

**Ashfield Conservation Commission
January 28, 2015**

Members Present: Lester Garvin, Chair (LG) Phil Lussier (PL) Brian Clark (BC) Dave Fessenden (DF) Janet Clark (JC)	Others Present: Anne Madocks, Scribe
--	--

1. LG called the meeting to order at 7:35 pm.
2. BC moved to approve the minutes; DF seconded; unanimous approval; PL abstained.
3. LG presented a draft FY16 budget totaling \$1,380. The budget includes a \$40 increase from the existing fiscal year. Any excess funding in the budget should go to support educational workshops. PL will ask about funding support for driving to educational/training workshops.
4. LG presented draft 2014 annual report. Report emphasizes the values of wetlands and that projects are evaluated as to the degree to which these values are challenged. The Commission is tasked with permitting docks on Ashfield Lake. PL moved to accept the Annual Report as corrected. JC seconded; unanimous.
5. The public hearing for the Smith Road NOI will be continued to 2/11/15. Jessica Roberts from Tighe and Bond has requested the meeting be rescheduled. PL moved to continue hearing to 2/11; JC seconded; unanimous. DEP has raised a number of questions for Tighe and Bond and they are currently reviewing these comments.
6. Online Building Permits – No building permits for review.
7. Other Business –
Ashfield Lake House – In 2004, Judith Hamilton came to the Commission to build an outside deck at her restaurant. The deck was permitted and OOC issued but never registered at Registry of Deeds. This oversight was discovered recently by the new buyer’s attorney. Seller’s attorney suggest taking a copy of original OOC and have that certified as a true copy and record at the Registry of Deeds. LG certified the OOC today with Town Clerk Ann Dunne. LG did a site visit at the Lake House today, and transferred certified OOC to buyer’s attorney. Raises the issue of how many NOIs have not been registered, which also means there is no lien recoverable for noncompliance. JC Should we post a letter in the Ashfield News to inform people that they need to record the NOI with the Registry of Deeds? PL Mark Stinson has stated that once an OOC was issued, he would meet with the applicant and builder at the site and he would get the OOC and register it at the Registry of Deeds. Could hold a fee that is refunded when the OOC is recorded?

New Wetland Protection Regulations – A new copy of the revised regulations were sent to the Commission by DEP. LG booked marked all of the new forms to facilitate getting them out. PL Is DEP moving to get all permitting digital?

Christmas Cards – The Commission received two Christmas cards from Emily Stockman.

AECOM Data Request – AECOM, the engineering firm representing Kinder Morgan, sent a letter to the Planning Board requesting information about the properties along the proposed pipeline alignment. The PB sent a copy of the letter to all of the other Boards requesting their comments. Town Meeting in 2014 passed a resolution that the Select Board must be the entity such requests are submitted to so that they can inform residents about such projects and requests. PB has requested a representative from town Boards at their meeting tonight to submit comments.

Quinn OOC – The OOC was certified and mailed by LG. Permitting the project is continued with the ZBA.

PL moved to adjourn; DF seconded; unanimous.

Meeting Document List:

- Proposed FY2016 Conservation Commission Budget, January 27, 2015 - Draft
- Ashfield Conservation Commission 2014 Annual Report – Draft
- Two Christmas Cards from Emily Stockman – recycled paper embedded with non-invasive native wildflowers