

Town of Ashfield
Select Board Meeting Minutes
September 21, 2015

The Ashfield Select Board meeting was held on Monday September 21, 2015 at the Ashfield Town Hall at 7:00 P.M. There were approximately 7 audience members in attendance. There was 1 audio recorder in use.

Previous Select Board Meeting was September 8, 2015

Select Board: Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk

Assistant Municipal Clerk/Scribe: Lynn Taylor

Town Administrator: Derek Brindisi

Meeting was called to order by chair @ 7:06PM

Warrants:

Payroll Warrant WP16-07 dated September 21, 2015 (**document 2**)

Vendor Warrant W16-07 dated September 21, 2015 (**document 3**)

Minutes:

Minutes of September 02, 2015: (document 4) MOTION: Coler makes a motion to approve the minutes of 9/02/2015 as submitted, seconded by Olanyk.

VOTE: 3-0-0

Minutes of September 08, 2015: (document 5) MOTION: Coler makes a motion to approve the minutes of 9/08/2015 as submitted, seconded by Olanyk.

VOTE: 3-0-0

Thomas Poissant (Highway Superintendent) Bruce Hunter (FCRHRA) Smith Branch Road update: Poissant and Hunter come in front of the Board with update on the Smith Branch Rd. Project see (**document 6**). They advise the equipment and trailer have been removed from the area, and that the project is to the point of Substantial Completion with only a few small things to finish. The Board needs to sign the certificate of Substantial Completion (**document7**), Pay Requisition #3 in the amount of \$76,513.52(**document 8**), Balancing change order #2 in the amount

of \$49,102.50. **(document 9) MOTION:** Coler makes a motion for the Chair to sign on behalf of the Select Board the Certificate of Substantial Completion for the Smith Branch Rd. project, seconded by Olanyk. **VOTE 3-0-0**

Both Hunter and Poissant advise they are very happy with how the project has turned out, and that \$22,064.02 of Chapter 90 money will be being used along with the \$40,000.00 of Town Funds. The Board thanks Hunter and Poissant for all their hard work on the project.

Poissant is questioned about the bridges in Town that are in need of work and where the Town stands. He advises that the Apple Valley Bridge is in need of urgent repair and it will most likely be posted at a lesser weight limit until it is repaired however at this time nothing has been received in writing. Poissant has received the last of the winter roads reimbursement.

Applications for Temporary Liquor License for Elmer's Store: Nan Parati owner of Elmer's is asking for two one day liquor licenses for October 10 **(document 10)** and October 11, 2015 **(document 11)** from 12:00 to 6:00 PM. Beer and wine will be served at the Inn this year rather than beside Elmer's as in past years. Applications are accompanied by the \$40.00 check for the fee. **MOTION:** Carter makes a motion to approve the two one day liquor licenses for Elmer's with beer and wine being served under a tent at the Inn on Norton Hill October 10 and October 11, 2015 from 12-6 pm both days, seconded by Olanyk. **VOTE: 3-0-0**

Informational Discussion- Gas Pipeline (Jim Cutler): Cutler gives the Board a very short overview of what has been happening on the pipeline issue. FRCOG is working with and atty. supplying information to AECOM as they requested. Yet saying they are a neutral party. Cutler advises the Board that he feels the strategy they are going with is not the route to be taking the Town has expressed very strongly its position of NO on the issue. There was discussion of Cutler resigning as the FRCOG representative in this matter. After the discussion it is decided that Cutler will draft a letter of resignation and also work with Brindisi to draft a letter to the FRCOG stating the Towns position and that Ashfield respectfully cannot support the path in which they are taking, however if they are to change their current path Ashfield may support them at that time. They will have the letters ready for the next meeting.

Plan for the Northeast is efficiently working with their legal counsel. They were unsuccessful in their intervenor status in which they are currently appealing. Currently working on Mass Municipal Coalition Cutler reads a draft of their Statement of Purpose. **(document 12)** Coler expresses his concern that perhaps the Board should be more active in the many pipeline meetings as the Town clearly and strongly stated their position. Also would like the other Board members to

consider establishing a donation account to accept donations to help fight the pipeline when it comes to time to put monies forward. Anna Fessenden spoke in support of such an account and proceed to explain she took care of the donations to buy the Town common and would happily do the same for pipeline donations. Coler would like this issue on the next SB agenda for further discussion.

