

**Planning Board
Meeting Minutes of June 19, 2013
Ashfield Town Hall**

Present: Michael Fitzgerald, Chair (MF)
Ken Miller, (KM)
Sarah Holbrook, (SH)
Alan Rice (AR)
Brittany Martin, Scribe (BM)

Absent: Lauren Preston-Wells (LPW)

The meeting is called to order at 7:35pm.

1. Planning Board reviews minutes from May 15, 2013 meeting. SH moves to accept the minutes as amended, MF seconds and all vote in favor.
2. Planning Board reviews minutes from June 5, 2013 meeting. AR moves to accept the minutes as amended, MF seconds and all vote in favor. Vote is unanimous.
3. Planning Board discusses 5 Year Action Plan. AR gives update: collected 51 surveys to date, some 5 Year Action Plan updates. AR would like to discuss with the Select Board whether or not the Planning Board should take over the handling of mining; AR will do that this weekend. AR has an updated map of inventory of Lands of Conservation and Recreation Interest from Alain Peteroy with Franklin Land Trust. AR hopes to submit all updates by mid-July.
4. Planning Board discusses Senior Housing and reviews the Draft By-law. AR asks what the tone is in the town regarding the water and sewer, what can the town handle as far as capacity? MF states that when an event, such as the Ashfield Fall Festival, comes to town, that capacity is strained. MF states that the Sewer Commission may have to invest in larger equipment if Senior Housing development came to Ashfield. MF states that the Planning Board may want to speak with the Water and Sewer Commissions before putting a By-law in place. SH suggests that the Planning Board invite the Commissions to a meeting to discuss. MF thinks that is a good idea but would like to re-write a few things in the Draft By-law on Senior Housing first. MF will re-write the Draft By-law and bring it to the next Planning Board meeting to review with the Planning Board members before the Sewer and Water Commission are invited to discuss.
5. AR motions to adjourn the meeting, SH seconds and all vote in favor.

Meeting adjourns at 10:06pm.
Respectfully submitted,
Brittany Martin, Scribe