

Carter asked if a steel plate could be placed over this hole. Field said this would be fine as a bandaid, but feels it needs to be addressed now. Warren will reach out to Poissant to find out the status.

B. Double Edge Theater- National Endowment for the Arts Grant (\$200,000)

Jeff Freeman, Double Edge Theater Director of Development, stated that Double Edge is applying for an NEA Grant again this year. As part of the application process, he is asking the Select Board to sign a letter of support. If approved for this grant, the Double Edge theater will be able to increase training opportunities for emerging artists, enable more students to be trained, and hope to increase the number of audience members.

Adam Bright stated Double Edge Theater purchased a house last year that is being converted into design space. The top half will host a costume shop, the bottom half will host a design space for puppets and sets, and the back side will be a painting studio. The barn will be used as a rehearsal space. Double Edge is hoping to create four scholarshops that will bring emerging artists in to live for a few months while they do research or their work. Bright also stated that when Double Edge is on tour they will open this facility to the regional arts community.

Coler would like to change the second sentence in the last paragraph to read “the last five decades in Ashfield have been transformative.”

Motion to sign amended letter of support: Olanyk

Second: Carter ***Vote: 3-0-0***

Bright said Double Edge has been rehearsing a celebration of great women artists in theater for a performance at Montclair State University in NJ in March.

Discussion/Decision Items

A. Special Liquor License – Inn at Norton Hill Beer Garden

One day special license for the Inn at Norton Hill’s Beer Garden during Fall Festival.

Motion to approve special liquor license: Carter

Second: Coler ***Vote: 3-0-0***

B. Vocational Education Letter(s)

Warren stated the letters required some edits, so this item will be added to the next agenda.

C. Stericycle, Xerox Contracts

Stericycle – The Board of Health would like to contract with Stericycle for medical waste removal. Contract is expected to be well under \$5,000.

Xerox – Copier in Town Hall needs to be replaced and Xerox is willing to pay off the current contract and rent us a better copier at a similar price. Warren estimates it will be approximately \$5,500 for a three year contract. Coler asked if the new machine will come with a maintenance contract, and Warren said the contract will include both maintenance and supplies.

Motion to authorize Warren to sign contract if under \$6,000: Olanyk

Second: Carter ***Vote: 3-0-0***

D. Multi-Hazard Mitigation Planning Grant

Warren stated the Town's Multi-Hazard Mitigation Plan expires in 2019, and the Town should use this grant to update the current plan. If the Board agrees, Warren said the application will require a letter of interest signed by the Board no later than next week. Coler asked about the cost, and Warren stated that administrative costs would be written into the grant and DLTA funds would also be used. Another option is to do an in-kind match which can be a certain amount of time (12-15 hours).

Motion to authorize chair to sign letter of interest: Olaynk

Second: Coler

Vote: 3-0-0

E. Library Rear Roof Project – Marcine Appel Eisenberg

Eisenberg said the bid deadline for the library rear roof repair is September 20, 2017 at 3:00 pm. There have been no submissions at this time, and no one was present at the preconstruction meeting. The roof repair will need 1600 square feet of material, and specs are calling for 50 year asphalt shingle. Asphalt will be between between \$50-\$200 per square, while standing seam would run between \$400-\$650 per square. Trustees are grateful for the support of the Town, but are unable to afford the standing seam. This change in material would also require new bid documents which would further delay the repairs. Trustees strongly recommend going with the asphalt, and having the work completed before winter.

The existing/addition roof was put on in 1990 and a lot of materials used in this project were sub-par. One area on the seam has been especially problematic. Eisenberg stated this is a small job but one that is very complicated. Not many companies do rubber roofing, so this is part of the problem. If no one bids, the town will request a waiver.

Olaynk stated the Town has a vested interest in the library and might want to look at putting on a metal roof since the difference factors out to \$90/year for fifty years. It would cost additional money to draft new specs for metal roofing and then Warren would need to look at new bid documents. Eisenberg stated they would need to also add snow barriers which would add an additional cost. Carter stated he is satisfied with using 50 year asphalt. Eisenberg said this should get us through the next 40 years and with the limited funds we have right now, this is the best option at this point in time. Coler said there are new shingles in production such as Tesla's new lifetime warranty shingle that generates its own power. Then the library could generate its own revenue/power.

Carter asked Eisenberg about the Ashfield Film Festival and she said everyone was happy with attendance. She said they are thinking they might need to purchase their own sound system. Coler agreed everything was super except for the sound.

