

Approved as Amended  
6/3/13

*Town of Ashfield - Select Board*

*Meeting Minutes*

*January 16, 2013*

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The Select Board meeting was held on Wednesday January 16, 2013 at the Ashfield Town Hall. The meeting was called to order at 7:05 p.m. by Leukhardt. There were 4 recorders in use at the meeting.

Select Board – Paullette Leukhardt, Ron Coler

Executive Administrator – Mary Fitz-Gibbon

**Appointments**

Emily Robertson - School Committee- District Budget Preview: Discussion on Charter Tuition, School Choice Numbers and Building Capacity. Emily noted that a budget hearing would be on Feb. 20<sup>th</sup> and that the school committee would like the Select Board and Finance Committee to attend. Emily also noted that the school committee is waiting for the numbers from the state to see which towns will pay which percentages of the budget. School Committee will be placed on the agenda for 2/6 meeting. Mary Fitz-Gibbon to send handouts and meeting information to the Finance Committee.

**Old Business**

Senior Center State Contract (Sign Again) - Discussion on the previous contracts. Mary reported talking to Emmitt from Senior Affairs in Boston who sent the contract back for missing information, would like two signatures of co-chairs on documents. **MOTION:** A motion was made by Leukhardt to sign the Senior Center State Contract, seconded by Coler. **Vote: Coler – Aye, Leukhardt – Aye.** Document signed by both board members.

FRCOG – DLTA review - FRCOG received a grant and is looking for input from the towns on the different workshops. Coler shared a conversation that he had with the Executive Director of FRCOG on the program. Each member will take the survey home and will come back with responses to combine into one joint Ashfield response to send back. Table to 2/6/13 agenda.

APR Hearing for 1/23/13 Review- Discussion on hearing and polices for hearing. Public Notice will be posted as proposed on 1/9/13 agenda. APR public hearing to be held first on the agenda for 1/23/13.

Response from Robin Sherman to query with information for letter dated 1-9-13 from D. Nicholson - Tabled to 1/23/13 meeting

### New Business

AFD Grant Award - Leukhardt read email from Dell regarding grant received SAFE (Student Awareness Fire Education) in the amount of \$3725. Members of board signed the document approval letter.

**MOTION:** Leukhardt made a motion to sign the FY 2013 Student Awareness Fire Education Grant Approval Letter. **VOTE: Leukhardt – Aye, Coler – Aye**

### Minutes

Document Addendums for SB minutes 1-2-13 and 12-19-12 - Tabled to 1/23/13 meeting Mary Fitz-Gibbon made a note that she had been on the phone most of the afternoon with the AG office working with them on the four OML violations filed against the Select Board

### Liaison Reports

Leukhardt reported that the Fire Department is going to look at the body and pump for the new truck on Saturday

Coler - Tom Poissant reported that Curt Pichette will be retiring at the end of March. Coler to work with Tom on the hiring of a new employee. Discussion on the hiring of highway department employees and past practice.

### Mail

Open Meeting Law Complaint Form filed by Suzanne Corbett- dated 1/14/13; subject of complaint Select Board Ashfield - Discussion on complaint and on the ongoing problem on minutes. OML violation being forwarded to Town Counsel.

Letter from Leonard Roberts – Formal complaint (town employee) dated 1/16/13 Delivered to Board by E-mail. - Entered into minutes as received only will be discussed in a future executive session meeting.

### Discussion

Electronic Media Law - Discussion on rules and policies. Coler to contact Town Counsel and Paul Swem for advice.

Board of Health – Executive Session - Discussion on entering into an Executive Session meeting with the Board of Health on Tuesday 1/22/13. Mary to post the meeting by Thursday afternoon after confirming with the BOH.

**MOTION:** A motion was made by Coler and seconded by Leukhardt to adjourn the meeting at 9:25 p.m.  
**VOTE: Coler – Aye, Leukhardt - Aye**

## Document List

FRCOG District Local Technical Assistance (DLTA) Request Form

COA Formula grant contract between Town of Ashfield and the MA. Executive office of elder affairs, signed and dated 1/16/13

FY2013 student awareness fire education (SAFE) grant approval letter (\$3725) dated 1/11/13- Signed by SB 1/16/13

Public document request letter from Suzanne Corbett dated 1/14/13

Letter to Select Board regarding FDA- Food Inspection grant from Joanne Ostrowski, Board of Health member dated 1/15/13

OML complaint form filed by Suzanne Corbett dated January 14, 2013 subject of complaint Select Board of Ashfield

E- Mail and letter from Leonard Roberts (formal complaint against town employee) dated 1/16/13 delivered to board by E-Mail. Entered into the record as received only. Referred to future executive session to be scheduled.

NOTE: These draft minutes were discussed, amended, and approved at the Select Board meeting dated \_6/03/2013 and filed in the folder of actual date of said minutes.

Submitted by:

Jennifer Morse 2/18/13