

*Approved as amended 7/13/2015 3-0-0*

**Town of Ashfield**

**Select Board Meeting Minutes**

**June 29, 2015**

The Ashfield Select Board meeting was held on Monday June 29, 2015 at the Ashfield Town Hall at 7:00 P.M. There were approximately 12 audience member in attendance. There was 1 audio recorder in use.

**Previous Select Board meeting was June 15, 2015**

**Select Board:** Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk

**Executive Administrator:** Mary Fitz-Gibbon

**Town Administrator:** Derek Brindisi

**Assistant Municipal Clerk/Scribe:** Lynn Taylor, Scribe

**Meeting called to order by the Chair @ 7:04 P.M.**

Carter introduced Derek Brindisi to anyone who had not already met him at the meet and greet prior to the SB meeting.

**Agenda for 06/29/2015 (document 1)**

**Payroll Warrant WP15-27 dated June 29, 2015 (document 2)**

**Vendor Warrant W15-27 dated June 29 2015 (document 3)**

**Vendor Warrant W16-01 dated June 29, 2015 (document 4)**

**Minutes:**

**06/15/2015 Select Board Minutes: Motion:** Coler makes a motion to approve the minutes of 6/15/2015 as printed, seconded by Carter. **(document 5) VOTE: 2-0-1 (TO)**

## **Appointments:**

**MJ Adams, FCRHRA: Administration costs budget for CDBG-DR 2013 grant:** MJ was not able to be at the meeting, however Fitz-Gibbon met with her earlier in the afternoon and has the paperwork requiring signatures. **MOTION:** Olanyk makes a motion to authorize the Chair to sign both the CDBG-DR grant revision form for Smith Branch Rd project and the disbursement #7 in the amount of \$1243.00, seconded by Coler. **(document 6) VOTE: 3-0-0**

**Doug Field, Senior Center Feasibility Proposal: (document 7)** Field distributes a copy of proposals for architects to do feasibility study for the Senior Center. The Senior Center received information from four different architects that were willing to work on the feasibility study. The Board of directors at the Senior Center unanimously chose to work with Jones Whitsett Architects. Field is looking for an endorsement from the Select Board to move forward using Jones Whitsett to do the feasibility study for the Senior Center. **MOTION:** Olanyk makes a motion to endorse the Senior Center Committees recommendation to hire Jones Whitsett to do the Feasibility study, seconded by Coler. **VOTE: 3-0-0**

**Nancy Hoff, Ashfield Community Preschool:** Hoff advises that she had come to the Board last year looking for \$5000.00 to help support the preschool, receiving pushback from the Finance Committee at that time. No decision was made so she is asking again this year for \$5000.00 to use for scholarships for needy families in Ashfield. Hoff informs the Board that they are in the process of getting licensed to take children as early as 15 Months of age. Seeing that the preschool lost the \$10000.00 from Mohawk they will be doing Town wide fundraising both this summer and fall to help make of that money. Carter looks into different funds that may be used to put towards the preschool request. There is a discussion regarding four different funds that may be used, however Ted Murray and David Newell both of the Finance Committee express concerns using Town monies for private organizations. One suggestion Carter comes up with is maybe forming a scholarship committee. Coler feels that Town Counsel should really be contacted regarding this situation. **MOTION:** Coler makes a motion to have the Chair of the SB contact Town Counsel regarding this issue and report back to the Board, seconded by Olanyk. **VOTE: 3-0-0**

**Dre Rawlings Lakeside Park Improvement One day liquor license application: (document 8)** Rawlings is looking for a one Day liquor license for July 10, 2015 to serve alcohol at a benefit concert. This concert will also be held outside on the beach area completely fenced off with only one way in and out, will

include a couple small cooking fires. She has already spoken with Chief Haskins and Chief Wilder neither one has any issues with the concert. Concert will also include a live band for the event. **MOTION:** Coler makes a motion to approve the one day liquor license for lakeside Park Improvement concert to be held July 10, 2015 starting at 7PM, seconded by Olanyk. **VOTE: 3-0-0**

### **New Business:**

**Annual Appointment list from Town Clerk: (document 9)** Carter reads through the list of appointments. Per request of Stuart Harris the Town Hall Building Committee will not be appointed at this time, he would like to have a meeting before appointments are done. Carter also advises he has spoken with Kim Reardon regarding the Animal inspector position and everything is good with that position. **MOTION:** Carter makes a motion to approve all appointments omitting the Town Hall Building Committee as printed by the Town Clerk, seconded by Olanyk. **VOTE: 3-0-0**

