

Town of Ashfield
Select Board Meeting Minutes
September 19, 2016

The Select Board Meeting was held at the Ashfield Town Hall in lower Hall on September 19, 2016 at 7:00 Pm. There was one audio record at the Meeting. Approximately 6 audience member were in attendance at the meeting

Select Board Members: Todd Olanyk-Chair, Tom Carter –Vice Chair, Ron Coler

Interim Town Administrator: Kayce Warren

Asst. Municipal Clerk/Scribe: Lynn Taylor

Olanyk calls the meeting to order at 7:04PM

Warrants:

Vendor Warrant W17-07 Dated September 19, 2016 (**document 2**)

Payroll Warrant WP17-07 Dated September 19, 2016 (**document 3**)

Minutes:

Minutes of 9/6/2016: MOTION: Carter makes a motion to approve the minutes of 9/6/2016 as written, seconded by Olanyk. **VOTE: 3-0-0 (document 4)**

Appointments with the Select Board:

Angela Panaccione, invasive weeds in Ashfield Lake:

Coler distributes Angela's resume (**document 5**) Angela distributes a packet containing information regarding weeds in the lake. (**document 6**) Coler gives a brief overview of previous projects with removal of weeds in the lake. This year approximately \$8250.00 has been spent on management and removal of weeds. The fanwort is very heavy in the lily pad area making it extremely hard for divers top get in there. Judy Haupt from the Park Commission reads a letter from a swimmer who feels that the fanwort is also very heavy on the Beach side not just the Lily pad area. Angela presents her thoughts regarding the weed problem and removal of such in Ashfield Lake. Her opinion the best avenue for the problem is a combination of the mechanical removal being done now and a drawdown of the lake. The draw down process should start around early November and around mid

to late December depending on the weather the gate should be shut be allowing the Lake to start filling back up. As the ice freezes and the water rises in the lake it will pull the weeds from the bottom of the lake. When the lake is drawn down she also advises this would be a great time for repairs of docks, retaining walls etc. if they are exposed during the process of the draw down. Another option could be chemical treatments which would have to be done more than once and would be very costly. A range for chemical treatment expense could run between \$10-\$12 K versus a draw down costs of only the labor of person manning the gate and in the spring perhaps raking the beach of the weeds that may surface. The Board thanks Angela for coming to the Board explaining the options for removal of invasive weeds.

IT Committee; discussion of Public information session scheduled for 9/26/2016: (document 7) Kulp calls the IT Committee to order at 8:14 pm. For the sole purpose of discussing the presentation he and his committee will be giving on 9/26/2016 @7:00 PM pertaining to Broadband. The Board gives Kulp a few suggestions on his presentation. Kulp advises that he has not yet received a draft contract with MBI as it is still with their legal team. The contract will include a payment schedule of around 1/3 of the cost approx. \$750K payable by December the rest is still up for negotiation. Ted Murray during the discussion advises that there are people that may be interested in investing in this project. Kulp adjourns the IT Committee @ 9:00 PM.

Tom Poissant-Small Bridges update: (document 8) Poissant comes before the board to discuss the small bridge repair funding grant. The grant funding is a \$50 Million program that is divided between the six Districts in MA. Poissant will be applying for the grant to repair the Apple Valley Bridge. The deadline for the grant is Oct. 31, 2016. Poissant has met with the DOT to discuss the bridge in the Valley at this point no report is back however it should be assigned a number and perhaps maybe found structurally deficient. There is a thought that the bridge may need to be closed for the winter months.

Poissant distributes a memorandum recommending the purchase of a new backhoe from Schmidt Equipment (**document 9**). After trade allowance and deduction of spare tires the quote comes in at a price of \$103,675.00. After a very brief discussion Carter makes a motion to accept the recommendation of the Highway Superintendent and authorize the purchase of backhoe from Schmidt Equipment as presented, seconded by Coler. **VOTE: 3-0-0**

Council on Aging Town Hall use application: (document 10) The COA is looking to use the Town Hall on October 13, 2016 from 7-9PM to host a Candidates Night for the Senate Race. There will be no fees associated with this application. **MOTION:** Olanyk makes a motion to approve the Town Hall use application for the COA on 10/13/2016, seconded by Carter. **VOTE: 3-0-0**

Special Liquor license Nan Parati: (document 11) Parati is looking to get a special liquor license as done in the past for her beer garden that will take place in the backyard of the Inn on Fall Festival weekend. **MOTION:** Olanyk makes a motion to approve the special liquor license for Nan Parati for October 8th and 9th in the backyard of the Inn, seconded by Carter. **VOTE: 3-0-0**

