

Ashfield Finance Committee  
October 17, 2012  
Minutes

MSK  
11/7/12

Meeting called to order at 6:22 pm.

Present: Ted Murray, Ricki Carroll, Janet Rogers

No minutes to approve from prior meetings.

**Town audits, options for their frequency, and alternate providers of audits:**

Discussion on whether the audits need to be done every year or every other year. Currently being done by Scanlon & Associates. The report is delayed for almost a year from when audit is done. The Town of Conway uses Roselee, Clark and Associates. The Town of Westfield uses Borgotti & Harrison. Another option is Melansen, Heath and Company, but they could be more expensive.

Ted recommends changing auditors every 5-7 years.

All 3 agree to yearly audits but it is important to get results in time to be useful.

Janet agrees to research Roselee, Clark and Associates and will contact Town of Conway for a reference.

Ricki agrees to research Borgotti & Harrison and contact Town of Westfield for a reference.

Tom Schreiber will be asked to research Melansen, Heath and Company.

Ted agrees to research Scanlon & Associates and also enquire about why it takes so long to get the results.

All will report their findings at our Nov. 7, 2012 6 pm meeting and give recommendations to Select Board at their Nov. 7, 2012 7 pm meeting.

**Housing Rehabilitation Revolving Loan Fund Programs, comparative contract terms, and alternate providers of such programs:**

Currently the contract is with HRA. The Town of Greenfield withdrew their bid, reasons unknown. Unsure as to why federal community development block grants need to be filtered through some certified entity and cannot go directly to the town. Ricki will check with Bobby Phillips about getting more information. No timeline set.

**Status and information request for the Ashfield House:**

Question as to whether the town has a financial interest in the property. According to a Note dated December 9, 2004 (attached) we are entitled to a financial report. Ted started the request process on Sept. 17, 2012 with phone call to Robin Sherman, Executive Director to the Franklin County Regional Housing and Redevelopment Authority. Could not connect even with multiple return calls. Sent letter dated Sept. 28, 2012 requesting report (attached). Have not received response.

**Letter from Mohawk Trail School System:**

Letter distributed for information purposes only regarding Rowe tuition calculation changes (attached).

Meeting adjourned at 7:10 pm.

Respectfully Submitted,

*Janet Rogers*  
Janet Rogers