

Town of Ashfield  
Select Board Meeting Minutes  
April 04, 2016

The Select Board Meeting was held at the Ashfield Town Hall in the Committee Room on April 04, 2016 at 7:00 PM. Previous SB meeting was held on March 21, 2016. There was one audio recorder at the meeting. Three audience members were present at the meeting.

**Select Board:** Chair -Tom Carter, Vice Chair- Ron Coler, Todd Olanyk

**Town Administrator:** Kayce Warren

**Asst. Municipal Clerk/Scribe:** Lynn Taylor

Coler calls the meeting to order @7:10 PM as Carter was running late.

**WARRANTS:**

Vendor Warrant W16-21 dated April 04, 2016 (**document 2**)

Payroll Warrant WP16-21 dated April 04, 2016 (**document 3**)

**MINUTES:**

**Minutes of 03/22/2016: MOTION:** Olanyk makes a motion to approve the SB minutes of 03/22/2016 as amended with date change, seconded by Coler.

**VOTE: 2-0-0 (document 4)**

**APPOINTMENTS:**

**Emily Boss of the Franklin Land Trust and Dennis & Robyn Crowningshield:**

Boss is back in front of the Board with draft Copies of Conservation Restriction and Assignment (**document 5**) for the Board to review. Boss gives an overview of the restriction that the Crowningshields are seeking. The East side of 112 consisting of 102 acres will be the parcel that the Town of Ashfield will be holding the restriction on with the Conservation Commission the funding will come from Mass Highway grant scenic byways, and the 19 acres on the west side the restriction will be held by the land trust. Any costs or legal responsibilities pertaining to the restriction held by the Town of Ashfield will be covered with this

grant. The Con Comm has already agreed to hold the restriction. There should be no change in RE Tax as the property is already in Chapter 61. Boss is asking for approval and vote from the Board on granting and holding the restriction on the 102 acres on Ashfield Mountain Rte. 112. **MOTION:** Coler makes a motion in concept that the Town of Ashfield be the holder of the restriction on the 102 Acres owned by Robyn and Dennis Crowningshield under the jurisdiction of the Conservation Commission of Ashfield, seconded by Olanyk. **VOTE: 3-0-0**

Judy Haupt chair of the Park Commission comes before the Board with an update on the progress of the dock. The application process has hit a snag as Jim Hawkins advises the land under the lake is owned by the State and will require additional permitting from the state if a permanent dock is to be constructed. However if we were to purchase a prefab dock system the permitting and engineering would be less costly, Haupt received a quote from EZ Docks in Nashua NH \$12841.00 for 5 sections, \$240.00 for mounting of ladders, \$500.00 to mount the diving board, there would also be additional costs for weights, chains for anchoring the dock in place. Go fund me has raised \$3900.00 other cash donations \$4260.00 and an additional promised donation of \$1400.00. After a discussion it is decided at this time to move forward with purchasing what the Park Commission can afford and purchase additional lengths and the diving board at a later date.

Kayce and Judy have spoken with Rich Hubbard in regards to the go fund me account that the DOR advises cannot be tied in with a Municipality. The Franklin Land Trust is a not for profit organization that is willing to help and move forward with the go fund me account for the Park Commission.

Resignation of Jordan Zukowski from the Ashfield Police Department: **(document 6) MOTION:** Olanyk makes a motion to accept with regret and appreciation the resignation of Officer Jordan Zukowski from the APD, seconded by Coler.

**VOTE: 3-0-0**

**Northampton Cycling Club race: (document 7)** The Northampton Cycling Club is looking for approval from the Ashfield SB to use roads in Ashfield to hold their race on July 23, 2016. Warren spoke with the Police Department, Fire Department and Highway Department regarding the race, Poissant will look into a crack that was an issue last year. **MOTION:** Coler makes a motion to authorize the Chair to sign the approval letter for Northampton Cycling club race for July 23, 2016, seconded by Olanyk. **VOTE: 3-0-0** Tom Carter Chair signs the approval letter.

**DEP Acceptance of CAAA Permit Completion alternatives: (Document 8):**

Warren advises the letter from the DEP has been received and she has contacted Tighe and Bond and they are working on a revised estimate for design. There is about \$11,000.00 left in the Transfer Station line that will be used to pay Tighe and bond for the design, Warren feels that the amount will most likely be enough. For FY 18 budget the DEP will be requiring the Construction phase which will most likely amount to around \$100 K. DEP is not asking that the landfill be capped there is a list of conditions that they will be requiring.

