

**Planning Board
Meeting Minutes of May 15, 2013
Ashfield Town Hall**

Present: Michael Fitzgerald, Chair (MF)
Ken Miller, (KM)
Lauren Preston-Wells (LPW)
Sarah Holbrook, (SH)
Alan Rice (AR)
Brittany Martin, Scribe (BM)

The meeting is called to order at 8:48pm.

1. Planning Board reviews minutes from May 1, 2013 meeting. LPW moves to accept the minutes as amended, KM seconds and all vote in favor. Vote is unanimous.
2. Planning Board discusses electing officers.
 - a. AR nominates MF as Chair, KM seconds and all vote in favor.
 - b. SH nominates AR to be Clerk, LPW seconds and all vote in favor. Vote is unanimous.
3. Planning Board discusses 5 Year Action Plan.
 - a. Board rates each action plan with an urgency: 1-5. AR will edit the Planning Board's section with these numbers.
4. SH motions to adjourn the meeting, AR seconds and all vote in favor.

Meeting adjourns at 10:06pm.
Respectfully submitted,
Brittany Martin, Scribe