. Laura Blakesley is requesting to transfer \$3757.19 from Town Administrator to Executive Administrator in order to pay out owed vacation time. **MOTION:** Carter makes a motion to transfer \$3757.19 from Town Administrator to Executive Administrator, seconded by Coler. **VOTE: 2-0-0 (document 12)**
- c. **Conway/Ashfield South River erosion letter:** review of a letter drafted by Tom Hutchinson of Conway, to be signed by both Ashfield and Conway select boards, to Lt. Gov. Karyn Polito regarding flood hazards on the South River. Prior to the meeting Olanyk added a few changes for the Board to consider. **MOTION:** Carter makes a motion to approve and sign the letter including some changes suggested by Olanyk, seconded by Coler. **VOTE:2-0-0 (document 13)**
- d. **FRCOG Town Accounting Services Agreement: board reviews the FRCOG contract.** **MOTION:** Carter makes a motion to sign the FRCOG Accounting services contract and the FRCOG Accounting software contract, seconded by Coler. **VOTE: 2-0-0 (document 14)**

Old Business:

- a. **Municipal Recycling Agreement:** Carter reads an e-mail from Tom Poissant regarding the agreement that needs to be signed. **(document 15)** **MOTION:** Carter makes a motion to sign the Municipal Recycling Agreement, seconded by Coler. **VOTE: 2-0-0 (document 16)**
- b. **Letter to FRCOG regarding FRCOG's pipeline response funding request:** Board reviews letter that was drafted by Olanyk regarding FRCOG's pipeline response funding request. Carter and Coler sign the letter and Fitz-Gibbon will get Olanyk in to sign as well. **(document 17)**
- c. **MDAR appointment of Animal Inspector:** Carter will be contacting MDAR directly and speaking with them before reappointing the present

animal inspector. It is possible that we can combine the responsibility with another Town.

Board needs to sign the one day liquor license for Gloria Pacosa that had been voted on at a previous meeting. **(document 18)**

Liaison Reports:

Coler advises that they have been working on the removal of the fanwort in the lake. Also update on the boundary issue with Gloria Pacosa. Pacosa is working with Will Anderson from the Franklin Land Trust and Town Counsel is also working on the issue. Coler will report back.

Mail:

Email from Mary Quigley **(document 19)** regarding work that was done at the firehouse by Poissant Electric. Part of the cost (the insulation portion) was paid by Green Communities money, the rest was taken from the Town Hall Accessibility/Renovation account. Quigley would like that portion charged to a different account and the money restored to the Town Hall Accessibility/Renovation account for Town Hall Building Committee use if possible. Carter and Coler believe that things are fine left the way they are. Fitz-Gibbon will advise Quigley on the Board's decision.

Carter reviews the FY15 budget and acknowledges how well the Town has done to stay within the FY15 Budget. Carter mentions that the Tree Warden has not used one dime of his budget and advises that maybe that is an account that may not need as much money put into it in the future.

Brief discussion regarding fuel at the Highway Dept. Some discussion about getting gas cards for the Police and Fire Departments. A Board member will have a discussion with Poissant.

Carter questions the progress of the tower in Plainfield. Fitz-Gibbon advises the equipment has been ordered and the tower will be operating soon.

Carter will attend a conciliation conference at the Springfield MCAD office on July 27, 2015 regarding an old and ongoing lawsuit.

Next Select Board meeting Monday June 29, 2015

Coler makes a motion to adjourn the meeting, seconded by Carter.

Adjourned at 9:34 PM

Document List

- 1. Agenda for 06/15/2015**
- 2. Payroll Warrant WP15-26 dated June 15, 2015**
- 3. Vendor Warrant W15-26 dated June 15, 2015**
- 4. 06/01/2015 Select Board Minutes**
- 5. Christina Gabriel, Town Hall use application**
- 6. Ashfield Town Common request by Jody Hall for 250th celebration potluck supper**
- 7. Jody Hall Town Hall use application**
- 8. VFIS Contract renewal for the police and Fire Dept.**
- 9. Request to transfer \$7500.00 be transferred from Highway Fuel to General Highway**
- 10. Request to transfer \$3000.00 from Town Hall Utilities to Town Hall Maintenance**
- 11. Request to transfer \$300.00 from Information Officer to Planning Board Expense.**
- 12. Request to Transfer \$3757.19 from Town Administrator to Executive Administrator**
- 13. Conway/Ashfield South River erosion letter**
- 14. FRCOG Town Accounting Services Agreement**
- 15. Email from Tom Poissant regarding recycling contract**
- 16. Municipal Recycling Agreement**
- 17. Letter to FRCOG regarding pipeline response to funding request**
- 18. One day liquor license for Gloria Pacosa**
- 19. Email from Mary Quigley**
- 20.**

Note: These minutes were discussed, amended, and approved at the Select Board meeting dated 6/29/2015 and filed in the folder of the actual date of the said minutes