

Minutes approved as amended 4-0 on January 20, 2016.

Ashfield Planning Board Minutes  
January 6, 2016  
Ashfield Town Hall

Present: Michael Fitzgerald (MF), Chair  
Lauren Preston-Wells (LPW)  
Alan Rice (AR)  
Ken Miller (KM)  
Jim Cutler (JC)  
Meghan Bowen (MB), scribe

Absent:

Guests: Judy Haupt (JH)

Meeting called to order at 7:31 PM.

1. Board reviewed minutes from December 30, 2015. KM moved to accept minutes as amended, JC seconded. All in favor, 5-0, motion carried.
2. Board discussed the application to the FRCOG for funding to update the Town's Open Space and Recreation Plan (OSRP) through District Local Technical Assistance (DLTA).
  - a. JH and AR had been members of the previous ad hoc committee to update the OSRP AR said that previously the Board had assumed a guiding role in updating the Plan, and that most likely only the maps and narrative need to be updated. AR provided the Board with updated maps from the FRCOG.
  - b. AR reported that he spoke with Patricia Smith of the FRCOG, who said that the Board could still submit an application for funding even though the deadline had passed.
  - c. The Board discussed the application, which allowed for requests to fund a variety of projects. AR offered to write a short letter to submit with the application, which must be submitted before the next meeting.
  - d. LPW moved to authorize AR to write and submit a letter with the application, KM seconded. The Board discussed the application further. In the event that the FRCOG cannot provide funding the update the Town's OSRP, each Board member listed in order of priority alternate projects for which the Town would potentially accept funding. AR will collate the results of each Board member's list to create a prioritized list of projects on the final application. The Board voted on the amended motion that AR be authorized both to send a letter with the application, and to collate the results of the Board's prioritized lists for the application. All in favor, 5-0, motion carried.
3. JH reported on the new dock to be built for the Ashfield Lake. The project is scheduled to take place this winter. The contractor, Doug Cranson, will need a building permit.
4. JC reported that he had submitted the application for intervener status and had gotten notification that the application had been received.

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5. Board discussed final edits to the Senior Housing Draft Bylaws, comparing language between the two different versions for Town Center and Town-wide.
6. Board discussed agenda for the following meeting.
7. JC moved to adjourn the meeting, AR seconded. All in favor, 5-0, motion carried.

Meeting adjourned at 9:17 PM.

Respectfully submitted,  
Meghan Bowen