

**Planning Board  
Meeting Minutes of December 4, 2013  
Ashfield Town Hall**

Present: Michael Fitzgerald, Chair (MF)  
Alan Rice, (AR)  
Sarah Holbrook (SH)  
Lauren Preston-Wells (LPW)  
Brittany Martin, Scribe (BM)

Absent: Ken Miller (KM)

The meeting is called to order at 7:34pm.

1. MF reports to the Planning Board that the Senior Housing District Draft Map has been updated with contours and parcels. MF distributes a smaller version of the Senior Housing District Draft Map to the Planning Board members.
2. Planning Board reviews and discusses the boundaries for the Senior Housing District Draft Map. MF states that some of the boundary lines follow property lines. MF will ask Lester Garvin to make the final edits discussed and to print out a revised draft.
3. Planning Board reviews minutes from November 6, 2013 meeting, AR moves to approve the minutes as amended, MF seconds and all vote in favor. Planning Board reviews minutes from November 20, 2013 meeting, LPW moves to approve the minutes as amended, MF seconds and all vote in favor.
4. LPW reports that the Wind Energy Siting Reform Act bill came up for discussion on Tuesday but isn't clear on what happened with it. LPW will try to look into this further.
5. Planning Board reviews and discusses the Senior Housing survey results from 2001. BM will complete making copies of the Senior Housing documents to keep on file at the Ashfield Town Hall.
6. Planning Board reviews the Senior Citizen's Housing Draft Bylaw. MF states that he will speak with the town attorney to discuss and review the Senior Housing Draft Bylaw. Planning Board is hoping to have the final version completed for a release in January's issue of the Ashfield News.
7. SH motions to adjourn the meeting, AR seconds and all vote in favor.

Meeting adjourns at 9:33pm.

Respectfully submitted,  
Brittany Martin, Scribe