

**Ashfield Conservation Commission
October 28, 2015**

Members Present: Lester Garvin, Chair (LG) Brian Clark (BC) Janet Clark (JC) Phil Lussier (PL) Anne Madocks (AM)	Members Absent:
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1. LG called the meeting to order at 7:33 PM.
2. Reviewed the minutes of 9/23/15. PL moved to accept minutes as corrected; JC seconded; unanimous.
3. Reviewed the minutes of 10/14/15. PL moved to accept minutes as corrected; JC seconded; AM abstained.
4. Ray Gray, 1379 Cape Street RDA – Negative Determination #3 – The work described is within the buffer zone but will not alter an area subject to protection under the act. Conditions - construct staked hay bale fence along southerly side of work area for erosion control. Members signed the DOA.
5. Doug Pease, 143 Buckland Road RDA – Negative Determination #3, with no conditions because work zone is on the other side of the house and street. Members signed the DOA.
6. No Commission meetings in November due to Veteran’s Day and Thanksgiving.
7. PL drafted a letter to Mark Stinson regarding DEP’s perception that a fill had occurred on Mr. Gray’s property. LG determined that that the orthophoto discrepancies were due to hayfields having been cut in one year versus the other which affected the presentation of color in the orthos between the different years.
8. A draft of the proposed rule allowing the Conservation Commission to request consulting fees so that we may hire a third party consultant to review plans submitted with NOIs and RDAs was reviewed. PL will provide the full email communications from town attorney Donna MacNicol regarding establishment of rule. JC moved to adopt the rule, PL seconded, no discussion; unanimously adopted.
9. PL signed off on Lynn Kline building permit 467 Hill Road – established no resource area within 200’ based on MassGIS online mapping tool.
10. 552 Main Street Online Building Permit – No resource area within 200’ of site based on MassGIS online mapping tool. BC signed off on building permit.
11. Lyle Gray, 323 Apple Valley Road – Online building permit submittal does not include a site plan. More information requested.
12. JC moved to adjourn meeting, AM seconded; unanimous.

Respectfully submitted by Anne Madocks

Meeting Document List:

Proposed Rule for Hiring Outside Consultants under MGL Ch44, Sec 53G
Email communications with Donna MacNicol, Town Attorney