

**Planning Board
Meeting Minutes of February 20, 2013**

Present: Michael Fitzgerald, Chair (MF)
Alan Rice (AR)
Sarah Holbrook (SH)
Brittany Martin (BM)
Tom Frawley, guest (TF)
Phil Nolan, guest (PN)

The meeting is called to order at 7:35pm.

- I. Tom Frawley of Summit Distributing, distributing Petroleum in NH, VT and ME locations discusses the Ashfield Neighbors location. Summit Distributing purchased this location in 2008 from Rice Oil. His company is contemplating the following improvements to the location:
 - a. Increasing the size and fixing the cement pad around the pumps. The concrete pad is supposed to be one foot behind the longest reach of the gasoline hose, and currently the pad is too small.
 - b. Updating the gasoline pumps themselves as the current ones are dated. They are considering upgrading the entire petroleum storage unit which is underground to allow the updated pump to produce the different types of petroleum instead of having a pump for each type. There are three storage units underground at present so after the update, there would be one, with the same capacity as the three that are there currently. Also, the new pumps would allow customers to use a credit/debit card.
 - c. Updating the fire suppression system. (This has to be completed this year due to new regulations.)
 - d. Updating the overhead lights.
 - e. Adding a canopy over the pumps to protect the gas dispensers, protect customers during bad weather, there would be better, more attractive lighting and the fire suppression system would be encased in the canopy.
 - i. Architecturally the company has done a lot of different things to make the canopies in other locations look more "New England".
 - f. Planning Board advises TF to speak with Jim Hawkins, Building Commissioner, as he has yet to. TF will contact Jim Hawkins and see what he thinks.
2. Planning Board reviews minutes from February 6, 2013 meeting. AR moves to accept the minutes as amended, SH seconds and all vote in favor.
3. Planning Board reviews and discusses the Summary of the Zoning Reform Bill.
4. AR motions to adjourn the meeting, SH seconds and all vote in favor.

Meeting adjourns at 9:03pm.
Respectfully submitted,
Brittany Martin