

**Town of Ashfield  
Select Board Meeting Minutes**

**May 18, 2015**

The Ashfield Select Board meeting was held on Monday May 18, 2015 at the Ashfield Town Hall at 7:00 P.M. There were approximately 2 audience member in attendance. There was 2 audio recorder in use.

**Previous Select Board meeting was May 4, 2015**

**Select Board:** Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk (absent)

**Executive Administrator:** Mary Fitz-Gibbon

**Assistant Municipal Clerk/Scribe:** Lynn Taylor, Scribe

**Meeting called to order by the Chair @ 7:03 P.M.**

**Agenda for 05/18/2015 (document 1)**

**Payroll Warrant WP15-24 dated May 18, 2015 (document 2)**

**Vendor Warrant W15-24 dated May 18, 2015 (document 3)**

**Appointments:**

- a. Chief Wilder presented Conan Pelc to the Board as someone she would like appointed to the Police Department. Pelc is a resident of Conway, a Firefighter, and EMT for Conway. He recently graduated from the reserve police academy. Wilder feels he will be a great asset to the Town.  
**MOTION:** Carter makes a motion to appoint Conan Pelc to the Ashfield Police Department, seconded by Coler. **VOTE: 2-0-0**
- b. Christina Gabriel is not ready
- c. Heather Gray Town Common use application: Gray is Requesting the use of Town Common on June 21, 2015 from 9:00 to 10:00 AM for a summer solstice celebration. **MOTION:** Carter makes a motion to approve the Town Common use application for Heather Gray on June 21, 2015, seconded by Coler. **(document 4)VOTE: 2-0-0**
- d. **Doug Field Senior Center representative:** Field would like to keep the Board up to date on the progress of finding a place that will be suitable for

the center. With help from the FRCOG there is a \$10,000.00 grant that will be used for design services, **(document 5)** the center has two places that will be looked at one is the current Mason property, and the other will be the first floor of the Buckland Police Station. This study will not cost the Towns any money. Field informs the Board that a lot of Ashfield residents are using the Center. There was recently a dinner that had 75 attendees and out of that total 25 of them were Ashfield residents. Carter questions Field as to whether he has heard any response regarding Senior Housing. Field has not heard much, however in his personal opinion most Ashfield residents would not leave their homes to go into Senior Housing at this point.

Field has written a letter to Representative Kulik **(document 6)** regarding the washout of the bank near the Bullitt Rd. bridge. The bank had severely washed out during Irene and during the last heavy rain has washed out more coming very close to buildings and septic piping. Field has asked USDA & MEMA and no one wants to look at it or repair that is why Field is asking if it is ok with the Board to send this letter to Kulik. Carter does not care if Field sends the letter. Carter suggest he contact Poissant at the Highway Department and see if the State engineer he works with could help out.

#### **New Business:**

- a. Regional Emergency Planning Committee is looking for a membership response from the Town. **MOTION:** Carter makes a motion to have the Chair sign on behalf of the Board the membership response to Franklin County REC, seconded. **(document 7)VOTE: 2-0-0**
- b. Lakeside Improvement Inc Liquor License: The Board signs the Official Town issued Liquor License to Lakeside Improvement, Inc. d/b/a as the Ashfield Lake House. **MOTION:** Carter makes a motion to endorse the Liquor License for Lakeside Improvement Inc, d/b/a The Ashfield Lake House, seconded by Coler. **(document 8)VOTE: 2-0-0**

#### **Old Business:**

- a. Review Town Administrator interviews, discussion, and next steps. Carter informs a reporter of the four candidates that were brought to the Select

Board by the search committee to be interviewed for the Town Administrator job.

### **Liaison Reports:**

Coler questions the date and time of the bid opening for Smith Branch Rd.

Fitz-Gibbon advises Nancy Hoff is looking to use the Town Common on August 11 and August 18 for Ashfield Community Band and ice cream social. Board has no issue but advises Fitz-Gibbon to have an application filled out. **MOTION:** Coler makes a motion to authorize the Chair to sign the application for the function on behalf of the Board, seconded by Carter. **VOTE:** 2-0-0

### **Mail:**

- Chapter 90 paperwork from Highway Superintendent Poissant that needs signatures regarding project request of \$40,000.00 for Smith Branch RD project. **MOTION:** Coler makes a motion to authorize the Chair to sign the project request on behalf of the Board, seconded by Carter. **VOTE: 2-0-0 (document 9)**
- Letter from Upper Pioneer Valley Veterans looking for an Ashfield representative (**document 10**) Wayne Farrell suggest Curt Pichette. **MOTION:** Carter makes a motion to appoint Curt Pichette as Ashfield's representative to Upper Pioneer Veterans, seconded by Coler. **VOTE:** 2-0-0
- Hazard Mitigation Grant Carter reads a portion of the a letter both members agree that every grant should be looked into (**document 11**)
- Citizen Advisory Committee letter
- Email from Stuart Harris in regards to painting of lower hall. (**document 12**)

The e-mail from Stuart led to discussion as to whether we keep sinking lots of money into the Town Hall offices that really are not functioning as they are now. To add on to this building would cost a lot more than possibly buying another building and moving the offices. It is brought to light that the Dodson building is going to be coming up for sale Carter and Coler both feel that maybe this is one in a lifetime chances and should be looked into for Town Hall offices. Coler advises that Dodson is looking to sell quickly. Carter will meet with Ted Murray and Harry Dodson to gather some more information on this issue and report back to the Board

what they found out. **MOTION:** Coler makes a motion to authorize Carter and Ted Murray to meet with Harry Dodson on his office building and report back to the Board with the findings, seconded by Carter. **VOTE: 2-0-0**

- Letter regarding CDBG FY16 grant (**document 13**)
- Letter informing Board of scenic by- ways signs being installed (**document 14**)

Fitz-Gibbon informs the Board that there is a problem with the Planning Board being deficit spent. She will look into using the reserve fund she will contact Ted Murray.

Carter announces the Board will be going into Executive Session for the purpose of conducting strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. Carter conducts roll call in open meeting Ron Coler Yes, Tom Carter Yes.

Carter announces in open meeting that the Board will **not** reconvene in open session.

Board moves into Executive Session at 8:50 PM

### **Document List**

1. Agenda for 05/18/2015
2. Payroll Warrant WP15-24 dated May 18, 2015
3. Vendor Warrant W15-24 dated May 18, 2015
4. Heather Gray Town Common use application
5. Packet outlining design services for Senior Center
6. Field has written a letter to Representative Kulik
7. Regional Emergency Planning Committee response letter
8. Liquor License for Lakeside Improvement Inc, d/b/a The Ashfield Lake House.
9. Chapter 90 paperwork from Highway Superintendent Poissant
10. Letter from Upper Pioneer Valley Veterans looking for an Ashfield representative
11. Hazard Mitigation Grant
12. Email from Stuart Harris in regards to painting of lower hall.
13. Letter regarding CDBG FY16 grant

14. Letter informing Board of scenic by- ways signs being installed  
15.