

**Town of Ashfield**  
**Select Board Minutes**  
**January 12, 2015**

The Ashfield Select Board meeting was held on Monday January 12, 2015 at the Ashfield Town Hall at 7:00 P.M. There were approximately 10 audience members in attendance for the Liquor License Hearing. Approximately 2 stayed for the SB meeting. There were 4 audio recorders in use.

**Previous Select Board meeting was December 29, 2014.**

**Select Board:** Tom Carter-Chair, Ron Coler-Vice Chair, Todd Olanyk

**Executive Administrator:** Mary Fitz-Gibbon

**Assistant Municipal Clerk/Scribe:** Lynn Taylor

**Meeting called to order by the Chair @ 7:04 P.M.**

**Agenda for 01/12/2015 (document 1)**

**Liquor License Public Hearing for transfer of Liquor License from Lydian Enterprises to Lakeside Park Improvement Inc.:**

Chris Rawlings prospective owner is at the meeting to give an overview of his plans for the Lake House. Rawlings explains that he will first evaluate the business and see what they have purchased. He doesn't anticipate any huge changes, would like to modify the menu and try to serve less frozen food and bring in and use more local food. Chris explains that they discovered the name for the business at the Historical Society that was a name used long ago. Dan Pease son of previous owners Cheryl & Doug Pease reads a letter that his parents wanted read on their behalf supporting the Rawlings's purchase of the Lake House. **(document 2)** Cindy Kearny spoke in full support of the transfer, feeling that Chris & Drew Rawlings are very responsible individuals. Buzz Eisenberg spoke in full support of the transfer. Karen Lavalley spoke in full support of the transfer and can't wait to see what they do with the Lake House. Amy Shapiro is also present if the Board has any questions relating to funding, she is involved with the lending for the purchase. She also is in support of the transfer. **MOTION:** Coler makes a motion

to endorse the Liquor License transfer from Lydian Enterprises Inc to Lakeside Park Improvement Inc. DBA Ashfield Lake House contingent upon receipt of finalized financial documents, seconded by Olanyk. **VOTE: 3-0-0**  
Fitz-Gibbon will draft a letter for Chris stating the Boards vote tonight. (approx... 25 min)

**Payroll Warrant WP15-15 dated January 12, 2015 (document 3)**  
**Vendor Warrant W15-15 dated January 12, 2015 (document 4)**

### **Minutes:**

Minutes of 01/05/2015: **MOTION:** Carter makes a motion to accept the minutes of 01/05/2015 as amended, seconded by Coler. **VOTE: 3-0-0 (document 5)**

Minutes of 01/07/2015: **MOTION:** Carter makes a motion to accept the minutes of 01/07/2015 as amended, seconded by Coler. **VOTE: 3-0-0 (document 6)**

**Appointments:** none

### **New Business:**

- A. DEP Draft Consent Order, Transfer Station and landfill: Olanyk gives an overview of the consent order and what things have been done and what still need to be done to satisfy the DEP. When the well test were done there were two that didn't get done, one was dry and the other the homeowner was not home. The gas monitoring results should be in very soon. Poissant has assured Olanyk that with the time allotted everything on the DEP'S list will be finished. However Olanyk explains that the DEP is requiring that monitoring of the land fill be done annually this will cost around \$11,000.00. A Corrective Actions Engineering Study also has to be done (one time action) which will cost \$19,000.00. The Board continues to discuss options for the Transfer Station going forward and the desperate need for a major overhaul. **MOTION:** Olanyk makes a motion to sign DEP Draft Consent Letter File #ACOP-WE-14-4005, Program ID #39992 as written, seconded by Carter. **(document 7) VOTE: 3-0-0**  
**MOTION:** Olanyk makes a motion to draft a letter to the DEP authorizing funding for the annual well monitoring in the amount of \$11,000.00 as per our Consent letter for the land fill and authorize the Chair to sign the letter,

seconded by Coler. **VOTE: 3-0-0** The Board would also like the Town Clerk to notarize the letter.

- B. Transfer Station Compactor: The Board discusses the state of the broken compactor and what to do to get it up and operational, using those open dumpsters is costing a lot of money. Board comes to an agreement that Poissant should get someone in there and get it fixed and not wait for Forman Taylor to have time for the repairs. **MOTION:** Carter makes a motion to authorize Poissant to hire someone to rebuild the Compactor including buying a new motor if needed to get the Compactor operational, seconded by Coler. **VOTE: 3-0-0** (approx. 35 min)
- C. Ted Murray is present for the signing of the audit contract, Murray not having seen the contract wanted to make sure it was what they had agreed upon. **MOTION:** Carter makes a motion to sign contract with Roselli, Clark & Associates for auditing services for the Years of 2014, 2016, 2018 for a fee of \$13,000.00, seconded by Coler. **VOTE: 3-0-0** Carter signs the contract. **(document 8)**(approx. 10 min)
- D. Vacation and sick time vote: Treasurer is asking the Board to vote on Vacation and sick time as previously discussed so it may be awarded Jan.2015. **MOTION:** Coler makes a motion to approve the draft 12/22/14 of PPP manual as written regarding vacation and sick time. Seconded by Olanyk. **VOTE 3-0-0**
- E. Town Common, History project requests:  
Don Robinson, Phyllis Kirkpatrick, and Harry Keramidas from the History Project are present to give an overview of the Town History Book soon to be published. The book should be publish by May or June of 2015 there are about 70-80 writers the book should contain around 250 pages when it's complete. The plan for publishing is that they will be published on an as needed basis. Robinson informs the Board that the project has raised between 14 & 15 Thousand dollars through donations and with all of the expenses they will have around \$3,500.00 to produce the book. Robinson advises that it will cost around \$35.00 to publish each book and he would like a way to makes them affordable to everyone if the \$35.00 is too high priced. He discusses his thoughts with the Board of having an account or something of the sort to draw from if needed. There is an informative discussion amongst everyone. Robinson hands out a VERY preliminary

table of contents to the Board explaining that it's so preliminary it should not be shared. **(document 9)**. The discussion ends with an agreement that the History Project would meet again with more information in Feb. or March.  
(approx... 30min)

