

Town of Ashfield
Select Board Meeting Minutes
March 7, 2016

The Select Board Meeting was held at the Ashfield Town Hall in the Committee Room on March 07, 2016 at 7:00 PM. Previous SB meeting was held on February 22, 2016. There was one audio recorder at the meeting. One audience member is present at the meeting.

Select Board: Chair -Tom Carter(absent), Vice Chair- Ron Coler, Todd Olanyk

Town Administrator: Kayce Warren

Asst. Municipal Clerk/Scribe: Lynn Taylor

Board of Health: Duncan Colter & Karen LaVallee

WARRANTS:

Vendor Warrant W16-19 dated March 07, 2016 (**document 2**)

Payroll Warrant WP16-19 dated March 07, 2016 (**document 3**)

MINUTES: Holding until next joint Finance and Select board meeting for approval

APPOINTMENTS:

BOH-Industrial/Commercial Development bylaw changes: Copies of draft bylaws and mass General laws pertaining to blasting are available to those who needed them (**document 4**) Coler gives an overview to the BOH as to the bylaws the Board is looking to bring to Town meeting floor in May. Which consists of bylaws for large infrastructure/ Pipeline projects, at the last Select Board meeting they met with the Planning Board who felt these issues were out of their jurisdiction. Noise, lighting and drinking water wells should come under the jurisdiction of the BOH that's why BOH was invited to see if these bylaws were something the Board would get behind. LaVallee advises she had not read the drafts fully and at this point didn't have an opinion. Colter advises he personally feels that this draft is excessive and worries how this might affect others in the future, advising he understood what the objective is. When asked by Coler if he would be willing to be on a Subcommittee to work on getting these bylaws ready

to present at Town Meeting Colter agreed he would. Mike Fitzgerald was also at the meeting and advised he would also serve on the Sub Committee as a member of the Planning Board with Coler and Colter. Warren quickly explains a subcommittee and emphasizes that these are General bylaws not Zoning bylaws. **MOTION:** Olanyk makes a motion to appoint Ron Coler to form a Subcommittee committed to drafting noise, earth removal and related disturbances bylaws for large Scale industrial and Commercial Facilities, seconded by Coler. **VOTE: 2-0-0**

Retirement of Elizabeth Lesure as an Auxiliary officer and Firearms Clerk: Coler reads the resignation letter from Elizabeth Lesure dated February 07, 2016 into the record. **MOTION:** Olanyk makes a motion to accept the resignation of Elizabeth Lesure with appreciation and regret, seconded by Coler. **VOTE: 2-0-0 (document 5)**

Warren will draft a letter thanking Betty for her many years of service to the Town and have it available for the next SB meeting for the board to sign.

Approval of Select Board Report for the Annual 2015 report: MOTION: Olanyk makes a motion to accept the Select Board report as submitted, seconded by Coler. **VOTE: 2-0-0 (document 6)**

Town Hall use application for Ashfield Community Theater: Olanyk reads the request into the record. **MOTION:** Olanyk makes a motion to approve the Town Hall use Application for the Ashfield Community Theater, seconded by Coler. **VOTE: 2-0-0 (document 7)**

Letter of support for Healthy Watershed Toolkit Grant: Warren gives a little background into the Grant program with the FRCOG. **MOTION:** Olanyk makes a motion to authorize the Vice Chair to sign the Healthy Watersheds Consortium Grant Program on behalf of the Select Board, seconded by Coler. **VOTE: 2-0-0 (document 8)**

Updated Model of local Road Preservation bylaw: Recently updated draft bylaw from FRCOG (**document 9**) Both Board members like the thought of combing this bylaw together with the other proposed Coler will bring this up at the first subcommittee meeting.

Town Administrator bylaw: Warren has given the Board copies of a draft Town Administrator bylaw (**document 10**) Warren explains Towns are starting to implement bylaws such as this draft. After a brief discussion a motion is made. **MOTION:** Coler makes a motion to forward the draft Town Administrator bylaw

for review and recommendations to the Personnel Board, seconded by Olanyk.

VOTE: 2-0-0

Town Administrator Report:

Warren gives an overview of the legislative breakfast that Tom Carter and herself attended. Included such things as Chapter 90 funding, Local control of liquor licenses which would do away with the quota, public records laws, broadband and Baker's thoughts of separate budget regarding broadband, and school aid was a huge discussion.

Warren met with Pat Smith and Alan Rice to discuss the Open Space Plan they have a few tentative dates set for meetings. Coler advises his desire for Warren to get behind this as it needs to be done and expressed how important this was for acquiring grant funds.

Quick discussion regarding the Crowningshield property on Ashfield Mountain and the Land trusts desire for a restriction. Olanyk and Coler would like to see a draft for Ashfield so everyone knows what is expected within the proposed restriction. Warren will contact Emily Boss at the Franklin Land Trust.

Warren advises that the Town will be receiving a corrective Action letter very soon from the DEP regarding the Transfer Station. They will be requiring the Town to fund an engineering design for FY 17 and for FY 18 will have to fund the construction part which could be around \$100,000.00. Warren has been in touch with Tighe and Bond and as soon as the letter is received she will be in contact with them again to figure out an amount for FY17.

Warren will be having a department head meeting on March 8, 2016 at 9:30 AM to discuss the spending freeze as put forth by the Fin. Comm. and the SB.

Franklin County SB meeting will be March 31, 2016 at Chandler's restaurant. Ron Coler will be attending.

Mail:

Resignation Letter from Tom Schreiber of the Finance Committee: Olanyk reads the resignation letter from Tom into the record. **MOTION:** Coler makes a motion to accept with appreciation and regret the resignation of Tom Schreiber from the Finance Committee effective at the close of Town meeting on May 7, 2016, seconded by Olanyk. **VOTE: 2-0-0 (document 11)**

Liaison Reports:

Olanyk gives a brief overview of the MCAP meeting and advises the topic of discussion was what the letter heads were going to look like. Olanyk recommends that Ashfield does not allow them to use the Town Seal, Coler agrees.

Coler advises he has hired a wetlands scientist regarding the notice of intent to abutters regarding the invasive weeds in the lake. Olanyk will be attending the Con Comm. hearing on April 27 at 8:00PM in place of Coler as he will be away.

Public Comment: None

Upcoming meetings: SB and Fin Com. Budget meeting March 14, 2016 @7pm

SB meeting March 21, 2016 @7 pm

Olanyk makes a motion to adjourn at 8:59 Pm, Seconded by Coler.

Adjourned at 8:59 PM

Document List

- 1. Agenda for 03-07-2016**
- 2. Vendor Warrant W16-19 dated March 07, 2016**
- 3. Payroll Warrant WP16-19 dated March 07, 2016**
- 4. Industrial/Commercial Development bylaw changes**
- 5. Resignation letter from Elizabeth Lesure dated February 07, 2016**
- 6. Select Board Report for the Annual 2015 report**
- 7. Town Hall use application for Ashfield Community Theater**
- 8. Letter of support for Healthy Watershed Toolkit Grant**
- 9. Updated Model of local Road Preservation bylaw**
- 10. Town Administrator bylaw**
- 11. Resignation Letter from Tom Schreiber of the Finance Committee**
- 12.**