

**Planning Board
Meeting Minutes of January 2, 2013**

Present: Michael Fitzgerald, Chair (MF)
Sarah Holbrook (SH)
Ken Miller (KM)
Lauren Preston-Wells (LPW)
Alan Rice (AR)

The meeting is called to order at 7:35pm.

1. Board reviews mail.
2. Board reviews Town of Ashfield Bylaws (copies distributed to members), specifically the bylaw STRIPPING LAND OF SOIL AND LOAM (pg. 11). This section has been cited in previous discussion regarding updates to Section Nine (Five-Year Action Plan) of the Open Space & Recreation Plan. General discussion ensues on gravel pit/mining operations, and whether the bylaw should remain under the purview of the Select Board, or have Planning Board involvement. General agreement to seek advisement from the Select Board, after the upcoming special election.
3. Board reviews Town of Ashfield Open Space & Recreation Plan. The following items are discussed:
 - a. Five-year action plan revisions – AR will send letter to other boards and commissions in town (including Conservation Commission, Agricultural Commission, Historical Commission, Parks Commission, Board of Health and Trails Committee), with a request for volunteers for an *ad hoc* committee to be appointed by the Select Board. The committee will work to update action plan objectives and steps, as necessary.
 - b. Survey – Some questions to be revised; others to be deleted; some to be added. AR will edit the previous town survey for Board review.
 - c. Maps – Current versions are reviewed. At least several of the existing seventeen maps will require minor revisions.

Meeting adjourns at 9:18 pm.
Respectfully submitted,
Alan Rice