



Ashfield Municipal Lighting Plant Advisory Board

Wednesday, February 8, 2017, 7:00 PM
Ashfield Town Hall, 412 Main Street, Ashfield MA 01330

Meeting Minutes

Pursuant to notice duly filed with the Town Clerk, a meeting of the Municipal Lighting Plant Advisory Board was held at 7:00 PM in the Ashfield Town Hall, Lower Hall. There was one audio recorder at the meeting.

Members Present: David Kulp, Chair, Tom Carter and George Stephan.

Members Absent: Carol Lebold and Mark Graves.

Others Present: Kayce Warren, Town Administrator, Todd Olanyk, Select Board Chair and Ron Coler Select Board Member and Juliet Jacobson.

Discussion/Decision Items:

1. Board Organization:

Discussion on who to be the chair and the clerk for the board.

Motion: GS moved to make David Kulp the chair. TC 2nd. Passed unanimously.

Motion: DK moved to make George Stephan board clerk. TC 2nd. Passed unanimously.

Board discussed frequency of meeting. It was decided that the board will meet monthly. GS to discuss with town clerk (Bridget) available time slots. Meetings to be held at 7PM.

2. Board Responsibilities:

David Kulp noted that the advisory board sends advice/info to the select board. In addition they will share meeting minutes thru the town administrator.

Tom Carter indicated that he is working on the charter for the MLP advisory board.

David Kulp indicated that the board work will include all aspects of the FTTH project for example procurement amongst other related activities/tasks.

Tom Carter added that there will need to be joint meetings with the select board at some point down the road.

3. Current Status:

David Kulp provided a packet along status update. Specific points raised:

- Reviewed the background and the info in the packet.
- MBI RFP respondent companies (>\$100M in profit) cherry-picked which areas to expand to and Ashfield was not selected. The companies mentioned were; ComCast and Charter.

- Crocker and Westfield G&E offered to assist Ashfield. Under Crocker's offer they would own and operate the equipment. Under Westfield G&E, Ashfield would own the equipment while they run it for the town.
- New Plan reverse that model - MBI provides bid packet for town to directly hire construction firm. MBI still hires D&E firm on behalf of towns, but proposes to transfer contract to town after final design delivery. D&E firm's responsibilities include make ready agent and may include some project management.

Discussions ensued in regards to the plans, MBI and how to proceed from here.

4. Motion to Adjourn: DK made the motion, GS 2nd. Approved unanimously at 8:49 PM.

Items Not Reasonably Anticipated by Chair 48 Hours in Advance of the Meeting:

Upcoming Meetings: March 7, 2017

Document List:

1. Info packets presented by the Chair. (see attached document).