

Town of Ashfield Select Board

Meeting Minutes

May 19, 2014

The Ashfield Select Board meeting was held on Monday May 19, 2014 at the Ashfield Town Hall at 7:00 P.M. There were approximately 15 audience members in attendance. There were 5 audio recorders and no video recorder in use. **Previous Select Board meeting was May 7, 2014.**

Select Board: Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk

Executive Administrator: Mary Fitz-Gibbon

Assistant Municipal Clerk/Scribe: Lynn Taylor

Meeting was called to order by Tom Carter-Chair at 7:00 P.M.

Payroll and Vendor Warrants:

Payroll Warrant WP14-24 dated May 19, 2014(document 2)

Vendor Warrant W14-24 dated May 19, 2014(document 3)

Minutes:

4/14/14 Minutes **MOTION:** Coler makes a motion to accept the minutes of 4/14/14 as submitted, seconded by Carter. **VOTE:** 2-0-1 Olanyk (document 4)

4/22/14 Minutes: **MOTION:** Coler makes a motion to accept the minutes of 4/22/14 as submitted, seconded by Carter. **VOTE:** 2-0-1 Olanyk(document 5)

5/7/2014 Minutes: **MOTION:** Carter makes a motion to accept the minutes of 5/7/2014 as amended, seconded by Coler. **VOTE:** 3-0-0 (document 6)

MOTION: Carter makes a motion to accept the following SB Minutes from 2011 and 2012 9/14/11, 9/21/11, 10/05/11, 10/12/11, 10/19/11, 1/18/12, 1/25/12, 2/2/12, 2/15/12, 2/22/12, 3/21/12, 3/28/12, 4/4/12, 4/18/12, 4/25/12, seconded by Coler.

VOTE: 3-0-0 (documents 7-21)

Appointments:

- A. Jen and Steve Gougeon, Bear Swamp Orchards: Gougeon submitted a copy of law regarding a pouring license from the Alcoholic Beverages Control Commission Advisory (document 22). Gougeon explains that he is looking for authorization from the local licensing authority which would be the Select Board, to write a letter to the ABCC determining that sampling(1 ounce) of hard cider on their farm does not constitute a sale therefore not

requiring a pouring license from the ABCC. **MOTION:** Carter makes a motion to draft a letter in response to the ABCC and Steve Geougeon, Bear Swamp Orchards to be exempt from acquiring a pouring license, seconded by Olanyk. **VOTE:** 3-0-0

- B. Del Haskins Chief AFD, Emma Liebowitz Principal, Sanderson Academy emergency trail for Sanderson students. There is a discussion regarding evacuation of the school and how students now have to walk on 116 to reach the meeting place of the Highway garage. The safety committee would like to look into cutting a trail from Sanderson to the Highway Garage so the children are away from 116. Haskins has spoken with Poissant regarding this issue the trail would need to be wide enough for the Towns front-end loader to pass through in order to maintain the trail. The SB would like the Committee to pull together some figures of cost for trail, check with Conservation Commission, and look into having permanent lights being put on 116 in case of an evacuation rather than cutting a trail that may be very expensive. See map submitted by Haskins (document 23)
- C. Doug Field EMD: Emergency Mitigation grant: Field gives an overview of an Emergency Management Performance Grant that he is applying for there are two one for FY13 in the amount of \$1,975.00 and FY14 in the amount of \$2,460.00. Field shared some of his ideas on items to purchase, as did the SB. Field will keep the SB updated.

New Business:

- A. Select Board priorities: 1. Retaining wall and Lake Dam repair execute a contract with Tighe & Bond. 2. DEP concerns with the transfer station get to the bottom of what is actually wrong. Fitz-Gibbon will forward paperwork on this matter to Olanyk. 3. Need to get in touch with Curt Pichette regarding the driveway to the Highway department being on his property. 4. Addressing at the next SB meeting plans on moving forward with the PD Chief issue. Something should be in place by July 1st. 5. Look into how to deal with the overwhelming increase in OML's and Document requests. Carter advises he has spoken with Kulik on this matter and plans to meet with him. Carter will meet with Fitz-Gibbon to review the OML'S and document requests.
- B. Letters of extension of time to respond to Open Meeting Law complaints: 2 response letters to Suzanne Corbett date of complaints 4/9/2014, 3/25/14, and 3 response letters to Paultette Leukhardt date of the complaints 3/24/2014.. **MOTION:** Coler makes a motion that we the Board endorse 3 response letters to Leukhardt and 2 response letters to Corbett, and authorize

the Chair Tom Carter to endorse the 4 response letter to Leukhardt which is still outstanding, seconded by Olyank. All three Board members sign the five response letters. There is one more response to Paullette Leukhardt that is not ready yet **VOTE:3-0-0**(documents 24-28)

