



## TOWN OF ASHFIELD

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selectboard@ashfield.org

### OFFICE OF SELECT BOARD

#### **Treasurer Vacancy**

The Town of Ashfield (pop. 1737) is accepting applications for the position of Treasurer.

Treasurer's responsibilities include, but are not limited to, activities such as department turnovers, posting receipts, bank deposits, reconciling accounts, borrowing and investments, payroll processing and record-keeping, and maintaining employee benefit records. Applicants should possess an associates' degree, or a combination of accounting and municipal experience, with previous experience as a Treasurer preferred. 20 hours/week, benefitted position; salary range \$19,999 - \$20,259.

Job description available at [www.ashfield.org](http://www.ashfield.org). Send résumés with references to: Kayce Warren, Interim Town Administrator, PO Box 560, Ashfield, MA 01330 or email to [townadmin@ashfield.org](mailto:townadmin@ashfield.org). Review of résumés will begin November 16, 2016. Résumés will be accepted until position is filled. AA/EOE