



## Ashfield Municipal Lighting Plant Advisory Board

Tuesday, April 4, 2017, 7:30 PM

Ashfield Town Hall, 412 Main Street, Ashfield MA 01330

### Meeting Minutes

Pursuant to notice duly filed with the Town Clerk, a meeting of the Municipal Lighting Plant Advisory Board was held at 7:30 PM in the Ashfield Town Hall, Lower Hall. There was one audio recorder at the meeting.

Members Present: David Kulp (DK), Chair, Carol Lebold (CL), Tom Carter (TC) and George Stephan (GS).

Members Absent: Mark Graves (MG).

Others Present: Todd Olanyk, Select Board Chair, Chris Lynch, Matrix and Kayce Warren, Ashfield Town Manager.

### Discussion/Decision Items:

- 1. Minutes from 7 March 2017:** Motion by TC to accept and approve the minutes, DK 2<sup>nd</sup>. Motion passed 3-0-1.
- 2. Intergovernmental Agreement Discussion:** DK reviewed progress made since the March 7<sup>th</sup> MLPAB. Primarily focused around the agreement with Westfield Gas & Electric (WG&E).

DK presented and explained to the board the agreement and the revisions made by the town attorney.

DK provided an overview of the meeting with WG&E regarding to the agreement changes. According to WG&E Ashfield is missing pole survey metric data required to proceed with the make ready work. Missing data would have been collected by MBI's contractor Osmos. DK and the board will seek approach MBI and ask for the missing data

The board discussed the agreement, missing data and strategy moving forward further.

- 3. Application for Last Mile Infrastructure Grant:** DK presented the application and discussed it with the board. The board authorized DK to proceed with the grant application on behalf of the town. The select board is expected to designate who to sign the grant application for the town.
- 4. Motion to Adjourn:** Motion by DK to adjourn, GS 2<sup>nd</sup>. Approved unanimously (4-0-0).

**Items Not Reasonably Anticipated by Chair 48 Hours in Advance of the Meeting:**

None

**Upcoming Meetings:** None panned

**Document List:**

1. Intergovernmental Agreement - Fiber Network Design between “City of Westfield Gas and Electric Lighting Plant and Ashfield Municipal Lighting Plant”
2. Commonwealth of Massachusetts Executive Office of Housing and Economic Development – Application for Last Mile Infrastructure Grant Program for Municipally-owned Broadband Network