Appointment of David Karbon as Auxiliary Officer to the Ashfield Police Department: recommendation letter from David Gendron Chief (document 12) **MOTION:** Olanyk makes a motion to appoint David Karbon as Auxiliary Officer to the Ashfield Police Department, seconded by Coler. **VOTE: 3-0-0**

Payment schedule for Road Details worked by Police Officers: Memo from Kayce Warren (document 13) Warren explains she has spoken with Corporal Bezio and the Town Accountant and everyone feels the need to have Officers paid as soon as they do the detail a lot of times there is a long lag time before payments are made to the Town. After a discussion the Board would like to see a policy put in place before approval. **MOTION:** Olanyk makes a motion to approve the funding request pending approval of a written Policy for handling Officer details, seconded by Coler. **VOTE: 2-1-0**

Financial Policies: Warren has another draft to present to the Board (**document 14**) Coler would like to see the footer at the bottom of the page show the versions of edits. With Ted Murrays input there are few other changes Warren needs to make and bring back to the Board for final approval. There is a brief discussion about the OPEB section Murray will contact Roselli & Clark and see if he would be willing to come in and meet to explain OPEB in hopes of better understanding it.

Designer Selection Procedures: Warren has brought back an updated version of Designer Selection Procedures (**document 15**) for the Boards final approval. **MOTION:** Carter makes a motion to approve draft 3 of Designer Selection Procedures, seconded by Coler who asks Warren to check the fonts. **VOTE: 3-0-0**

Interim Town Administrator report:

Folk Rock dance put on by Christina Gabriel has been postponed due to any injury.

Warren would like the Collector/Treasurer Position put on the next Select Board agenda which will be 10/3/2016. Olanyk agreed.

Warren received a new contract from Chris Gray of Hilltown Networks she will bring to the next SB meeting as well.

The Attorney General has denied the Planning Board bylaw change. It will now have to go back to a STM within the six month time frame. Warren has spoken to Alan Rice on this issue. **(document 16)**

Double Edge NEA grant support letter: Carter makes a motion to sign voting with signatures, seconded by Coler. **(document17)**

Heather Davis email asking for the support of the Board for the Junior Olympics. **(document 18) MOTION:** Carter makes a motion to support the Junior Olympics as done in years past, seconded by Olanyk. **VOTE: 3-0-0**

Warren was contacted about the Mohawk Football Team asking to do a helmet drive on Main Street with the proceeds from the drive going to the Mohawk Athletic Association. After a brief discussion and no motion was made the Board denies the request to allow the Football Team to hold the helmet drive on Main St.

Coler would like the invasive weeds discussion put back on the Agenda for two weeks.

Coler reports that he has heard from Conway regarding the large scale infrastructure bylaw. Conway had been waiting for a response from the AG's Office they made the decision to deny for AG said it should have been a zoning bylaw not a general bylaw and it did not fall within the six month time frame.

MOTION: Olanyk makes a motion for the chair to sign thank you letters that will be drafted by the Town Administrator to the Town Clerk screening Committee on behalf of the SB, seconded by Coler. **VOTE: 3-0-0**

Carter would like to review and discuss the expense report in the next couple weeks.

Next Select Board meeting will be October 3, 2016 @7PM.

Select Board Mail: see packet (document 19)

Public Comment:

Del Haskins Fire Chief advises he will be applying for the Senior and Safe grant and will also be applying with the help of Warren for the fire truck grant again this year. The truck grant requires the Town to come up with 5% of the cost.

Coler makes a motion to adjourn at 10:37 PM, seconded by Carter. VOTE: 3-0-0

Adjourned at 10:37 PM

Document List

1. Agenda for 9/19/2016
2. Vendor Warrant W17-07 Dated September 19, 2016
3. Payroll Warrant WP17-07 Dated September 19, 2016
4. Minutes of 9/6/2016
5. Angela Panaccione's resume
6. Packet from Panaccione containing information regarding weeds in the lake.
7. Public information session information drafted by David Kulp
8. Small bridge repair funding grant information from Poissant
9. Memorandum from Poissant recommending the purchase of a new backhoe from Schmidt Equipment
10. Council on Aging Town Hall use application
11. Special Liquor license Nan Parati
12. Recommendation letter from David Gendron Chief to appoint David Karbon as Auxiliary Officer
13. Memo from Kayce Warren regarding Detail Officers pay
14. Financial Policies
15. Designer Selection Procedures
16. Attorney General letter denying the Planning Board bylaw change
17. Double Edge NEA grant support letter
18. Heather Davis email asking for the support of the Board for the Junior Olympics.
19. Select Board Mail