Don Robinson spoke personally about his concern with the Town Common. He would like the Board to consider forming an Advisory Committee to maintain agreement and understanding which was adopted even through lots of controversy. This idea was brought up back when the property was purchased according to Robinson and would now like the Board to act on it. The Board felt that the Franklin Land trust already had the property overseen every year according to certain stipulations. When the wall was recently built and thought to be encroaching on Town Common property it was the Land Trust that brought it to the Towns attention. The Board agreed to take it under consideration. (Approx. 15 min)

- F. Town Hall use Application, Historical Commission request: Ashfield Emancipation Proclamation is requesting use of Town Hall Feb 7 2015 with a snow day of Feb 8, 2014 from 2-4 PM. **(document 10)** **MOTION:** Coler makes a motion to accept the Town Hall use Application for Ashfield Emancipation Proclamation for Feb 7 a snow date of Feb 8 2015 from 2-4 PM, seconded by Olanyk. **VOTE: 3-0-0**

### **Old Business:**

- A. Review Select Boards proposed Personnel Policies changes for the sections covering; overtime, retired employee health insurance, separation and final pay, workers compensation, uniforms, COBRA rights, and grievance policy: As per SB Meeting of 1/7/2015 Coler drafted a paragraph regarding overtime that will be part of the new Personnel Policies. **(document 11)** Board reviews the draft and votes to accept. **MOTION:** Olanyk makes a motion to accept and approve as amended the overtime paragraph drafted by Coler, seconded by Carter. **VOTE: 3-0-0**

Board asked Fitz-Gibbon to draft the rest of the changes to PPP by the SB at the 1/7/2015 Meeting.

B. Winter sidewalks donation Fund: Carter thought that everything was clear pertaining to keeping the sidewalks open, not the Case. Carter has spoken to Mike Skalski & Jay Williams they both will get the sidewalks open tomorrow.

Carter advises he had watch the Annual Town meeting from May of 2014 and found that the decision of the Town was to take from Grant Program Income which the SB has control of \$5000.00 for an account for sidewalk maintenance

**MOTION:** Carter makes a motion to approve taking \$5,000.00 from Grant Program Income to Sidewalk Maintenance and to also establish an account for a donation fund for the sidewalks, seconded by Coler. **VOTE: 3-0-0**

**Liaison Reports:** After a discussion amongst the Board members it was decided to move the January 26 meeting to January 22, 2015 at 7:00 PM. Coler will contact Tighe & Bond to see if they will be ready for the 22 meeting. Coler has no new information to report regarding the stonewall issue with Town Common.

**Mail:**

- Letter from Town of Colrain (**document 12**)
- Letter from Governor Baker regarding Chapter 90 money is up \$445,630.00 (**document 13**)
- Request letter from David Kulp to meet with Joe Markarian at the end of January or the first of February. (**document 14**)
- Email from Emily Robertson regarding the FY 16 budget for Mohawk District. (**document 15**)
- Letter from WD Cows regarding the Ashfield Trails Carter reads letter (**document 16**)
- Update from Chief Haskins regarding calls (**document 17**)
- Quartley Report from Highland Ambulance (**document 18**)

**Items not reasonably anticipated by the Chair 48 hours in advance of the meeting:** Ted Murray shares his concern in regards to MBI some of the figures being presented at the Broadband meetings do not seem to be very accurate. The governance portion is looking very inconsistent we should just be very alert as we move forward with this. Carter is very concerned about the operating costs.

Paulette Leukhardt audience member feels it's a little 'squishy' the numbers are consistent to Town meeting votes of all 33 Towns in the consortium. The Board feels a lot more information needs to be brought forward before in can go to the Town Meeting floor in May.

**Public Comment: NONE**

**Next Select Board meeting will be January 22, 2015**

### **Document List**

1. Agenda for 01/12/2015
2. Letter from Cheryl & Doug Pease
3. Payroll Warrant WP15-15 dated January 12, 2015
4. Vendor Warrant W15-15 dated January 12, 2015
5. Minutes of 01/05/2015
6. Minutes of 01/07/2015
7. VERY preliminary table of contents for the Ashfield History Project
8. Contract with Roselli, Clark & Associates for auditing services for the Years of 2014, 2016, 2018
9. Robinson hands out a VERY preliminary table of contents to the Board for History book
10. Emancipation Proclamation is requesting use of Town Hall Feb 7 2015 with a snow day of Feb 8, 2014 from 2-4 PM.
11. Coler drafted a paragraph regarding overtime that will be part of the new Personnel Policies.
12. Letter from Town of Colrain
13. Letter from Governor Baker regarding Chapter 90 money is up \$445,630.00
14. Request letter from David Kulp to meet with Joe Markarian
15. Email from Emily Robertson regarding the FY 16 budget for Mohawk District.
16. Letter from WD Cows regarding the Ashfield Trails Carter
17. Update from Chief Haskins regarding calls

18. Quarterly Report from Highland Ambulance

**MOTION:** Coler makes a motion to adjourn, seconded by Olanyk **VOTE:**  
**3-0-0**

Adjourned @10:05 PM

Approved as Amended 1-22-2015 2-0-0