

Approved w/ chair  
Unanimously.  
elld

## **SELECT BOARD MINUTES May 10, 2010**

Present: Dave DeHerdt, Doug Field and Norm Russell  
Town Administrator, Maryellen Cranston

Meeting called to order at 7:02 pm.

**Warrants** – Warrant #23 was signed the weekend of May 8 authorizing payment. (Vendor - \$266,234.68 and Payroll - \$17,837.03)

### **Minutes**

The April 28 open session minutes were approved by Dave. Motion was made, and seconded, to approve the open session minutes of May 5. Vote in favor was majority, with one abstention.

**Reorganization** Add Doug as Hwy Dept Liaison

Motion was made, and seconded, to appoint Dave DeHerdt as chair. Vote in favor was majority, with one abstention. Motion was made, and seconded, to appoint Norm Russell as town hall liaison. Vote in favor was majority, with one abstention. Motion was made, and seconded, to appoint Dave DeHerdt as emergency service liaison. Vote in favor was majority, with one abstention. Motion was made, and seconded, to appoint Doug Field as board and committees liaison. Vote in favor was majority, with one abstention. Motion was made, and seconded, to appoint Doug Field as police chief search committee liaison. Vote in favor was majority, with one abstention. Motion was made, and seconded, to appoint Norm Russell as town hall building liaison. Vote in favor was majority, with one abstention. Motion was made, and seconded, to appoint Dave DeHerdt as FRCOG liaison. Vote in favor was majority, with one abstention.

Motion was made, and seconded, to accept the resignation of Dave DeHerdt from the police chief search committee. Vote in favor was majority, with one abstention.

### **Email Policy**

Discussion occurred regarding the timetable for employees and officials to submit emails to the town clerk. The Board agreed that all emails should be submitted to the town clerk by June 30, 2010. After that date, all emails should be submitted on a monthly basis.

### **Personnel Committee**

Maryellen reported to the Board that evaluations forms will be ready for review by the Board in August if everything goes according to the schedule.

### **Town Website**

Dave discussed the need for Doug and Norm to review the proposed town website. Dave will let Norm and Doug know the password for access. The Board also discussed the possible use of the

web site by the police chief search committee as well as the possibly establishing a select board email box. The Board will review the site for the next meeting.

### **FRTA Rep**

The Board is allowed to appoint a representative to the Franklin Regional Transportation Authority's Board. Anyone who is interested should contact the Board.

### **Insurance**

Motion was made, and seconded, to accept the insurance proposal from MIIA. Vote in favor was unanimous.

### **Schedule**

The Board will hold their next meetings on May 20 at 10 am and also that same night at 7 pm. After that date, the Board will continue with Wednesday at 7 pm as their regular meeting night.

Motion was made, and seconded, to go into executive session for the purpose of considering strategies with respect to litigation and employment security devices. The board will not reconvene in open meeting. Roll call vote: Norm, yes; Doug, yes; Dave, yes.

Meeting adjourned at 8:05 pm.

Respectfully submitted,  
Town Administrator