



Ashfield Select Board Meeting

Tuesday, February 21, 2017, 7:00 pm

Ashfield Town Hall, 412 Main Street, Ashfield MA 01330

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 7:00 pm in the Ashfield Town Hall, Lower Hall. There were two audio recorders at the meeting.

Present were: Todd Olanyk, Chair; Tom Carter, Vice Chair; and Ron Coler.

Also present: Kayce Warren, Town Administrator; Bridget Rodrigue, Brian Clark, Green Communities; Richard Prée, resident; Kyle Taylor, resident; Nan Parati, business owner; Beth Bezio, Interim Police Chief; and Diane Broncaccio, The Recorder.

Consent Agenda:

Minutes	1/31/2017 & 2/6/2017	Approved as submitted
Warrants	W17-18 Payroll W17-18 Vendor	Carter questions the payment to the water district and Warren explain that we collect payments for the water district and send them as a vendor check.

Motion to approve minutes from 1/31/2017: Coler

Second: Olanyk Vote: 2-0-1 (Carter abstained)

Motion to approve minutes from 2/6/2017: Coler

Second: Carter Vote: 2-0-1 (Olanyk abstained)

Motion to approve Warrants: Coler

Second: Carter Vote: 3-0-0

Appointments:

A. Richard Prée, Resolution for Annual Town Meeting:

Richard Prée, a representative of Ashfield's Citizen Climate Group, is asking the Select Board to allow a non-binding resolution relating to the growing risk of climate change to be on the Annual Town Meeting warrant. Mr. Prée says a recent report released is calling for the curbing of emissions on a national level by assessing a carbon fee and dividend. A carbon fee and dividend is a market-based solution in which a fee is levied on carbon-based fuels as they come out of the ground or as they are imported, with all monies returned in equal shares to households as a divi-

dend, thus leveraging market forces that encourage investments in increased energy efficiency and alternate sources of energy by both industry and consumers.

Olanyk asks if any other towns are also looking at this resolution and Mr. Prée says it is being looked at by Buckland, Plainfield, Conway, and Charlemont. Olanyk also asks if Mr. Prée would like this resolution on the warrant, ballot, or both. Mr. Prée said he would ultimately leave this up to the Select Board but he feels some discussion on this resolution might be warranted so it might be best to have it on the warrant. Mr. Prée would also like to hold informational sessions prior to the Annual Town Meeting to educate the residents on this resolution. Olanyk does not think that residents will have any issues with this resolution. Coler is very familiar with this issue and thinks it would be helpful to have some discussion to help explain this.

After some discussion, it was decided that the resolution would be placed on the warrant, and not the ballot.

Motion to put resolution on the warrant: Carter

Second: Olanyk Vote: 3-0-0

B. Buz Eisenberg, Annual Town Meeting – Will address at the next regular Select Board meeting.

Discussion/Decision Items:

A. Nan Parati – Special Liquor License for A Magical Night of Magic, 2/25/17:

Ms. Parati has requested a Special One Day Liquor License for A Magical Night of Magic at the Ashfield Community Hall on February 25, 2017 from 5:30 – 10:30 pm. The liquor would be served downstairs and would be in a secure location.

Motion to approve special one-day license for February 25, 2017: Carter

Second: Coler Vote: 3-0-0

B. WWTP Discharge Permit Renewal:

Massachusetts Department of Environmental Protection has sent the town a transmittal from for a renewal of the groundwater discharge permit and this form requires the signature of the Select Board chair.

Motion to allow chair to sign the discharge permit renewal: Coler

Second: Carter Vote: 3-0-0

C. Police Department Policies for Approval:

Interim Police Chief Bezio has four departmental policies to present to the Select Board for approval. The first is for the Nasal Naloxone (Narcan) which is a controlled substance used to treat opioid overdoses. Bezio feels with the distance from Ashfield to the nearest hospital, this controlled substance should be carried in all cruisers. The second policy is in regards to electronic control weapons (Tasers). Bezio feels having this option available to trained officers are a good

deterrent. Bezio recommends having two available for departmental use and states there are affordable rent to own plans with no interest as an option that might be beneficial for Ashfield. Carter inquired as to the life cycle of a Taser and Bezio states they usually are traded out after five years. The third policy and fourth policy are both pertaining to use of force.

Coler asks if the content is being updated and Bezio says she has been editing the content but has only been updating chain of command as it pertains to Ashfield. Coler also questions whether the Ashfield Police Department has ever had to use any use of force. Bezio states that if the department ever had to go to these steps, the Town Administrator and Select Board would be notified.

Motion to accept these four policies as submitted: Coler

Second: Carter Vote: 3-0-0

D. Open Annual Town Meeting Warrant:

Chair Todd Olanyk moved to declare the Warrant for the Annual Town Meeting scheduled for May 6, 2017 at 10:00 am at the Ashfield Town Hall to be open on February 21, 2017.

Motion to open warrant: Olanyk

Second: Coler Vote: 3-0-0

E. Town Caucus:

The Town Caucus has been scheduled for March 14, 2017 at 7:00 pm. The Town Clerk has prepared the notice and is asking for the Select Board to sign this notice before posting. Select Board signs the notice and Rodrigue says it will be posted at the Town Hall and the Post Office.

F. 2016 Annual Town Report:

Warren would like to remind the board that the Annual Report of the Select Board is due. Olanyk states he will work on this report. The board is also considering doing a dedication this year.

