

Town of Ashfield
Select Board Meeting
January 25, 2016

The Ashfield Select Board meeting was held on Monday January 25, 2016 at the Ashfield Town Hall at 7:00 P.M. The meeting was held in the back Committee room of Town Hall. There were approximately 5 audience members in attendance. There was 1 audio recorder in use.

Previous Select Board Meeting was January 11, 2016

Select Board: Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk

Town Administrator: Kayce Warren

Assistant Municipal Clerk/Scribe: Lynn Taylor

Meeting called to order at 7:01PM

Warrants:

Payroll Warrant WP16-16 dated January 25, 2016 (**document 2**)

Vendor Warrant W16-16 dated January 25, 2016 (**document 3**)

Warrants were signed prior to the opening of the meeting.

Carter informs the Board that he spoke with Judy Haupt of the Park Commission in regards to the dock project at the Lake. The Park Commission has received about \$2300.00 in donations at the time of their conversation. Carter advised her to move forward with the project and if more was needed we would deal with it at a STM.

Minutes:

Minutes of January 11, 2016: **MOTION:** Olanyk makes a motion to approve the minutes of 01/25/2016 as amended, seconded by Coler. **VOTE: 2-0-1(TC)**
(document 4)

Discussion / Decision Items:

A. Appointment of FRCOG Council Representative: MOTION: Carter makes a motion to appoint Kayce Warren as FRCOG Council Representative for Ashfield, seconded by Olanyk. **VOTE: 3-0-0**

B. Appointment to Vocational Education Advisory Committee; one member and one alternate member: There was a brief discussion regarding the appointments, Warren advises she has spoken with Ann Dunne and she was on board with Lynn Taylor being appointed as the alternate member. **MOTION:** Carter makes a motion to appoint Kayce Warren as the member and Lynn Taylor as the alternate member to the VEAC, seconded by Coler. **VOTE: 3-0-0**

There was a brief discussion for the purpose of filling Warren in on the fuel for the Vocational busses at the Highway Dept.

C. FRCOG DLTA response approval Community Compact Items-Solid Waste, Financial Policies and Open space: Board reviews the recommendations on the request form and its ranking. **MOTION:** Coler makes a motion to accept the DLTA as submitted, seconded by Olanyk. **VOTE: 3-0-0 (document 5)**

D. MBI Letter: David Kulp Chair of the IT Committee wrote a letter to the Select Board explaining reasons why to choose a “regional” vs “enterprise” approach. Board signs the Letter to MBI voting with their signatures. **(document 6)**

E. Franklin County REPC MOU for Emergency Response

Transportation w/FRTA: Police Chief Wilder, Emergency Manager Doug Field, And Kyle Walker representing Fire Chief Del Haskins are at the meeting to discuss this mutual aid contract with the FRTA. With signing this contract Ashfield has to come up with a list of citizens (2-3) to take the driver training at the FRTA and they will also have to have a DOT physical before they are able to drive the FRTA busses. The training will be free of charge the DOT physicals will have a fee. These busses would be available to the Town in case of an Emergency.

MOTION: Coler makes a motion to authorize the Chair to sign on behalf of the Select Board the REPC MOU Contract dated July 20, 2015, seconded by Olanyk. **VOTE: 3-0-0 (document 7)**

A brief discussion regarding the Plainfield Tower is had, the Tower is up and fully functioning there are a few issues with the older Towers and the new ones working together correctly. This is all being worked out the important part is that it is finally up and working making it much safer for emergency services in the area.

F. **Presidential Primary Warrant:** Boards votes with their signatures to sign the Presidential Primary Warrant. (**document 8**)

Interim Town Administrator Report:

Marcine Appel Eisenberg was in for a discussion regarding the Library roof repairs. She would like to hire Andrea Woods for \$750.00 to do the procurement Contracts for the project. Warren advises that she has worked with woods before and that \$750.00 was a reasonable price. The Board would like to have oversight in the project as it moves forward. Carter discloses that his wife Sandy Carter is on the Board of Trustees.

Warren asks the Board to appoint her as Chief procurement Officer, she advises she has completed two out of the three classes. There was a brief discussion regarding abilities and past experience. Warren informs the Board she has done this before. **MOTION:** Olanyk makes a motion to appoint Kayce Warren as Chief Procurement Officer, seconded by Coler. **VOTE: 3-0-0**

Warren gives a brief overview of her MMA Conference in Boston. Governor made promises to increase Local Aid, Chapter 70 funding.

February 15, 2016 has been scheduled for a budget meeting however it is a holiday and needs to be changed. Board decides to have the budget meeting following their February 8, 2016 meeting.

Information from Housing Authority there is still money available through the CDBG grant. Warren will post on the website and in the Ashfield news.

Warren was invited to the Assessors meeting earlier today. Mayflower was at the meeting to discuss the impact of the pipeline if it is to go through. Including evaluations and the revenue affect as well for the Town. Until the exact route is confirmed numbers cannot be confirmed however it looks like there will be a significant revenue affect. Warren question the protocol for the assessors using Town Counsel Carter advises he wants to be informed prior.

Ted Murray will be meeting with Warren on 1/28/2016 to discuss capital expenditures.

Brief discussion regarding Warrens Public Hours the Board agrees that she should have no public hours on Friday and keep the door closed.

The Board scheduled an Executive Session for February 4, 2016 at 7:00 PM in the Committee Room for the purpose of discussing Personnel issues.

Liaison Reports:

Coler will be going to Boston on 1/26/2016 to discuss the Massworks grant that the Town did not receive.

Coler will be meeting with the Con Comm. regarding invasive weeds in the lake. And getting permitting for such.

Coler will be attending the Field Board will be meeting on 1/28/2016.

Olanyk missed last weeks MCAP meeting as he has been out of Town.

Carter informs the Board he was asked and met with Police and Fire a couple weeks ago to discuss building ideas.

Carter spoke with Tom Poissant regarding the mower he is in the process of getting proposals.

Del Haskins advises the Fire Department received the 50/50 grant, Safe Grant, and Senior Grant. Waiting to hear on the two Federal grants.

Public Comment:

Wayne Wickland advises he has an issue with the COA line item he informs the Board he should not have as much money in that account as what's being stated. Warren advises him she will check into it.

Coler makes a motion to adjourn at 8:55 PM, seconded by Olanyk. **VOTE: 3-0-0**

Adjourned at 8:55 PM

Document List:

1. Agenda for 01/25/2016
2. Payroll Warrant WP16-16 dated January 25, 2016
3. Vendor Warrant W16-16 dated January 25, 2016 (document 3)
4. Minutes of January 11, 2016
5. FRCOG DLTA response
6. MBI Letter
7. Franklin County REPC MOU for Emergency Response Transportation w/FRTA

8. Presidential Primary Warrant