

**Planning Board  
Meeting Minutes of February 6, 2013**

Present: Michael Fitzgerald, Chair (MF)  
Alan Rice (AR)  
Sarah Holbrook (SH)  
Lauren Preston-Wells (LPW)  
Brittany Martin (BM)

The meeting is called to order at 7:33pm.

1. Board reviews minutes from January 30, 2013 meeting. LPW moves to accept the minutes as amended, SH seconds and all vote in favor.
2. Planning Board discusses AR's letter regarding the Open Space and Recreation Plan and the 5 Year Action Plan. Nina Coler has offered to represent the Parks Commission and Lester Garvin from the Conservation Commission and Trails. AR spoke with Duncan Colter from the Board of Health on Saturday and mentioned it to him; he said he would read the letter and bring it up at his meeting last night. AR was going to attend that meeting but was out of town. There has been no word as of yet from the Agricultural Commission or the Historical Commission. The Planning Board would like all Boards represented if possible.
3. MF asks the Planning Board members to review the Zoning Reform Bill and the Wind Act. LPW will email a link to the Wind Act from <http://windwisema.org/>. MF recommends reading the summary of the Zoning Reform Bill first.
4. Planning Board discusses Five-Year Action Plan and the following Goals:
  - a. ICI – Communicate with Land Trust to learn if they have plans for acquisition of land. Rich Hubbard is the gentleman from the Land Trust to contact; SH will email him regarding whether or not he is identifying gap parcels.
  - b. IIC – Planning Board would like to move Goal II to Goal V.
    - i. IIC1 – Ask Select Board.
    - ii. IIC2 – Send out guidelines to folks who have gravel pits. Put out some kind of pamphlet regarding good land use practices when you have a gravel pit. MF will ask the Select Board about their by-law regarding gravel pits next month.
    - iii. IIC3 – Ask Dodson and Flinker to find the active sand and gravel resources, they may be able to use Google Earth to do this.
    - iv. IIC4 – No action. There are no gravel pits under special permit, most have Select Board permits.
  - c. IIIB
    - i. IIIB6 – AR will talk to Peter Flinker. Planning Board may ask Peter Flinker to take this out or re-word it.
    - ii. IIIB7 – This may be a survey question. MF will talk to Harry Dodson about this. Planning Board will read Route 116/112 Corridor Management Plan. There may be some information that overlaps.
  - d. VA – Speak with Select Board.
  - e. VBI – Maybe add something about Senior Housing. LPW states that the elementary school is sufficient for the foreseeable future. If there is any population growth around the center of town the sewage treatment plant will have to be expanded.

- f. VB2 – Monitor school populations to see if they stop falling.
- g. VC1 – Continue to work on if population pressures exist.
- h. VC3 – Send out emails? The town website can help promote awareness.
- i. VC4 – Survey question?
- j. VDI – Rewrite.

5. LPW motions to adjourn the meeting, AR seconds and all vote in favor.

Meeting adjourns at 9:30 pm.

Respectfully submitted,

Brittany Martin