

Amended 8/24/2015 2-0-0

Approved as written 8/10/2015 2-0-1 (RC)

**Town of Ashfield**

**Select Board Meeting Minutes**

**July 27, 2015**

The Ashfield Select Board meeting was held on Monday July 27, 2015 at the Ashfield Town Hall at 7:00 P.M. There were approximately 1 audience member in attendance. There were no audio recorder in use.

**Previous Select Board meeting was July 13, 2015**

**Select Board:** Tom Carter-Chair, Todd Olanyk

**Town Administrator:** Derek Brindisi

**Assistant Municipal Clerk/Scribe:** Lynn Taylor, Scribe

**Meeting called to order by the Chair @ 7: 08 P.M.**

**Agenda for 7/27/2015 (document 1)**

**Payroll Warrant WP16-03 dated July 27, 2015 (document 2)**

**Vendor Warrant W16-03 dated July 27, 2015 (document 3)**

**Minutes:**

**Minutes of July 13, 2015: MOTION:** Carter makes a motion to approve the minutes of 7/13/2015 as written, seconded by Olanyk. **VOTE 2-0-0 (document 4)**

**Appointment of Town Hall building Committee Members for FY 16:**

**MOTION:** Carter makes a motion to appoint the following people to the Town Hall Building Committee Douglas Cranson, Mary Quigley, Donna Scott, Nancy Garvin, Stuart Harris, and Kyle Taylor also as Town Hall Steward, seconded by Olanyk. **VOTE 2-0-0 (document 5)**

**Stewart Harris Dodson Building discussion:** Stuart has drawn up two different plans for restructuring Town Hall offices to make them more efficient. **(document 6)** Plan A would consist of adding a couple of hallways in order for each office to have its own door. This project would cost +- range of 25,000.00. Plan B would consist of changing layout completely moving most of the offices into the basement this project would be +- range of \$700,000.00. Carter asked if the Town Hall building Committee discussed the purchase of the Dodson building at their meeting. Harris advised that it was discussed and the overall view was that the Town would now have to maintain another building. And fear was that Town Hall might suffer in the maintenance area. Carter added that this building might be one of those once in a lifetime deals yet I have no idea how we can pay for it.

**Consideration of appointing Officer Beth Bezio recommendation by Diane Wilder:** Board reads a recommendation letter drafted by Wilder. **(document 7)** Wilder explains her recommendation as to what and why she is looking to appoint Bezio as a reserve Officer to the Police Department. Wilder is looking for Bezio to work six hours per week doing clerical work and organization of the Police Department. This in return would put herself out in the Community more often doing Community Policing. **MOTION:** Carter makes a motion to appoint Beth Bezio as a reserve Officer to the Ashfield Police Department, seconded by Olanyk. **VOTE: 2-0-0**

### **Police Chief Informational Briefing:**

-Wilder advises she had just returned from vacation last week Officer Zukowski worked for her while she was away. Everything went well when she was away.

-The Interceptor cruiser was in accident this past weekend there was an incident with it hitting a rock at the driveway of the Highway Dept. Not sure at this point what happened, however it was on video tape Wilder will be reviewing the tape and speaking with the Officer to get to the bottom of the incident, Wilder will keep the Board apprised on the situation. The cruiser was towed to Ford dealer in Greenfield to get an estimate on repairs.

-Officer Carlo is a way for Dare training when finished she will be School resource Officer certified. She is also working on this years National Night Out.

-Officer Pelc should be out on his own very soon. He has been working with Officer Zukowski and is doing very well.

-There has been some computer issues being unable to get assistance from the Tech committee Northeast IT was called in. everything is up and running now.

-Have had discussion with Town Administrator in regards to setting up some form of a tracking mechanism for dealing with work details from start to finish.

**Marcine Eisenberg- Belding Library roof repair discussion: (document 8)**

Marcine distributes a small packet to the Board which contained information and possible costs for the roof repair on the library. There have been different contractors come out and give their professional opinions as to the repairs needed and rough estimates for such. The top priority at this point for repairs is the very front of the Library the stone work is falling apart over time the leaking roof has washed away the mortar and the stone work needs repointing before they fall as well as replace the rubber membrane and the copper flashing to stop the leaking. The next step the library will be taking is to hire an architect then we will have a better handle on the cost. Marcine expresses it will be a very expensive project. Marcine advises it looks like they will need at least \$30,000.00 before October. The Library has some money and will cover the cost of the architect at this point. The Trustees are planning on having a campaign and work with the Friends of the Library to try and raise money to help defray the cost of the new roof. As soon as the architects have done their reports Marcine will come back to the Board with more substantial information. In the meantime she will keep in contact with Derek on this issue.

**Town Hall use application for Ashfield Filmfest: (document 9) MOTION:**

Olanyk makes a motion to approve the Town Hall use application for the Ashfield Filmfest September 19, 2015, seconded by Carter. **VOTE: 2-0-0**

**Town Administrator Informational Briefing:** Only a few issues to report Derek had been away for the week.

-Curtis case that was scheduled for 7/27/2015 was cancelled as Curtis did not show up in Springfield.

-Sewer Department underground oil tank was removed it had about 300 gallons of heating fuel in it. Poissant has the oil at the Highway department and he is trying to figure out a way to put the fuel in the Town Hall tank.

-Email from Pat Smith at the FRCOG regarding Open Space Plan Technical Assistance (**document 10**). Carter advises to contact Alan Rice he is the person that has been working on the open space plan.

-Hoping to meet with David Newell this week.

-Should have discussion of creating a master plan for the Town.

Discussion of changing the STM date to September 8, 2015. Derek will email Buz Eisenberg to see if he is available that night.

### **New Business:**

#### **Mail:**

- Letter from the Northampton Cycling Club (**document 11**)
- Letter from the Department of Elementary and Secondary Education. (**document 12**)
- Letter from the Zoning Board regarding a special permit given to Pepyne Property. (**document 13**)
- Letter from Federal Energy Regulatory Commission a copy was given to David Kulp for the paper. (**document 14**)
- Letter from David Newell regarding single family tax bills (**document 15**)
- Pictures taken and given to the Board by Gail Abbott (**document 16**)  
Derek will send a thank you letter.

**Upcoming SB Meetings:** August 3, 2015 and August 24, 2015

**Public Comment:** None

Carter makes a motion to adjourn, seconded by Olanyk. VOTE: 2-0-0

Adjourned at 9:22 PM

### **Document List:**

1. Agenda for 7/27/2015
2. Payroll Warrant WP16-03 dated July 27, 2015
3. Vendor Warrant W16-03 dated July 27, 2015
4. Minutes of July 13, 2015
5. Town Hall building Committee Members for FY 16
6. Plans drafted by Stuart Harris for Town Hall Offices

7. Recommendation letter for Beth Bezio to be appointed to the PD.
8. Information from Marcine pertaining to Library roof repairs.
9. Town Hall use application for Ashfield Filmfest
10. Email from Pat Smith at the FRCOG regarding Open Space Plan Technical Assistance
11. Letter from the Northampton Cycling Club
12. Letter from the Department of Elementary and Secondary Education.
13. Letter from the Zoning Board regarding a special permit given to Pepyne Property
14. Letter from Federal Energy Regulatory Commission
15. Letter from David Newell regarding single family tax bills
16. Pictures taken and given to the Board by Gail Abbott

Note: These minutes were discussed, amended, and approved at the Select Board meeting dated 8/10/2015 and filed in the folder of the actual date of the said minutes