

Approved: 9/14/16

Voted: 4-0-0

## ASHFIELD FINANCE COMMITTEE MEETING MINUTES

Date: 7/15/2016

Meeting called to order: 4:34pm Meeting adjourned: 5.00pm

Members present: Mary Fitz-Gibbon, Melinda Gougeon, Carol Lebold (Kaycee Warren)

Carol Lebold informally volunteered and was selected Chairperson Pro Tem

Review of Minutes from 7/8/2016.

1. Amendment to the minutes. A motion was made and seconded to amend the minutes to correct the amount of money that was actually discussed and formally approved. The amendment replaced the amount in the motion, from \$132.73 to the correct amount of \$37.28. The amended motion passed 3-0-0.

The Motion should read: "To transfer \$37.28 from the Reserve Fund to the Treasurer's Expense account" and passed by the original vote of 4-0-0.

Old Business: Update of Town of Ashfield FY 2016 Year to Date Expense Report, 7/15/2016, as provided by Kaycee Warren.

### New Business

1. Motion made and seconded

To transfer \$13.89 from the Transfer Station Expenses to the Transfer Station Utilities. It was reported that this covers unanticipated expenses. The motion passed 3-0-0

2. Motion made and seconded

To transfer \$1500 from the Town Administrator's Travel Allowance to the Information Technology Account. The motion passed 3-0-0.

Respectfully submitted by Carol Lebold

### DOCUMENTATION

DOC 1 – Agenda for 7/15/16

Doc 2 – Tfr Request for \$13.89

Doc 3 – Tfr Request for \$1,500.00