

**Planning Board
Meeting Minutes of September 4, 2013
Ashfield Town Hall**

Present: Alan Rice, Acting Chair (AR)
Ken Miller (KM)
Lauren Preston-Wells (LPW)
Sarah Holbrook (SH)
Brittany Martin, Scribe (BM)

Absent: Michael Fitzgerald, Chair (MF)

The meeting is called to order at 7:39pm.

1. Planning Board tables minutes from August 7, 2013 meeting until MF is present. AR will bring the August 21, 2013 minutes for next meeting as well.
2. Planning Board reviews mail.
 - a. Franklin Regional Council of Governments sent a letter regarding our current representative to the Franklin Regional Planning Board. KM is interested in continuing on in that capacity. BM will mail the form in once she retrieves KM's State Ethics Training certificate from the Town Clerk.
 - b. ZBA held a Public Hearing on August 20th to consider a proposal for a variance at Neighbors convenience store to install a canopy over new gas pumps. The proposed canopy encroaches on front set back line. There is another meeting tomorrow to speak about it more. KM spoke with a woman at Neighbors, she said the applicant made a comment that we had the most supportive public hearing he's ever been too. AR will attend the meeting tomorrow because he is interested in the process.
3. LPW gives an update on Wind Energy: the state may propose standards that will not be sufficient for the town of Ashfield; the Planning Board may want to consider being proactive about setting standards for the town so that we aren't caught off guard with standards that won't work in our area.
4. AR states that he will start working on creating a map for a proposed Senior Housing District. He has been working on improving a map of the Historic District that he would like to modify for this purpose.
5. Planning Board will table the Senior Housing By-law Draft discussion until all Planning Board members are present.
6. SH motions to adjourn the meeting, KM seconds and all vote in favor.

Meeting adjourns at 8:35pm.

Respectfully submitted,
Brittany Martin, Scribe