

Minutes approved as amended by a vote of 3-0 on February 17, 2016

Ashfield Planning Board Minutes
February 3, 2016
Ashfield Town Hall

Present: Michael Fitzgerald (MF), Chair
Lauren Preston-Wells (LPW)
Alan Rice (AR)
Ken Miller (KM)
Meghan Bowen (MB), scribe

Absent: Jim Cutler (JC)

Guests:

Meeting called to order at 7:34 PM.

1. Board reviewed mail.
2. Board reviewed minutes from January 20, 2016. KM moved to accept minutes as written, LPW seconded. AR abstained from voting as he was not at the previous meeting. The vote was 3-0-1, motion carried.
3. AR reported that he found a copy of Gloria Pacosa's second special permit for holding events on her property in his files. (See minutes from January 20, 2016.)
4. Board discussed administrative business. AR reported that he submitted changes to the Board's website including an updated member list and revisions to official forms. Minutes for June 17, July 14 and August 5 are still missing from the website, as well as those from the end of October through current meetings. MB will email the webmaster about resubmitting the latter.
5. Board discussed whether or not KM will run for another term on the Board, since his current term will end in 2016.
6. KM reported on the most recent FRCOG regional Planning Board meeting.
7. Board discussed senior housing draft bylaws. MF suggested that the Board merge the two draft bylaws for the ease of presentation in the public hearing. LPW said that it was beneficial to have two documents clearly laid out to reduce confusion; however, for the purposes of the hearing, having two documents is potentially more confusing because of the need to read them out loud in their entirety. AR said that since the town center bylaw is the more complex of the two, the town center portion of the bylaw could be presented as an addendum to a combined document. MF stressed the importance of reducing voter confusion in the public hearing. Board discussed whether the potential interest level for a senior housing district in town center might have changed. KM suggested that the Board conduct another survey, since the previous survey is now more than ten years old. MB will digitize a version of the old survey prior to the next meeting. MF proposed to table the public hearing until the Board determines an effective way to combine the two draft bylaws.

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8. Board discussed the agenda for the following meeting.

9. AR moved to adjourn the meeting, LPW seconded. All in favor, 4-0, motion carried.

Meeting adjourned at 9:07 PM.

Respectfully submitted,
Meghan Bowen