

**Planning Board
Meeting Minutes of July 16, 2013
Ashfield Town Hall**

Present: Alan Rice, Acting Chair (AR)
Ken Miller (KM)
Lauren Preston-Wells (LPW)
Brittany Martin, Scribe (BM)

Absent: Michael Fitzgerald, Chair (MF)
Sarah Holbrook (SH)

The meeting is called to order at 7:40pm.

1. Planning Board reviews minutes from June 19, 2013 meeting. KM moves to accept the minutes as amended, AR seconds and all vote in favor. Vote is unanimous.
2. LPW gives wind update: the state is setting standards, not a law, the Wind and Noise Technology Advisory Group (WNTAG) are creating recommendations for the DEP for wind facility siting. LPW will try and find more about these standards for next meeting.
3. Planning Board reviews the list of CPTC (Citizen Planner Training Collaborative) training courses that are being held in the Fall of 2013.
4. AR gives the Planning Board an update on the Open Space and Recreation Plan and 5 Year Action Plan. AR would like to submit the revised Plan by the end of the month. He needs to have the Planning Board, Select Board and FRCOG to sign off on it before it is submitted to the state for approval.
5. Planning Board reviews the Survey Results for updating the Town of Ashfield Open Space and Recreation Plan.
6. Planning Board reviews the updated Senior Housing By-law Draft.
7. LPW motions to adjourn the meeting, KM seconds and all vote in favor.

Meeting adjourns at 9:23pm.

Respectfully submitted,
Brittany Martin, Scribe

Documents and Exhibits (Filed at the Ashfield Town Hall)

1. CPTC Training Courses – 2013
2. Section 9: Five-Year Action Plan – Planning Board (Open Space and Recreation Plan Update)
3. Survey Results (Open Space and Recreation Plan Update)