**David Kulp, Wired West, Ashfield IT Committee; Broadband borrowing authorization:** Kulp distributes a packet containing a Wired West business plan, a letter drafted by Kulp, and graphs pertaining to costs for broadband services. **(document 10)** Kulp and the IT Committee are asking the Board to Commit and plan a special Town Meeting to authorize borrowing of funds for broadband for July 2015 and not wait any longer. They have reached the 40% subscription status they needed. There is a lengthy discussion as to the amount of information that is still need for the Finance to commit and render a decision by July Special Town meeting. There is also talk of July being a big vacation time and it should be put off until more people would be around Town to attend such an important meeting. Carter would like to wait until Sept. as does Ted Murray. Olanyk advises that even if we wait until sept. there may still not be enough information. **MOTION:** Carter makes a motion to set up a STM for 9/14/2015 to take up the issue of Broadband furthermore three weeks prior have a Public Hearing on the issue 8/24/2015, seconded by Coler. **VOTE 2-1-0 (TO)** Kulp questions whether the Board would like him to apply for the \$5000.00 MBI grant. SB encourages Kulp to apply for the grant. **MOTION:** Coler makes a motion for the Chair to sign for the first \$5000.00, seconded by Olanyk. **VOTE: 3-0-0**

**Ted Murray, Finance Committee Chair; FY 15 Account balances:** Murray advises that there are a few small accounts that need attention. Highway labor is short about \$1900.00, he has contacted Laura but has not heard back from her yet. The fanwort removal is looking for about \$1500.00 as of now it looks like there

should be enough in the reserve account to handle. Murray would like to try and meet on July 13, 2015.

**Discussion of possible purchase of Dodson building:** Murray and Carter recently met with Harry Dodson and looked around the building discussing the office space that is already being rented out. Murray gives a quick overview of the layout of the office space. Murray did some initial figuring from information provided by Dodson, and with the rental incomes and the money that is being used to run the Town Offices now may work out to be very cost effective. Stuart Harris is at the meeting as well and advises that in order to make Town Hall useful for Town offices it will take a lot of money to do so. After a discussion it is decided to try and get an appraisal on the building, look into parking that is now owned by the Historical Society.

**Public Records Law Reform letter: (document 11)** Carter reads a letter drafted by Fitz-Gibbon regarding Public records law reform informing her that she did a fabulous job drafting the letter. Fitz-Gibbon will make final copy and the Board will come in and vote with their signatures when it is ready.

**Appoint representative to FRCOG Council:** Fitz-Gibbon has been the representative to the FRCOG. Carter asks Brindisi if he would be the new FRCOG representative. He agrees to be the new rep. **MOTION:** Carter makes a motion to appoint Derek Brindisi as representative to the FRCOG, seconded by Coler.

**VOTE: 3-0-0**

**Old Business:**

**Ashfield Conway South River flood hazards letter: (document 12)** Fitz-Gibbon has a draft of the letter Conway is signing tonight at their meeting to LT. Gov. Karyn Polito. They will bring the letter to Town hall on Tuesday for the SB to sign.

**Smith Branch Road Project authorization to disburse:** was taken up and signed with CDBG-DR grant

**Liaison Reports:** Coler advises he took Derek for a ride this morning to the dam

Olanyk spoke briefly with Tom Poissant regarding the end of FY15 issues everything looks to be ok. He will keep pressing Poissant regarding Transfer Station ongoing issues.

**Mail: none**

## **Next Select Board meeting Monday July 13, 2015 @7:00 PM**

Before the close of the meeting Carter wanted to thank Mary Fitz-Gibbon for all of her hard work and dedication to the Board and how much he appreciated her. Coler and Olanyk thanked her for sticking with it and doing a great job.

**Carter makes a motion to Adjourn**

**Adjourned at 10:26 PM**

## **DOCUMENT LIST**

- 1. Agenda for 06/29/2015**
- 2. Payroll Warrant WP15-27 dated June 29, 2015**
- 3. Vendor Warrant W15-27 dated June 29 2015**
- 4. Vendor Warrant W16-01 dated June 29, 2015**
- 5. 06/15/2015 Select Board Minutes**
- 6. CDBG-DR grant revision form for Smith Branch Rd project and the disbursement #7**
- 7. Senior Center Feasibility Proposal**
- 8. Lakeside Park Improvement One day liquor license application**
- 9. Annual Appointment list from Town Clerk**
- 10. Packet containing a Wired West business plan, a letter drafted by Kulp, and graphs pertaining to costs for broadband services**
- 11. Public Records Law Reform letter**
- 12. Ashfield Conway South River flood hazards letter**

Note: These minutes were discussed, amended, and approved at the Select Board meeting dated 7/13/2015 and filed in the folder of the actual date of the said minutes