

**Planning Board  
Meeting Minutes of November 7, 2012**

Present: Michael Fitzgerald, Chair (MF)  
Ken Miller (KM)  
Alan Rice (AR)  
Lauren Preston-Wells (LPW)  
Brittany Martin (BM)

The meeting is called to order at 7:32pm.

1. Planning Board reviews the October 17, 2012 minutes. LPW moves to accept the minutes as amended, KM seconds and all vote in favor.
2. Planning Board discusses the letter to the town of Ashfield regarding the Wind Turbine By-law and next steps. MF has been trying to get in touch with town council to review the final draft of the letter. MF would like someone to look at it who can give final thoughts on legal issues. AR will email final letter to the Planning Board and BM will submit it to the Ashfield News for printing once MF gives her the 'OK'.
3. Planning Board discusses Echo bond. There is no new news.
4. Planning Board discusses Local Housing Authorities. Greenfield withdrew their offer to be the town's Housing Authority.
5. Planning Board discusses MASS/GIS. MF talked to Lester Garvin, Chair of the Conservation Commission because Lester has knowledge about the GIS software. MF would like the Planning Board to have access to the software. One of the upsides for the Planning Board is that they will be able to map zones more accurately with this software. MF will contact Lester Garvin and the assessors to inquire how the Planning Board procures access to this software.
6. Planning Board discusses Open Space and Recreation Plan update and within that, the 5-Year Action Plan.
  - a. The Planning Board discusses possibly contacting all Boards in town to learn which Board is responsible for which steps.
  - b. AR states that the conservation land map needs updating.
  - c. Planning Board discusses the Ashfield Open Space Questionnaire to potentially be placed in the Ashfield News again. There will have to be some questions re-worded before printing.
  - d. Planning Board's involvement in the updating
7. Planning Board discusses the website being updated to include Brittany Martin instead of the prior scribe, Barb Sussbauer. AR will contact Charlie who is the webmaster.
8. KM motions to adjourn the meeting, LPW seconds and all vote in favor.

Meeting adjourns at 9:21pm.

Respectfully submitted,  
Brittany Martin