F. Invasive Weeds Update – Coler

Coler needs to look at dates for scheduling a hearing with the environmental consultant to discuss the invasive weed situation at the lake. He will also make sure to use the Ashfield News to notify residents of the invasive weed issue. Look at scheduling this for Monday, November 15th. Have a short regular meeting with public hearing within. Coler will check to see if the

consultant can make this date. Backup date will be November 27th. Coler will work with Warren on the notice for the Ashfield News.

G. Mold Remediation Update

Warren waiting to check in with Mary Quigley to get her feeling about the mold remediation.

H. Salary Study Update

Warren has conference call scheduled with Don Jacobs tomorrow to discuss the salary study.

I. Broadband Project Status Update

Warren stated the Town has contracts awaiting signature; two surety bond applications and two copies of pole attachment agreement that factor out to \$9/pole/year. This \$9 becomes part of the operational expense. There are approximately 3,000 poles in town. Both contracts are for five years and have been reviewed by Counsel and Kulp. Carter is excited things are moving.

Motion for Chair to sign the multi-purpose bond applications to WMECO and Verizon and pole agreements: Coler

Second: Carter

Vote: 3-0-0

Carter asked if the Accountant or Treasurer had any feedback about setting up an Enterprise Fund. Warren will speak with accountant tomorrow and report back to the Board.

J. Large Scale Development & Local Roads Preservation Bylaws

Coler is meeting with Peggy this week and stated things are moving along.

Town Administrator's Report

- Finance Committee meeting last week. Asked for progress reports. Tailings? Something the auditors identified. Trust Funds – start to figure out how to invest these funds better. Make more money or utilize these funds better. Warren said this is difficult because the trusts are often given for very specific things. Carter said more important and pressing things to do. Get the Broadband bookkeeping taken care of and grants for bridges. Finance Committee wants to know if they could get a rough estimate for the value of a house with and without broadband.
- Closing of FY17 process.
- Meetings – VEAC tomorrow – student populations has shifted and no worrisome cost changes. Buses being used effectively.
- Board of Health will be hosting a flu clinic at Sanderson on October 21, 2017. Board of Health purchased vaccine and will be advertising this clinic.

Mail

- Division of Local Services Broadband Guidance
- FRCOG 20th Anniversary Celebration – October 17, 2017
- FRCOG hosting affordable housing workshop – October 18, 2017

- MEMA – 2017 Massachusetts All Hazards Preparedness Conference Notice
- Hampshire Power sent notice that they are providing green power to the Big E this year.

Public Comments –

Wickland said he had three lifeguards swim lake and they ended up getting trapped on the far end. He would like the Select Board to instruct the Highway Department to close the gate. Olanyk said we are only allowed to go down a certain amount, and the problem is that the weeds are a lot deeper than we can go down. Coler stated there is SOP's on when to open and close this gate. The diver said margins look great but below the margins are bad. The weeds are taking over, and the Board is aware of this problem. Coler informed Wickland that there will be a meeting in November to discuss options on the weeds at the lake.

Upcoming meetings – October 2, 16, 30, 2017

Adjourn – 8:31 pm

Motion to adjourn 8:31 pm: Olanyk

Second: Coler Vote: 3-0-0

Respectfully Submitted,



Bridget S. Rodrigue
Town Clerk

Document List:

1. Agenda for September 18, 2017
2. Minutes from September 5, 2017 Meeting
3. Invoice Warrant Report W18-07
4. Senior Center Expansion Committee Overview
5. Double Edge Theater Letter of Support to NEA
6. Application and License - Special Liquor License request from Nan Parati Oct. 7 -8
7. Letter from Hawley's Selectmen to Director Knapik
8. FRCOG Update on Local Multi-Hazard Mitigation Plan and MVP Program
9. Sample Letter from Town of Waterfield for Mitigation Grant Funding
10. Pole Attachment Agreement between Ashfield and WMEC
11. Pole Attachment Agreement between Ashfield and Verizon
12. DLS – Last Mile Broadband Project Financial Guidance Memo
13. FRCOG 20th Anniversary Celebration – October 17, 2017
14. Affordable Housing Trust 101 Workshop – October 18, 2017
15. 2017 Massachusetts All Hazards Emergency Preparedness Conference Notice
16. Hampshire Power Press Release – Big E 100% Green Energy