**Pacosa- Planning Board hearing 4/6/2016 at 7:30 PM in Town Hall.**

**(document 9)** very brief discussion regarding her application to renovate the old barn and greenhouse. Coler gives a brief update regarding the Pacosa stonewall agreement and license. Waiting on proof of insurance from Pacosa. When everything is completed Coler will bring to the Board.

**Discussion and review of Annual Town Warrant for May 07, 2016: (document 10)** the Board and Warren review parts of the warrant it is then decided that Carter and Warren will go through the warrant some afternoon and bring to the Board for signatures on April 15, 2016 meeting.

David Newell arrives at the meeting and joins discussion with the Board regarding the VOKE budget for FY17. See email from David Newell (document 11) the total VOKE appropriation will be \$461,401.00 down from FY16 by \$53,428.00. also VOKE transportation CH74 is estimated at \$44,300.00 which will be accrued to next years free cash. And FY17 Ch 74 reimbursement is estimated at \$44,500.00. After David running these numbers it looks there will be a reduction of \$88,000.00 to the VOKE line for FY17.

The Board and David have a discussion regarding what to do with the \$88000.00. Newell would like to see the override taken off from the warrant for this year, give the taxpayers a break this year. The SB members advise that there is a need to move forward with the 2 ½ override to bring the levy limit up or we will be in the same situation another year, The price of doing business has increased revenues are no longer able to keep up with the expenses of the Town. After many different scenarios are talked about Carter makes a motion to amend the prior FY 17 budget reducing VOKE Expenses by \$53,428.00 and increasing revenues Chapter 74 by \$40,000.00 and establish a new line of Mandated Transfer Station Improvements for the sum of \$50,000.00 and increase the down payment on the backhoe to

\$70,000.00, seconded by Coler. **VOTE: 3-0-0** Carter will contact Ted Murray with the Boards decision.

Select board will meet on April 15, 2016 at 5:00 Pm to sign the warrant as the 18<sup>th</sup> of April is a holiday.

**Town Administrator bylaw: (document 12)** board members have draft copies of Town Administrator bylaws to review. Members review and agree that the bylaw should reference the Town Administrator job description and not have it be contained within the bylaw itself. Warren will revise the draft and bring in front of the Board at next meeting.

**Bylaw discussion and approach – large Scale, industrial construction projects: (document 13)** Coler distributes a draft to the Board members advising it was the Town of Conways of the FRCOG bylaw. No action was taken he asked the other members to review, Carter wanted to make sure this bylaw was exempt to forestry and agriculture. Coler would like this issue put on the agenda for the May 2<sup>nd</sup> meeting.

#### **Town Administrator Report:**

Warren brings a draft letter(**document 14**)addressed to Brian Dickinson that pertains to a complaint filed by a citizen regarding unregistered vehicles on property owned by the Dickinson on West Rd. Carter reads the draft letter into the record. Carter also advises he was late to tonights meeting as he stopped to talk with Brian regarding this issue on his way in. Carter signs the final letter to mailed.

Board will meet on May 9, 2016 to reorganize after Town meeting.

Warren has spoken with Jenn Morse Assessors clerk she is looking for approval from the Board to use Town Counsel regarding the Ashfield house case with the Tax Board. SB members agree the Assessors may use Town Counsel.

Coler makes a motion to adjourn at 10:30 Pm, seconded by Olanyk. **VOTE: 3-0-0**

Adjourned at 10:30 Pm

#### **Document List**

1. Agenda for 04/04/2016
2. Vendor Warrant W16-21 dated April 04, 2016
3. Payroll Warrant WP16-21 dated April 04, 2016
4. Minutes of 03/22/2016

5. Draft Copies of Conservation Restriction and Assignment
6. Resignation letter from Jordan Zukowski of the Ashfield Police Department
7. Northampton Cycling Club race
8. DEP Acceptance of CAAA Permit Completion alternatives
9. application to renovate the old barn and greenhouse.
10. Annual Town Warrant for May 07, 2016
11. VOKE budget for FY17
12. Town Administrator bylaw
13. Draft copy of large Scale, industrial construction projects
- 14.