- C. Finance Committee audit waiver request letter: Carter reads the request letter for an audit waiver for every other year into the record. (document 29)
MOTION: Coler makes a motion to sign the audit waiver request letter, seconded by Olyank. **VOTE: 3-0-0**
- D. Nancy Garvin resignation letter from the Historical Commission and request that Jody Hall fill the position. Resignation letter from Nancy Garvin of the Historical Commission dated 5/16/14. Carter reads letter into the record. (document 30) **MOTION:** Carter makes a motion to accept Nancy Garvin's resignation letter from the Historical Commission with regret, seconded by Coler. **VOTE 3-0-0** **MOTION:** Coler makes a motion to appoint Jody Hall to Garvin's unexpired term on the Historical Commission, seconded by Olyank. **VOTE: 3-0-0**
- E. Appointment of Judy Haupt to the Planning Board to fill Sarah Holbrook's unexpired term. Carter reads Sarah Holbrook's resignation letter (document 31) from the Planning Board into the record. **MOTION:** Carter makes a motion to accept with regret the resignation letter from Sarah Hollbrook of the Planning Board, seconded by Olanyk. **VOTE: 3-0-0** **MOTION:** Olanyk makes a motion to appoint Judy Haupt to fill the unexpired term on the Planning Board, seconded by Coler. **VOTE: 3-0-0**
- F. Housing and Redevelopment Authority (HRA) negotiations: one Select Board member should be appointed to head up negotiations with the HRA; Carter expresses his willingness to be that member. **MOTION:** Coler makes a motion with accordance of article 14 on the ATM warrant to appoint Carter to represent the Board during negotiations, seconded by Olanyk. **VOTE: 3-0-0**
- G. Appoint Walter Cudnohufsky to the planning Board to fill an unexpired term: **Postponed**

Old Business:

- A. Ron Coler Tighe & Bond contract for Lake Dam repairs: Coler submits Tighe & Bond proposal for Investigation, Design, and permitting Services for the Ashfield Lake dam (document 32) that needs to be signed if agreed upon by the Board. **MOTION:** Coler makes a motion to sign the Tighe & Bond contract for the lake dam repair, seconded by Olanyk. **VOTE: 3-0-0**
- B. Annual Town Meeting articles and FY 15 budget review: Very short discussion of getting the sidewalk issue on an agenda.

Liaison Reports:

Carter has spoken with Wilder regarding Memorial day parade she and a couple officers will be present and also suggest to the Chief a few places for the speed trailer to be placed.

Coler will not be available June 30 for a meeting.

The STM warrant will need to be signed at the June 2, 2014 meeting

Mail: Letter from Cindy Karney pertaining to the pipeline (**document 33**)

Other mail will be scanned and emailed to the Board.

There is discussion regarding things being put on the agenda last minute Carter will filter and if it's time sensitive or very important I may be put on the agenda.

Next Select Board meetings Monday June 2, 2014, Monday June 16, 2014, Monday June 30, 2014

Public Comment:

The Board listens to Cindy Kearney and others that are extremely concerned about the proposed gas pipeline. They are looking for the Board to agree not to allow the pipeline as they say 12 other Towns have voted no to the pipeline.

Paullette Leukhardt has a public safety concern regarding a man in Ashfield that is entering homes, and how to reach out to the public of this issue.

At 9:35 P.M. Carter makes a motion to enter into executive session for the sole purpose of considering the purchase, exchange, lease, or value of real estate and not to reconvene in open session. **Roll Call** Olanyk-yes, Coler-yes, Carter-yes

Document List

1. Agenda 5/19/2014
2. Payroll Warrant WP14-24 dated May 19, 2014
3. Vendor Warrant W14-24 dated May 19, 2014

4. 4/14/14 Minutes
5. 4/22/14 Minutes
6. 5/7/2014 Minutes

7-21. SB Minutes from 2011 and 2012 9/14/11, 9/21/11, 10/05/11, 10/12/11, 10/19/11, 1/18/12, 1/25/12, 2/2/12, 2/15/12, 2/22/12, 3/21/12, 3/28/12, 4/4/12, 4/18/12, 4/25/12

22. copy of law regarding a pouring license from the Alcoholic Beverages Control Commission Advisory

23. Map submitted by Del Haskins of possible trail site provided to him by Conservation Commission

24-28. Response Letters two to Suzanne Corbett and three to Paullette Leukhardt

29. Finance Committee audit waiver request letter

30. Nancy Garvin's resignation letter from the Historical Commission

31. Sarah Holbrook's resignation letter from the Planning Board

32. Tighe & Bond contract for lake dam repairs

33. Letter from Cindy Karney pertaining to the pipeline

34.

Accepted at June 2, 2014 meeting as amended. 3-0-0