

Town of Ashfield
Select Board Meeting Minutes

June 29, 2016

The Select Board Meeting was held at the Ashfield Town Hall in lower Hall on June 29, 2016 at 7:00 Pm. There was one audio recorder at the Meeting. Approximately 4 audience members were in attendance at the meeting

Select Board Members: Todd Olanyk-Chair, Tom Carter –Vice Chair, Ron Coler

Interim Town Administrator: Kayce Warren

Asst. Municipal Clerk/Scribe: Lynn Taylor

Olanyk calls the meeting to order at 7:00 PM

Warrants:

Vendor Warrant W16-27 dated June 27, 2016 (**document 2**)

Vendor Warrant W17-01 dated June 27, 2016 (**document 3**)

Payroll Warrant WP16-27 dated June 27, 2016 (**document 4**)

Appointments:

Dan Nietche, FRCOG- MACC agreement: Dan gives the Board an overview of the MACC (multi agency coordination center) that started to take shape after Hurricane Irene. The Agency is more or less an extension of our already formed Emergency Management Dept, if the Town is to join on we would be able to contact the Agency regarding equipment or assets Etc. that we may need the Agency then would make the calls to locate what the Town may need. MACC now has 17 towns that belong, the Agency is completely grant funded at the moment so it would be no cost to the Town. However if Ashfield were to use for example a loader from Deerfield for two weeks and Deerfield needed to get compensation for such the Towns would enter into an agreement for reimbursement. Doug Field Emergency Manager is at the meeting and expresses that this would help Ashfield in a disaster. **MOTION:** Coler makes a motion to direct the Chair to sign on behalf

of the Board the MACC Agreement, seconded by Carter. **VOTE: 3-0-0 (Document 5)**

Mohawk Trail Woodland Partnership- Peggy Sloan: Sloan is back in front of the Board asking for them to sign a letter of Support for the proposed bill. Sloan had answered questions the Board had previously via email. She advises that the Bill is with the House counsel and has not yet been filed. Carter advises he cannot support asking the State for the kind of monies that the bill is asking for with the budget being a billion dollars out of balance. Coler and Olanyk both agree with the point Carter makes yet feel that if the monies don't go to this it would go elsewhere and they feel this is a good program. **MOTION:** Coler makes a motion to sign the letter of support for the Mohawk Trail Woodland Partnership, seconded by Olanyk. **VOTE 2-1-0 (document 6)**

Discussion/Decision Items:

Surplus COA van bid award: The Town received one bid for the COA van that was from Peter Romer for the \$813.00. **(document 7) MOTION:** Olanyk makes a motion to award the bid for the COA van to Peter Romer for \$813.00, Seconded by Carter. **VOTE: 3-0-0**

Ch. 90 Reimbursement Request from Tom Poissant: Poissant is requesting Chapter 90 Reimbursement in the amount of \$22,364.02 for Smith Branch Rd. **MOTION:** Carter makes a motion to sign the Chapter 90 Reimbursement request for Smith Branch Rd final payment in the amount of \$22,364.02, seconded by Coler. **VOTE: 3-0-0 (document 8)**

MCAP Reauthorization: Olanyk explains as the representative of MCAP that after the mission was complete MCAP would disband however it has not happened and is moving in a different direction that Olanyk feels may not be something a Municipality should be involved in. Carter explained that we joined for a specific purpose and that is over, Coler agrees but feels Olanyk should go to the meeting on July 12 then make a decision. Olanyk will attend the meeting and report back to the Select Board with the findings.

Consideration for smaller size trash bags: Coler has been approached by citizens regarding the use of half sized bags as the others are too heavy when filled. Coler spoke with Poissant and he as well has been approached. Coler received a quote **(document 9)** from the company we now use for bags. A minimum order is required Coler would like to move forward charging half price as they are half

bags being a \$1.00 per bag. Carter would like to see the prices increased on all bags and the dump stickers. After a discussion of pricing and timing it is decided that Kayce will gather information regarding revenues of the Transfer Station for the next meeting then the Board will set the prices for all bags and stickers.