Informational Briefing-Ashfield Police Department (Chief Wilder): Wilder advises the Beth Bezio has starting working on Fridays currently she has been working on formatting many spreadsheets that will make things more organized and efficient. And coming up with a plan to do more tracking of vacation, sick time and details that the Officers work. Carter strongly suggested that perhaps using the shared drive for tracking these things that way it will be there for the Treasurer and for the Town Administrator rather than recreating them again.

The interceptor should be repaired and back in Town within a few days according to the Ford dealer the total damages to the cruiser amounted to about \$4500.00 \$1000.00 will have to come out of the Police Budget for the deductible. There has not been too much of a disruption with the other cruiser out of commission. The explorer has had some work done to the brakes and to the front air bag as had its scheduled oil change.

The IMC computers in the station have not been working correctly and sometimes not all, had issues accessing e-mails as well. Wilder has spoken with Northeast IT who feels the computer itself is the problem. David Kulp from the IT Committee is also at the meeting and advises the Board that they are still working on finding and IT provider.

Wilder has just finished a mandated Chief training down in Norwood MA she feels she took a lot away from the class.

Wilder has started to get ready for Fall Festival contacting Officers to set up a schedule for who can work and when.

Wilder is working on a few Community projects. Will be doing a stuff the school bus looking for school supplies from the teachers wish lists at Sanderson. Will be organizing a meet and greet with the Police Department and residents. Wilder has been working at the food pantry on Tuesdays and will be having her Officers take a turn working for the food pantry.

Carter looks at the budget numbers for the department and informs Wilder she is doing well with the budget even after the \$1000.00 surprise for cruiser repair.

Kuhn Riddle Contract (Library Roof): Marcine Appel brings the Select Board up to date on the progress of the Library roof repair. She has the contract for design services for the Board to sign (**document 13**). She advises the cost of the contract

is \$9500.00 in which the Library Trustees will be paying for as previously stated. Carter feels that the Trustees should sign the contract because they are the paying party. Marcine advises they Trustees will be having a meeting regarding the Capital Campaign she will have the contract signed then.

There is now an issue with asbestos on the roof of the Library which if it is in the area of the design will have to be dealt with in a very expensive matter, however if it falls out of the design site it may stay on the roof. Brindisi feels strongly that this will fall into the design area and will have to be properly removed.

Informational Discussion-Broadband (David Kulp): David Kulp, Brian Clark, and Juliette Jacobson are at the meeting to give an overview of what has to happen next to move forward with the Broadband issue. Kulp distributes an information packet to the Board (**document 14**) containing the three options the Town has for Broadband Regional fiber-to-home (FTTH) network which would be Wired West or Leverett model, single-town Fiber-to-the-home Enterprise Option, and Single-Town Wireless-fiber hybrid Enterprise Option. At the last IT Committee meeting the Committee unanimously voted to support Wired West. The first Option we will get awarded all the State funding if we are to move forward with the other options we would not be entitled to the full amount of State Funding. The SB and IT would like to have meetings on Mondays the off Monday of the SB night to bring in and meet with Vendors, would probably consist of 5 or 6 meetings. Kulp will be sending out the RFI to vendors hopefully next week. After that we can start meeting with Vendors and gathering information on which direction to go.

Liaison Reports:

Coler distributes to the Board a draft of an agreement between Gloria Pacosa and Town of Ashfield for the area of the Town Common (**document 15**) that the Pacosa built a stone wall on. Coler will forward more information to Brindisi when he receives it.

Next Select Board Meeting will be October 5, 2015

Coler makes a motion to adjourn at 10:00 PM, seconded by Olanyk. VOTE: 3-0-0

Adjourned at 10:00 PM

Document List

1. Agenda 9/21/2015
2. Payroll Warrant WP16-07 dated September 21, 2015
3. Vendor Warrant W16-07 dated September 21, 2015
4. Minutes of September 02, 2015

5. Minutes of September 08, 2015
6. Updated information packet regarding Smith Branch Road drafted by Bruce Hunter.
7. Certificate of Substantial Completion
8. Pay Requisition #3 in the amount of \$76,513.52
9. Balancing change order #2 in the amount of \$49,102.50
10. One day liquor licenses request for October 10, 2015 from Elmer's
11. One day liquor licenses request for October 11, 2015 from Elmer's
12. Mass Municipal Coalition draft of their Statement of Purpose
13. Kuhn Riddle Contract for the Library roof
14. Information packet drafted by Kulp regarding Broadband
15. Draft agreement between Gloria Pacosa and the Town of Ashfield
- 16.

Note: These minutes were discussed, amended, and approved at the Select Board meeting dated 10/05/2015 and filed in the folder of the actual date of the said minutes