G. Salary Study Update:

The Salary Study was awarded to DJ Jacobs Consulting Company and the contract requires the chair of the Select Board to sign. Mr. Jacobs will be present on Thursday to discuss the goal of this study and the steps to accomplish this goal.

Motion to authorize chair to sign contract: Coler

Second: Olanyk Vote: 3-0-0

H. Mold Remediation Update:

Warren states the next step in this process is to schedule the baseline testing with Walt. Before this can be done, the Police Department needs to figure out how they will be handling their evidence storage.

I. MBI Communication/Broadband Financing:

David Kulp has provided the board with an update on the broadband situation and might be available to discuss this in more detail at a future meeting. There is a meeting on February 27th that he will be attending and he would like a representative from the Select Board to attend. Coler will attend if neither Olanyk or Cater is available.

Warren attended the hearing in Worthington and said there were at least ten towns present and David Kulp was able to express Ashfield's concerns with this process. Coler also attended and says all the towns felt the same way.

Town Administrator's Report:

- Audit Update – Review of draft financials underway by Treasurer, Accountant, and Town Administrator. The representation letter will be sent in to Roselli & Clark and then should receive audit within a few weeks.
- The Town has received notice of four approved applications for 9th grade students to attend Franklin County Technical School for next year.
- March 6th Personnel Board will review the assistant operator job description in anticipation of the opening.

Mail:

DCR sent a notice of receipt of the Phase I Inspection Report for the Ashfield Pond Dam.

Highland Ambulance sent in their Annual Report. Warren states there has been an increase in Highland's budget and this will be placed on next week's agenda.

Buckland Recreation has sent in a request for temporary membership to Ashfield Lake. Warren brings up the possibility of having an inter-municipal agreement. Coler says Ashfield Lake was provided as a resource for residents of Ashfield. He says this has come up before and will forward the exact wording to Warren for review. Coler recommends sending Buckland residents to the Lake House. This information will be passed along to both the Parks Commission and Buckland Recreation.

Conway 250th Anniversary is asking for support of their event from the Town of Ashfield. The town can purchase an advertisement to be placed in their brochure. A full-page ad costs \$300. Board feels it would be neighborly to support Conway and agree to do a full-page advertisement.

Mold Report – Coler turns in a temperature/humidity update of the Town Hall space.

Franklin Regional Council of Governments has made a determination on the John Forn Rd, Map 9, Lot 49 request. They have determined the lot to be protected as a grandfathered lot.

Interim Police Chief Bezio has submitted an Employee Municipal Disclosure Form for the Select Board's review.

Motion to authorize acceptance of this form, authorizing signature by Chair: Carter

Second: Coler Vote: 3-0-0

Advisory from the ABCC regarding serving wine in private clubs for the board to review as the license commission.

Items Not Reasonably Anticipated By Chair 48 Hours in Advance of the Meeting:

A. Request to deficit spend – winter roads:

Highway Superintendent, Tom Poissant, has requested for the Select Board to allow the Department of Public Works to deficit spend in the winter roads line item. This line item is currently under \$10,000 and he needs to place an order for sand.

Motion to deficit spend for snow and ice removal expenditures as allowed by MGL Ch 44 § 31D: Olanyk

Second: Carter Vote: 3-0-0

Public Comment: None

Upcoming Meetings: February 27th Select Board/Finance Committee Meeting & March 6th Select Board Meeting (draft agenda included).

Board looks over the expense report and Warren recommends looking at doing line item transfers in May for some accounts. Carter feels this would be better done in a Special Town Meeting format. The Town Administrator and the Select Board will continue to keep a close eye on these accounts.

8:42 pm Motion to adjourn: Coler

Second: Carter Vote: 3-0-0

Respectfully submitted,



Bridget S. Rodrigue, Town Clerk

Document List:

1. Agenda for February 21, 2017 Meeting
2. Ashfield Expense Report
3. Minutes from the January 31, 2017 meeting
4. Minutes from the February 6, 2017 meeting

5. Richard Prée's Resolution for Carbon Fee and Dividend
6. Ashfield Town Meeting Traditions and Procedures
7. Application for Special One Day License – A Magical Night of Magic
8. Special One Day License – A Magical Night of Magic
9. Notice of Approval of Special One Day License – A Magical Night of Magic
10. MassDEP Renewal of Groundwater Discharge Permit
11. Police Department Nasal Naloxone Policy No. 7.05
12. Police Department Electronic Control Weapons Policy No. 1.03
13. Police Department Use of Force Policy No. 1.01
14. Police Department Use of Force Policy No. 1.02
15. Motion to open the warrant
16. Letter about Citizen's Caucus
17. Caucus Notice Posting
18. Classification and Compensation Study Description
19. DJ Jacobs Consulting Company
20. Broadband Update – February 21, 2017
21. DCR – Notice of Receipt of Phase I Inspection Report
22. Highland Ambulance EMS 2016 Annual Report
23. Haupt/Parks Commission Update on Buckland Recreation
24. Conway 250th Anniversary Letter Asking for Support
25. Mold Temperature/Humidity Update
26. FRCOG Inspections – Opinion on Grandfathered Lot Research
27. Chief Bezio – Municipal Employee Disclosure Form
28. ABCC – Private Wine Club Service Recorking Advisory
29. Richard Pollet – Invitation to support Town of Conway's 250th Anniversary Celebration
30. Draft Select Board Agenda for March 6th, 2017