Appointments: Town Clerk has compiled a list of Appointments for July 01, 2016.

MOTION: Carter makes a motion to approve as written except striking Art Pantermehl from Woodland Partnership, add Kayce Warren as FRCOG Representative, Todd Olanyk as Building Inspector Representative, seconded by Coler **DISCUSSION:** Board has a discussion regarding appointing Beth Bezio Kaczenski as Corporal after the discussion Olanyk adds a friendly amendment appoint Beth Bezio Kaczenski as Corporal **VOTE: 3-0-0 (document 10)**

Contracts/Procurement Procedures: board discusses whether Warren has contacted Department heads and Committee chairs as to the Policies for Contracts and Procurements. After a discussion it is decided to have Warren draft a memo that will be emailed to everyone explaining the procedures and best practices going forward. In September the Board will meet with Department heads and Committee Chairs explaining.

Select Board Priorities List: Warren questions from a previous meeting how the Board wanted the list prioritized, board told her to just pull together the list for the next meeting and they would prioritize it.

Select Board Liaison list: there will not be any Liaisons moving forward now agenda should read. Select Board Member Reports.

Interim Town Administrator Report:

Waterways License for the Lake is complete and filed with the registry of deeds. **(document 11)** Warren will send Coler and electronic copy

VEAC: Warren has a brief discussion with Board regarding Newell's emails and attached minutes of the VEAC Meetings **(document 12)** which includes transportation breakdowns by Town for the Vocational Schools, a letter to Roger Hatch of Department of Elementary and Secondary Education looking for some guidance from him in regards to the amount of authority a superintendent has in approving applications to Voke schools when there may be a transportation hardship for Towns, email regarding a town buy in to the Franklin County Technical School.

Update from Dave Newell from BEST Committee (**document 13**)

Warren Advises that Ann Dunne has sent all certified votes to Rick Manley bond counsel and should be getting a letter back from him soon

Select Board Member Reports:

Carter has a brief discussion regarding the vacancy left by Curt Pichette as Veterans Agent he suggests Warren contact Wayne Farrell to see if he would step up to Pichette's position and find an alternate to replace Farrell. Some names suggested by Carter are Will Thayer, Doug Cranson, Mike Purcell

Carter advises that Saturday night June 25 he received a call at 11:03 Pm from Ricki Carroll complaining of the band that was playing loudly at the Lake House after 11:00 PM, as soon as hanging up with her the band stopped playing on its own. The next morning Carter spoke with the Lake House owner about the complaint.

Coler is very actively working on the MassWorks grant at this point he is waiting on a call from Secretary Ash.

Mail:

Letter from FRTA looking for a Representative Carter suggests Warren talk with Doug Field council on Aging may have someone that would fill this position.
(Document 14)

Items not anticipated:

Request for transfers from the reserve fund: Treasures Expense \$37.28 overage from payroll service. Street lights \$400.00 higher rates than budgeted for

Carter makes a motion to approve and sign the reserve fund transfers, seconded by Coler **VOTE: 3-0-0 (documents 15 &16)**

Next meetings July 11, 2016 & July 25, 2016

Coler makes a motion to adjourn at 9:30 PM, seconded by Carter. **VOTE: 3-0-0**

Adjourned at 9:30PM

Document List

1. Agenda 6/29/2016

2. Vendor Warrant W16-27 dated June 27, 2016
3. Vendor Warrant W17-01 dated June 27, 2016
4. Payroll Warrant WP16-27 dated June 27, 2016
5. FRCOG- MACC agreement
6. letter of support for the Mohawk Trail Woodland Partnership
7. Surplus COA van bid award
8. Ch. 90 Reimbursement Request
9. Quote regarding the purchase of small trash bags
10. Appointment List for July 01
11. Waterways License for the Lake
12. VEAC minutes and emails from David Newell
13. Update from Dave Newell from BEST Committee
14. Letter from FRTA looking for a Representative