

Minutes approved as amended 4-0 on December 30, 2015.

Planning Board Minutes  
Ashfield Town Hall  
December 16, 2015

Present: Michael Fitzgerald (MF), Chair  
Lauren Preston-Wells (LPW)  
Jim Cutler (JC)  
Ken Miller (KM)  
Alan Rice (AR)  
Meghan Bowen (MB), scribe

Absent:

Guests:

Meeting called to order at 7:34 PM.

1. Board reviewed minutes from December 2. JC moved to accept minutes as amended, KM seconded. All in favor, 5-0, motion carried.
2. Old business: AR reported the status of old minutes that still have yet to be submitted to the website. AR has the final approved versions of several sets of minutes, but is still missing some dates. He requested that everyone check past emails to see whether anyone can help find the missing dates. AR will also send a list to changes to the Board's page on the Town website to MB, who will forward it to the webmaster.
3. JC reported that on Friday, December 18, 2015 there will be an intervenor workshop (re: the pipeline) at Town Hall, which boards have been encouraged to attend. JC said that the application for filing for intervenor status can be basic, and he offered to draft a statement to be approved by the Board at the next meeting. MF and AR agreed that it would behoove the Board to have as much information about the pipeline as possible, so seeking intervenor status would be in the Board's best interest. The Board decided to schedule its next meeting for December 30 so that it can review JC's draft before the application's due date, January 6.
4. KM reported on the FRCOG Regional Planning Board meeting he attended regarding transportation and low impact development.
5. The Board reviewed potential dates for a public hearing about the senior housing draft bylaws. The consensus was that early February would be the best time for the hearing, possibly February 3. MF said that the final draft must be ready three weeks before the hearing. MF requested that the rest of the Board review the bylaw drafts and suggest any edits at the next meeting.
6. JC contacted John Angleman (JA) about his claim that he had spoken with the Planning Board, (see minutes from December 2, 2015.) JA said that he had contacted the Board years before, which is why none of the current board members remembers speaking with him.

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7. Board reviewed agenda for the next meeting.

8. LPW moved to adjourn meeting, JC seconded. All in favor, 5-0, motion carried.

Meeting adjourned at 9:04 PM.

Respectfully submitted,  
Meghan Bowen